

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on July 9<sup>th</sup>, 2025**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Todd Cargill  
Trustee Michael Fleming  
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale

Trustee Robert Capurso was absent

**Approval of Bills**

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of June 11<sup>th</sup>, 2025 was made by Trustee Thompson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- The Consolidated Funding Application (CFA) Awarded Park Grant. The new pavilion to be installed at the rear of Hickory Park has been ordered with an October delivery date. We met with the contractor who will be erecting the pavilion to discuss construction details. The old pavilion is scheduled to be torn down following the August 20<sup>th</sup> concert in the park.
- NYSERDA PON 5737 Grant \$200,000. For electric infrastructure upgrades. The village has been notified that we will be awarded this grant if we can meet grant requirements. MWBE and procurement of substation equipment are just two of the grant requirements which are being addressed.
- Labella Associates was hired to apply to the CFA on behalf of the village and town for grant funding of a joint comprehensive plan study/update. Labella Associates is compiling data and information from both the town and village. Many letters of support have been submitted to Labella to be included in the grant application to the CFA, which is due by July 31<sup>st</sup>, 2025, we will then await notification on this grant application.
- The Fast New York Grant, that was awarded to the village for electric infrastructure, continues being administered by Municipal Solutions with assistance from PLM engineering and Cortney Gale.
- Northern Border Regional Council (NBRC) Grant- This grant is being evaluated to see if it could fund infrastructure repairs/replacements to the wastewater collection system. The big question is whether the grant would be matching or not. We await more information on the specifics of this grant.

**Miscellaneous**

- NYSDOT –Planned signage changes on Buffalo Road entering the village are pending.
- The DOT- Awaiting their study to see the impact on the park entrance, if any, after the village designated it as a village street now known as Hickory Way.

- The Tree and Park committee met on July 2. The Bergen Harvest Market began on July 1<sup>st</sup> with a great turnout. The first of the summer concert series was held on June 25<sup>th</sup>, which also had a large crowd.
- A motorist hit our utility pole at 90 South Lake Ave. resulting in damage. I am awaiting the release of the police report so I can file a claim with the motorist's insurance company.
- All went very well at this year's Bergen Park Day celebration which was held on June 14<sup>th</sup>. Thanks to BBKA for once again organizing this awesome annual event for all to enjoy.
- Work is scheduled to resume in the Buffalo Street parking lot pertaining to the replacement of the sanitary sewer manhole. Excessive ground water has impacted the project by flooding the excavation area and bringing the project to a standstill. Pumping out of the water is being performed to eliminate the condition. Upon completion of the manhole project, the parking lot will be scheduled to be milled and paved.
- On July 5<sup>th</sup>, at approximately 2am, the Bergen Fire Department along with other Genesee County Emergency Service agencies responded to NORTERA's food processing plant on Church Street to respond to an ammonia leak inside the facility. Employees were able to evacuate the building and isolate the issue before those crews arrived. Fire officials say a faulty valve led to the leak, causing a constant flow of ammonia. If it had gotten out, they would have had to evacuate the surrounding area up to a mile, depending on the severity. The fire department credited employees for their quick response. Thankfully no one was injured.

### **Administrator**

#### **Sewer**

- A lot of Chris' time has been spent working on the manhole project. It's important to have someone on site to know what is being done and problems they are running into.
- Sewer tank pumping has begun; they will not be working on them during extremely hot days.

#### **DPW**

- Crack sealing was done last week in the development, Hunter, Gates and Gibson Streets. Chip seal will be done shortly on Gibson and Church Streets.
- The permit for the Jenny Kuzma Bergen 5k has been received and forwarded to the event planners.

#### **Electric**

- Spectrum has completed their side of the Pole Attachment Agreement. The village attorney is reviewing it now.
- Linemen have been checking for stray voltage. This will help keep our line loss down.
- We provided mutual aid to Churchville on June 17<sup>th</sup> and 18<sup>th</sup> as they run a new line to the feed mill.

#### **Office**

- Tax bills were due June 30<sup>th</sup> any bills received after that date will have a late charge. We will receive bills until October 31<sup>st</sup> after which unpaid taxes will be sent to the County to collect. To date we have received \$404,753.88 or 95% with \$20,908.79 left to collect.
- The new credit card system is up and running. We like the old company's software better but the new works just fine.
- A property on LeRoy Street did not mow their grass per the Brush and Weed Local Law. We hired a company to cut and trim the yard. Normally we would add the cost to the property taxes, but the owner agreed to pay the cost and keep the yard mowed going forward.
- The BAN (Bond Anticipation Note) sale for the financing of the \$3.4 million dollar substation Bond Anticipation Note is scheduled for July 15<sup>th</sup> but may need to be changed if we do not hear from the Office of the State Comptroller about our debt exclusion.

#### **Miscellaneous**

- The new Toyota Rav4 Hybrid is nearly ready, and we could take possession as early as this week.
- I sent the final draft Hazard Mitigation Plan to the County they will include in their county wide plan.
- The Summer Recreation Program is under way with record attendance. Office staff had to go to the park to help because of the number of kids. It's a great program to have!
- Apartment 4 is still available; we have had very few people show interest. I will keep advertising it. If you know anyone who may be interested, please have them call the office.
- Mayor Chimino, Rene' Vurraro and I met with Loyal 9 Development to discuss the construction of the new pavilion. We will remove the back pavilion in early fall in preparation for concrete pad and erection of the pavilion.
- I updated the BEEP rebate forms and on the website per the Board's direction and completed the American Public Power Association (APPA) salary survey. If anyone would like a copy of their survey when it is completed, let me know.

### **Code Enforcement Officer**

#### **2023 – Permits**

- 60 South Lake – Hot Tub and electric service, waiting on electrical inspection

#### **2024 - Permits**

- 38 South Lake Ave. – Front Porch
- 40 South Lake Ave – Pool
- 39 South Lake Ave – Driveway
- 62 South Lake Ave – Verizon

#### **2025 - Permits**

- 33 Munger St – Addition
- 41 Munger St – Driveway
- 28 Emily Ct – Roof
- 82 South Lake Ave – Fence
- 39 South Lake Ave – Foundation under bay window
- 33 Kaymar Drive – Pool
- 15-17 North Lake Ave – Remodel
- 1 McCabe Ct – Shed

1 Certificate of Completion, 1 Certificate of Occupancy, 16 Inspections, 2 Fire Inspections.

### **Approval of Officer Reports**

A motion was made by Trustee Fleming and seconded by Trustee Cargill to approve the officer reports. The motion was carried by a unanimous vote.

### **Trustee Concerns**

**Trustee Thompson** added that the flowers in the Village are beautiful and that the Farmer's Market is great! She still sees issues with ATVs and drag racing near McKenzie and Clinton Streets.

**Trustee Fleming** noted that a streetlight was out on Buffalo Street and there is a vehicle in the village parking lot that has no plates. He also has ongoing issues with ATVs on his street.

### **New Business**

#### **Addition to Agenda**

A motion was made by Trustee Cargill and seconded by Trustee Thompson to add Surplus Equipment as an agenda item under New Business. The motion passed unanimously.

**Surplus Equipment**

A motion was made by Trustee Cargill and seconded by Trustee Thompson to designate the 2019 Chevrolet Volt as surplus and sell it via auction. The motion passed unanimously.

**Old Business****Noise Ordinance**

The discussion on proposed changes to the Village's noise ordinance was tabled until the August 13<sup>th</sup> meeting.

**Privilege of the Floor**

None

**Adjournment**

A motion was made by Trustee Fleming and seconded by Trustee Thompson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 6:58pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator