

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on June 11<sup>th</sup>, 2025**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Robert Capurso  
Trustee Todd Cargill  
Trustee Michael Fleming  
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale

**Approval of Bills**

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of May 14<sup>th</sup>, 2025 was made by Trustee Capurso and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- The Consolidated Funding Application (CFA) Awarded Park Grant. The new pavilion to be installed at the rear of Hickory Park has been ordered with a September delivery date.
- NYSEDA PON 5737 Grant \$200,000. For electric infrastructure upgrades. The village has been notified that we will be awarded this grant if we can meet the grant requirements.
- Labella Associates was hired to apply to the CFA on behalf of the village and town for grant funding of a joint comprehensive plan study/update. We are awaiting notification on this grant application.
- The Fast New York Grant, that was awarded to the village for electric infrastructure, has begun being administered by Municipal Solutions with assistance from PLM engineering and Cortney Gale.

**Miscellaneous**

- NYSDOT –Planned signage changes on Buffalo Road entering the village both east and west are still pending.
- The DOT was informed we have added Hickory Way to our village streets. They are doing a traffic study to see the impact on the park entrance, if any. We are awaiting their findings. A new street sign has been ordered from the Genesee County Highways Signage department that will be installed after the processing of an approved DOT permit.
- The Tree and Park committee met on June 4th. The Bergen Harvest Market was discussed in detail along with summer and fall activities planned for the park.
- I attended the Semi-Annual Municipal Electric Utilities Association (MEUA) and Annual New York Municipal Power Agency (NYMPA) meetings that were held on May 21-22 in Syracuse.
- Discussion with National Grid concerning our substation upgrade and interconnection point is ongoing. Much of our substation equipment is due to be shipped in the next two weeks.

- Village of Bergen is hosting the Municipal Electric Utilities Association western regional on June 18<sup>th</sup>. There are 19 municipal electric systems in the western region.
- I attended the GAM meeting held in Batavia on May 15<sup>th</sup> in Batavia
- Met with Kim Donnelly of the BBKA on June 9<sup>th</sup> to go over traffic control and electric requirements for the upcoming Bergen Park Day celebration.
- A major water leak in the Buffalo Street parking lot has been repaired. We now await the return of the crew replacing the contracted defective sanitary storm sewer catch basins in the village to schedule the replacement of the unit located in the parking lot. Once that unit is replaced, we will contract to have the Buffalo Street parking lot milled and repaved.

### **Administrator**

#### **Sewer**

- You may have noticed a big vacuum truck around the village; Monroe County Water Authority has hired a company to test waterlines to Village homes to test for lead pipes. Residents will be notified if there is lead or other issues with their lines.
- A mechanical seal on one of the RAS pumps at the Sewer Plant needed to be replaced. Chris was able to do the work himself. There was a leak in the roof of the main building at the sewer plant which Chris was able to repair as well.

#### **DPW**

- Eric and Pete are getting the park ready for Park Festival on Saturday. The playground mulch and new border are in house and will be put in place after Saturday's festivities.
- Grippo Asphalt Maintenance sealed the Hickory Park track, basketball court and parking lot as well as the parking lot across from Ralph and Rosies. They will do the same to the Electric Shop soon.
- Work on the bridge near the Sage Pavilion has begun, it needed repair and paint. A new pad and bench were installed around the playground in memory of Don Hart.
- The permits for the Memorial Day and Park Festival parades have been received from DOT.

#### **Electric**

- Linemen continue to work on electric in Hickory Park, all the lights are currently working. They are working to run wire and then remove the poles behind the homes on Park View Avenue.
- Matt and Nick put up Home Town Hero banners and flags before Memorial Day and have been hauling stone to the area of the new substation.
- Spectrum wants to attach to our poles to provide service to Oxbo. I am holding their application to do so because we have been waiting for them to sign a new Pole Attachment Agreement for nearly two years. They are the only group that has not yet done so.
- Rene, Mayor Chimino and I will go door to door this week to deliver free outlet timers for BEEP. With the timer will be information on BEEP rebates, Farmer's Market and Summer Concert Series.

