

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on November 12th, 2025**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Michael Fleming
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale, Katlyn Bohn, and Lisa Forsyth.

Approval of Bills

A motion to approve the bills was made by Trustee Capurso and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of October 8th, 2025, was made by Trustee Fleming and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Mayor

Grants

- The Consolidated Funding Application (CFA) Awarded Park Grant. - Site work has taken place with the concrete footers and pad being poured. The materials for constructing the pavilion are being delivered on November 10, 2025
- NYSERDA PON 5737 Grant \$200,000. For electric infrastructure upgrades. Awaiting notification.
- Labella Associates was hired to apply to the CFA on behalf of the village and town for grant funding of a joint comprehensive plan study/update which was submitted. We await notification.
- The Fast New York Grant, that was awarded to the village for electric infrastructure, continues being administered by Municipal Solutions with assistance from PLM engineering and Cortney Gale.
- Northern Border Regional Council (NBRC) Grant- The grant in the amount of \$1,000,000. is being pursued with many letters of support from Government officials as well as many of the businesses located in the Appletree Industrial Park. This grant deals with funding to eliminate infiltration of the wastewater system. Along with this grant if awarded, the village will move forward in applying for a Community Development Block Grant (CDBG). This economic development grant will assist in financing our phase 2 wastewater infiltration and inflow project to increase the Villages WWTP capacity for new commercial development located in the Appletree Industrial Park and OXBO International. This CDBG grant would cover the villages matching grant requirement. .

Miscellaneous

- NYSDOT-Street sign template with necessary information has been forwarded to DOT for approval at the park entrance now known as Hickory Way. We await the DOT study results.
- The last Bergen Harvest Market of the season took place on September 30th. Overall, the market was a big success, and we thank all the vendors, volunteers and the residents for their support. We look forward to the market returning in 2026.

- Tree and Park committee met on November 4th. Topics discussed were the farmers market, the back pavilion at Hickory Park, the Veterans Memorial, bollards along the driveway into the park and upgrades to Ward Park for 2026.
- I attended the Bergen Fire Department monthly meeting on Monday November 3rd. The department responded to 7 calls in the village, 15 calls in the town and 10 mutual aid calls in the month of October. Thanks to the BFD for all the services you provide for our community
- Following up on the proposed rate increase from the New York Power Authority- The public comment period will end on December 8th. NYPA staff will consider all the submissions made during the public comment period, including statements received at the public forums before presenting a final rate recommendation to the NYPA Board of Trustees at its December 9th meeting. I have no doubt this increase will pass. NYPA's estimate of impact to the average residential customers using 600KWH a month will be between one and two dollars per month. This increase, if approved, will take effect April 01, 2026.
- We have received delivery of one of three transformers for our substation upgrade. This 10 MVA transformer will supply 12,470 volts to our distribution system. The first phase is delivering this power to the Industrial Park by the end of November.
- On Wednesday, November 5th a pole with a three-phase transformer bank fell over due to age and high winds. The pole was owned by NORTERA. This caused the breaker to trip at our substation causing a good portion of our system to lose power. We were able to isolate that area of power and reset the breaker restoring power. Mutual aid from Churchville and Spencerport assisted our crew in rebuilding the facilities and getting NORTERA up and running in a timely manner

Administrator

Sewer Department

- Annual sewer tank pumping is complete. GPS coordinates were recorded as each tank was finished, with about half of the tanks now mapped.
- The annual sludge permit to transport waste to Monroe County's sewer facility has been submitted. Usage of the facility remains minimal due to the use of the screw press.
- In accordance with DEC regulations, UV disinfection can be turned off for the winter. Alum usage will also cease until spring.
- The Engineering Planning Grant addressing infiltration has been closed, and the final \$25,000 in grant funding has been received.

Department of Public Works

- Materials for the rear pavilion arrived Tuesday; the concrete pad was completed three weeks ago. Construction will begin soon.
- All equipment is serviced and ready for winter operations. Roads required some salting during Monday and Tuesday's snowfall.
- Park bathrooms are closed and winterized for the season.
- New walking paths have been added to Hickory Park. One from the southeast corner of the funeral home parking lot to the walking track and the other from the track to the dog station near the McKenzie Street entrance.
- Eight maple trees from the NY Power Authority tree program have been planted throughout the Village.

Electric Department

- Linemen completed relocation of the pole line for the DOT's Route 19 bridge project. The Village will be reimbursed for this work.

