

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on July 8th 2026**

The regular meeting of the Board of Trustees was called to order by Mayor Fleming at 6:30pm with the following present:

Trustee Todd Cargill
Trustee Michael Chimino
Trustee Bernadette Thompson

Trustee Capurso was absent.

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of June 10th, 2026 was made by Trustee Thompson and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Mayor

Grants

- NYSERDA PON 5737 Grant \$200,000... Awarded and is currently being administered.
- Village and Town are jointly resubmitting an application to the CFA for grant funding of a joint comprehensive plan study. The cost to resubmit this grant application is \$1500.00 and will be split between the Village and Town.
- The Fast New York Grant, that was awarded to the village in the amount of 1.26 million dollars for electric infrastructure, continues to be administered to assure grant compliance.
- Northern Border Regional Council (NBRC) Following the \$1,000,000 federal grant that the Village received we are still pursuing a Community Development Block Grant t (CDBG).
- Governor Hochul has announced opening of NY PLAYS Grant Opportunities to Expand Playgrounds across NYS. The village has used funding from the county to have Labella Associates submit a park grant on our behalf.

Miscellaneous

- PLM continues to oversee our substation replacement project. Sitework will be scheduled as equipment arrives. Northline LLC is the contractor who was awarded the bid for this portion of the project.
- I met with representatives from Genesee County Emergency Management, Bergen Town Supervisor, Bergen Fire Department, and Village Administrator on 6/22/26 to discuss the emergency that occurred on 6/17/26 at Nortera. We discussed at length the events of the emergency, the timeline of events, the long/short term effects, and the notification concerns from Bergen residents. The next steps are to coordinate a meeting with Nortera. A summary of events and will be sent to Village residents after that meeting. A review of current emergency plan and future discussions are being completed by Village staff for Board review at later date.

- I spoke with several residents about their concerns for Emergency Notification and a possible notification system in the future. I want to thank the Village staff for being on-call and managing multiple phone calls, office visits, social media updates, and residential concerns during the emergency shelter in place.
- Our Summer Concert series has begun. Our first concert was held on 6/24/26 with great success. It was very well attended. Future concerts are July 9th, July 29th, and 8/26. We had R&R and American Legion as food vendors. We welcome additional food/drink vendors.
- I met with all Village office staff to discuss the Village social media applications. The Village currently posts on a Village FB page, Village webpage and will soon be linked to Instagram for community updates and messages. We are looking at updating the policy/procedures for social media posts. I will put the information in the next newsletter.
- We are looking forward to the Famers Market season. Special thanks to Rene/Barb/Cortney and the Park Committee for all the planning, coordination, and hard work putting this into action.
- I met with Joe/Cortney and Paul Osborn from GC to discuss possible housing grants in the Village of Bergen.
- Joe and Cortney met with the GC Sheriff's office to discuss increased road patrols, concerns about high speed, and e-bikes
- Thank you to the Village office staff for the efficient and hard work ensuring that all our village residents needs and concerns are address in a professional and timely manner. Thank you to all our Village crew for the upkeep and maintenance of our parks, sidewalks, roadways and electric needs.
- There was a brief electrical outage in the village after the high winds. Our electrical crew worked over the weekend to get the services back and maintain all lines/wires. It appears to be a tret limb that fell onto wires.

Administrator

Sewer Department

- Roof repairs on the MBR building at the Wastewater Treatment Plant are underway this week.
- Monthly and quarterly Discharge Monitoring Reports (DMRs) have been submitted to the DEC.
- Chris Fay replaced the mechanical seal on a pump and repaired a leak in the water supply line to the mechanical screen.

Department of Public Works (DPW)

- Replacement poles for Hickory Park have been received and are in good condition. The total cost for five poles, including shipping, was \$4,230.
- René Vurraro and I met with Loyal 9 to discuss staining and lighting for the new pavilion. Staining is expected to begin shortly. We will need to determine the lighting design for the rear pavilion and how electric will be installed.
- Surplus equipment has been listed for auction. The auction closes on July 14. Items include a zero-turn mower, V-plow, and a 500-gallon diesel fuel tank.

