

**Regular Meeting
Of the Board of Trustees and
A Joint Meeting with the Town of Bergen Council
Of the Village of Bergen at
6:30pm on August 18th, 2026**

The regular meeting of the Board of Trustees was called to order by Mayor Fleming and Supervisor Haywood at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Michael Chimino

Trustee Bernadette Thompson was absent

Town Council
Councilperson Swanson
Councilperson Grant
Councilperson Anderson
Councilperson Ely

Also present: Village Administrator Cortney Gale, Town Clerk Teresa Robinson, Town Highway Superintendent Joel Pocock, Joe MacConnell, Jim Pasque, Brian Quinn, Brian Stone, Justin Russell, and Tim Donovan.

Joint Meeting

County Legislator Christian Yunker discussed county business including water districts, solar, animal shelter, airport, road, bridges, new housing officer and county code enforcement.

Bergen Volunteer Fire Department Budget – Jim Pasque and Joe MacConnell presented the 2027 Bergen Volunteer Fire Department Budget.

Town & Village Updates

Supervisor Haywood and Mayor Fleming discussed business the town is currently working on.

Town Meeting

See Town Minutes

Village Meeting

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Capurso. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of July 8th was made by Trustee Chimino and seconded by Trustee Capurso. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of July 22nd was made by Trustee Capurso and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

Mayor

Grants

- NYSEDA PON 5737 Grant \$200,000... Awarded and is currently being administered.
- Village and Town are jointly resubmitting an application to the CFA for grant funding of a joint comprehensive plan study. The cost to resubmit this grant application is \$1500.00 and will be split between the Village and Town.
- The Fast New York Grant, that was awarded to the village in the amount of 1.26 million dollars for electric infrastructure, continues to be administered to assure grant compliance.
- Northern Border Regional Council (NBRC) Following the \$1,000,000 federal grant that the Village received we are still pursuing a Community Development Block Grant (CDBG).
- Governor Hochul has announced opening of NY PLAYS Grant Opportunities to Expand Playgrounds across NYS. The village has used funding from the county to have Labella Associates submit a park grant on our behalf.

Miscellaneous

- PLM continues to oversee our substation replacement project. Sitework will be scheduled as equipment arrives. Northline LLC is the contractor who was awarded the bid for this portion of the project.
- I met with the Bergen Town Supervisor and representatives from Nortera and village administrator on 7/17/26 to discuss the emergency that occurred on 6/17/26 at Nortera. We discussed at length the events of the emergency, the timeline of events, the long/short term effects, and the notification concerns from Bergen residents. Nortera expects another meeting to be scheduled with all parties and NYS representatives in the near future. They will provide a completed summary after they finish all NYS protocols.
- Our Summer Concert series is about to wrap up. Our last concert is on 8/26 in the village park.
- The Village staff have been increasing social media post and presence. The community feedback has been positive. The Village currently posts on a Village FB page, Village webpage and will soon be linked to Instagram for community updates and messages.
- We are in full swing of the Famers Market season. Special thanks to Rene/Barb/Cortney and the Park Committee for all the planning, coordination, and hard work putting this into action.
- We have signed a contract for increased patrols with the GC Sheriff's office. There are concerns about increased e-bikes on village streets and vehicle speeding issues.
- We held a very successful corn-hole tournament on 8/8/26 in the Village park.
- Thank you to the Village office staff for the efficient and hard work ensuring that all our village residents needs and concerns are addressed in a professional and timely manner. Thank you to all our Village crew for the upkeep and maintenance of our parks, sidewalks, roadways and electric needs.

Administrator

Sewer Department

- Roof repairs on the MBR building at the Wastewater Treatment Plant have been completed.
- On July 18th, we received 5 inches of rain in a 24-hour period. This increased the flow to the plant by approximately 120,000 gallons. This is a good example of the extent of our infiltration problem at the sewer plant.

- New LED bulbs were purchased for the MBR building. More than half of the old CFL bulbs were no longer working.

Department of Public Works (DPW)

- One of the replacement poles for Hickory Park was installed by the back pavilion and is a perfect match. We have four more in stock in case another one is needed.
- A matte clear coat stain was applied to the back pavilion. I will have the DPW staff apply another coat before winter.
- Surplus equipment has been sold at auction. We received \$6,400 for the zero-turn mower, \$900 for the V-plow, and \$560 for the 500-gallon diesel fuel tank.
- We received the new Ford F-150 and will put the old truck up for auction with the Board's approval. There is no word yet on when the F-450 will be ready.
- Stone from the chip sealing has not yet been swept from the Hart Subdivision. We use Churchville's sweeper, but it is currently not working and they are waiting for parts to make the repairs. Renting a sweeper would cost approximately \$3,500 for a week. We are reaching out to other municipalities to see if they can assist us.

Electric Department

- The Bond Anticipation Note (BAN) sale for the substation project was held Tuesday, August 11th. The lowest bidder was Roosevelt & Cross with a rate of 3.51%. The closing date for the BAN is August 27th.
- Our linemen provided mutual aid to Spencerport on August 11th.
- We continue to trim trees and remove trees that are a danger to power lines to help ensure system resiliency.

Office

- The State again requested additional documentation to verify Village ownership of Hickory Park before grant funds can be released. I have another request to the County for the necessary documentation.
- The Office for the Aging will be at the Village Office again on October 7th from 9:00 a.m. to 4:00 p.m.
- We continue to work on closing out the last fiscal year and completing the required reports.

Miscellaneous

- The Summer Recreation Program came to an end on August 7th. It went very well this year, and I would like to thank Lead Counselor Natalie Utz for doing a great job.
- Rene' Vurraro and I met with Matt Luzunaris, Territory Manager for Northeast Recreation, to discuss playground designs. We should hear whether we are awarded the playground grant within the next couple of weeks.
- We currently have four active grant awards totaling \$2,630,000 that we are working on, along with another four grants we have submitted totaling \$1,583,912.
- I will be submitting reimbursement for the road work completed this summer through the CHIPS program this week.
- Because the Village administers its own elections, the State now requires us to report election results to its database by the end of the year following the election.

Code Enforcement Officer

2025 Permits

- 33 Munger St – Addition
- 50 South Lake – New Steps
- 11 Buffalo Rd – Wood Fireplace

2026 Permits

- 14 Winterbury Lane - Demo/Remodel
- 16 Church St – Driveway
- 10 Hunter St – Internal office space

- 78 Rochester St – Roof
- 27 Munger St – Gazebo
- 60 South Lake – Temporary Storage
- 42 South Lake Ave – Demo Permit

1 certificate of completion, 1 certificate of occupancy, 14 total inspections

Approval of Officer Reports

A motion was made by Trustee Capurso and seconded by Trustee Chimino to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Chimino asked when the street was going to be swept and noted that there are bushes throughout the community that are encroaching into the sidewalk.

New Business

Fire Department Member Approval

A motion was made by Trustee Cargill and seconded by Trustee Capurso to approve Carl Strange and Grace Mundell as members of the Bergen Volunteer Fire Department. The motion passed unanimously.

Designation of Surplus – 2021 Ford F-150

A motion was made by Trustee Chimino and seconded by Trustee Cargill to designate the 2021 Ford F-150 as surplus and sell it at auction. The motion passed unanimously.

Old Business

None

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Capurso and seconded by Trustee Cargill to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:15pm

Respectfully submitted,

Cortney W. Gale
Village Administrator