- Matt, Nick, and Barb attended the MEUA Accounting and Engineering Workshop in Syracuse on November 5–6 but returned early due to a power outage.

Office

- Tax collection season has ended. Unpaid bills as of October 31 will be forwarded to the County. Total payments received were \$420,372.73 (99% collected), leaving \$6,153.60 outstanding.
- A PESH (Public Employee Safety and Health) inspection was conducted with minor compliance issues identified—such as missing safety data sheets for a bottle of Windex and “not an exit” signs on closets. Corrections will be made.
- The annual PSC financial report was filed on November 3. The Annual Financial Report for the Office of the State Comptroller will be completed in the coming weeks.

Miscellaneous

- The metal from the old back pavilion is at auction; the sale closes this evening.
- Working with Michael Bell of Bell Datacomm to obtain estimates for new security cameras for Hickory Park; details will be provided at the next Board meeting.
- The office server is no longer supported by Microsoft and will need replacement soon.

Code Enforcement Officer

2025 Permits

- 33 Munger St – Addition
 - 15-17 North Lake Ave – Remodel
 - 1 McCabe Court – Shed
 - 50 South Lake – New Steps
 - 20 Canterbury Lane – Shed
 - 42 Rochester Street – Half Wall
 - 34 Rochester Steet – Garage Roof Replacement
 - 37 Canterbury Lane – Addition to Garage
- Number of new permits - 7

Approval of Officer Reports

A motion was made by Trustee Cargill and seconded by Trustee Thompson to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Thompson stated that she likes the new trees planted around the Village and the flowers that were planted this year.

Trustee Capurso asked about the possibility of installing a spray park in the Village. Perry has one and it draws a lot of people.

New Business

Affidavit of Village Tax Collection

A motion was made by Trustee Fleming and seconded by Trustee Capurso to approve sending the unpaid Village taxes to Genesee County for collections. The motion passed unanimously.

Resolution 10 of 2025 – Approval of Borrowing

RESOLVED, that the undersigned members of the Village Board of the Village of Bergen, Genesee County, New York upon reading the Appointment of Hearing Officer dated October 8, 2025; the Notice of Public

Hearing dated October 8, 2025 and posted on the Village of Bergen website at least 7 days prior to the hearing; and the Report of Hearing Officer dated October 8, 2025 for the Public Hearing held on October 20, 2025 at 7:00 p.m.; hereby approve the "Approval of Borrowing" attached hereto and further direct that the Mayor of the Village of Bergen execute such "Approval of Borrowing" on behalf of the Village Board.

I, Joseph Chimino, Mayor of the Village of Bergen in accordance with the requirements of section 147 and related sections of and regulations under, the Internal Revenue Code, and in reliance upon certain recommendations and other information submitted to me and subsequent to a duly conducted public hearing concerning the matter, do hereby approve the borrowing and the issuance of an obligation evidencing such indebtedness by the Bergen Fire Department ("Volunteer Fire Department") from The Bank of Greene County for the financing of the repair and reconstruction of a certain fire truck by the Volunteer Fire Department.

The obligation is in the maximum principal amount of \$200,000.00. The firefighting equipment is to be used for the provision of fire protection service to the Village of Bergen pursuant to the current contract between the Volunteer Fire Department and the Village of Bergen. The firefighting equipment is to be garaged at 10 Hunter Street, Bergen, New York.

Execution of this document in no way creates liability on the part of the Village of Bergen and the Village of Bergen is not responsible for the repayment of any bonds issued pursuant thereto.

A motion was made by Trustee Capurso and seconded by Trustee Fleming to approve Resolution 10 of 2025 approving the Bergen Fire Department to borrow funds and for Mayor Chimino to execute the documents. The motion was approved unanimously.

Appointment of Zoning Board of Appeals

Mayor Chimino appointed Scott Newman as a member of the Zoning Board of Appeals and Joan Kulikowski as an alternate member of the Zoning Board of Appeals.

A motion was made by Trustee Capurso and second by Trustee Cargill to approve Scott Newman as a member of the Zoning Board of Appeals. The motion was passed unanimously.

A motion was made by Trustee Thompson and seconded by Trustee Fleming to approve Joan Kulikowski as an alternate to the Zoning Board of Appeals. The motion was passed unanimously.

Old Business

None

Privilege of the Floor

Katlyn Bohn introduced herself and stated she was in attendance as part of a high school class requirement.

Adjournment

A motion was made by Trustee Thompson and seconded by Trustee Fleming to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:01pm

Respectfully submitted,

Cortney W. Gale
Village Administrator