Electric Department

- A Request for Proposal (RFP) for audit services has been prepared and is ready for release once the Board determines how it would like to proceed following the Public Service Commission's determination.
- Nick is on vacation this week. During his absence, Matt will be performing stray voltage inspections, brush hogging, and flail mowing along power line rights-of-way.
- Trustee Chimino and I continue to meet with our engineers and National Grid every two weeks to review the progress of the new substation project. Northline has completed the required WMBE documentation for the project.

Office

- The State has requested additional documentation to verify Village ownership of Hickory Park before grant funds can be released. I have submitted a request to the County for the necessary documentation.
- The Office for the Aging returned on July 2 to distribute Farmers' Market coupons, with another strong turnout. They will also be attending the Bergen Harvest Market on July 14.
- As a reminder, the new fiscal year has begun. Over the next several months, staff will be focused on closing out the prior fiscal year and completing all required state reports.

Miscellaneous

- The Summer Recreation Program began last week and is off to a great start. Free lunches for participants also began on Monday.
- The grant application for a new playground has been submitted. We are now awaiting the funding decision.
- Genesee County has grant-writing funds available again this year. The Board should consider whether there are any grant opportunities it would like to pursue or if these funds should again be directed toward the joint Comprehensive Plan with the Town.
- A cellular data plan has been activated for the new park security cameras, allowing them to be monitored remotely.
- The Village Hall HVAC unit is approximately 18 years old and has experienced recurring issues. I received a maintenance proposal from Triple-O in the amount of \$1,630.05. The Board should consider whether to continue repairing the existing unit as issues arise or begin obtaining quotes for its replacement.

Code Enforcement Officer

2025 Permits

- 33 Munger St – Addition
- 1 McCabe Court – Shed
- 50 South Lake – New Steps
- 27 Canterbury Lane – Kitchen Remodel
- 11 Buffalo Rd – Wood Fireplace

2026 Permits

- 8073 Clinton St Rd – Fireworks Tent
- 14 Winterbury Lane - Demo/Remodel
- 27 Clinton St – Roof
- 15 Parkview Drive- Driveway
- 16 Church St – Driveway
- 17 Hunter St- Driveway
- 13 North Lake – Roof
- 10 Hunter St – Internal office space
- 78 Rochester St – Roof

5 certificate of completions, 28 inspections

Approval of Officer Reports

A motion was made by Trustee Thompson and seconded by Trustee Cargill to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Cargill is concerned about e-bikes and other motorized vehicles driving around the village illegally. Suggests police presence, and parental awareness.

New Business

Plaque Presentation

Mayor Fleming Present Trustee Chimino with a plaque for his years of service to the Village.

Notification System

Mayor Fleming discussed his meeting with Genesee County Emergency Management and options being pursued to notify the public when an emergency arises.

Resolution 10 of 2026 – Joint Comprehensive Plan

RESOLUTION TO SUPPORT THE SUBMISSION A SMART GROWTH PLANNING GRANT APPLICATION BY THE VILLAGE OF BERGEN

WHEREAS, the New York State Department *of State* (NYSDOS) is **offering** grant funding **for** communities to complete Smart Growth Comprehensive Plans as part of the 2026 Regional Economic Development Council Consolidated Funding Application (CFA); and

WHEREAS, a Comprehensive Plan is a short and long term planning document that sets forth land use policies that express a vision for the future as well as goals and actions to achieve that vision; and

WHEREAS, a Comprehensive Plan includes a strong public participation process to develop public consensus on a Vision for the future through community Visioning, public meetings and workshops; and

WHEREAS, a comprehensive plan should address a wide range of planning issues including, but not limited to, appropriate physical development, economic development, transportation patterns, natural and built resource inventories, and population trends; and

WHEREAS, the grant requires a 15% match of which half would come from the Village.

NOW THEREFORE, BE IT RESOLVED, that the Village of Board of Trustees does hereby enthusiastically supports the submission of a 2026 CFA application for the Smart Growth Planning program.

A motion was made by Trustee Chimino and seconded by Trustee Thompson to approve Resolution 10 of 2026 supporting the submission of a smart growth planning grant application. The motion was approved unanimously.

Fire Department Member Approval

A motion was made by Trustee Chimino and seconded by Trustee Cargill to approve Emily Hoad as a member of the Bergen Fire department. The motion was approved unanimously.

Old Business

None

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Thompson and seconded by Trustee Cargill to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:38pm

Respectfully submitted,

Cortney W. Gale
Village Administrator