#### **Office**

- The Gibson Place land closing was Wednesday, May 7<sup>th</sup>. The property now belongs to the Village.
- Tax season has begun. Bills were mailed on June 2<sup>nd</sup> and are due June 30<sup>th</sup>. To date we have received \$21,051.52 or 5%.
- The new budget year began on June 1<sup>st</sup>. Barb will be working over the next couple of months to close the previous fiscal year and complete the necessary reports.
- We were informed by our credit card processing company that we could no longer use their services because they discovered after about 8 years that we are a government. A new provider was selected and will be in use this week. New equipment needed to be purchased.

#### **Miscellaneous**

- Rene' and I planted flowers in the boxes downtown and in the back parking lot flower bed. We also pulled Tulip stems and weeded all the flower beds.

- The new Toyota Rav4 Hybrid has been ordered and will be here in about a month.
- The Bobcat skid steer and Zero-turn mower sold at auction for \$37,200 and \$5,200 respectively.
- The Summer Recreation Program will be from June 30<sup>th</sup> to August 8<sup>th</sup> this year with the same counselors as last year.
- One of our apartments is now available for rent. It was posted on Facebook; I will advertise on craigslist this week.

### **Code Enforcement Officer**

#### **2023 – Permits**

- 60 South Lake – Hot Tub and electric service, waiting on electrical inspection

#### **2024 - Permits**

- 38 South Lake Ave. – Front Porch
- 51 Munger St – Roof
- 20 South Lake Ave – Gazebo
- 40 South Lake Ave – Pool
- 2 Munger St – Fence / Front Porch
- 39 South Lake Ave – Driveway
- 62 South Lave Ave – Verizon

#### **2025 - Permits**

- 8073 Clinton St Rd – Fireworks Tent
- 33 Munger St – Addition
- 41 Munger St – Driveway
- 28 Emily Ct – Roof
- 82 South Lake Ave – Fence

### **Approval of Officer Reports**

A motion was made by Trustee Capurso and seconded by Trustee Thompson to approve the officer reports. The motion was carried by a unanimous vote.

### **Trustee Concerns**

**Trustee Cargill** raised a concern that residents mow grass clippings onto the sidewalk and street.

**Trustee Capurso** followed up on a noise ordinance that would forbid the use of jake breaks by tractor trailers on route 262. The village would have to update its current ordinance to include a decibel level.

**Trustee Fleming** asked to have information about the village leash law put in the newsletter.

### **New Business**

#### **Resolution 5 of 2025 – Agreement with Department of Transportation**

##### **Authorizing Execution of Agreement with the New York State Department of Transportation**

**Whereas**, the New York State Department of Transportation (NYS DOT) has planned a bridge replacement project on New York State Route 19 over a tributary of Black Creek; and

**Whereas**, the Village of Bergen Electric Department must relocate and replace existing utility poles as a result of this project; and

**Whereas**, it is necessary for the Village of Bergen to enter into an agreement with the NYS DOT to ensure reimbursement for work performed by the Village in connection with this project;

**Now, Therefore, Be It Resolved**, that the Village Board of Trustees hereby authorizes Mayor Joseph Chimino to execute any and all agreements and related documents with the New York State Department of Transportation necessary for the Bridge Replacement Project – NY-19 over Black Creek Overflow (Project No. 4019.20).

A motion to adopt this resolution was made by Trustee Fleming and seconded by Trustee Cargill. The motion was duly put to a vote and carried.

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## **Resolution 6 of 2025 – Smart Growth Planning Grant Application**

### **RESOLUTION TO SUPPORT THE SUBMISSION OF A SMART GROWTH PLANNING GRANT APPLICATION BY THE VILLAGE OF BERGEN**

**WHEREAS**, the New York State Department of State (NYSDOS) is offering grant funding for communities to complete Smart Growth Comprehensive Plans as part of the 2025 Regional Economic Development Council Consolidated Funding Application (CFA); and

**WHEREAS**, a Comprehensive Plan is a short and Long term planning document that sets forth land use policies that express a vision for the future as well as goals and actions to achieve that vision; and

**WHEREAS**, a Comprehensive Plan includes a strong public participation process to develop public consensus on a Vision for the future through community Visioning, public meetings and workshops; and

**WHEREAS**, a comprehensive plan should address a wide range of planning issues including, but not limited to, appropriate physical development, economic development, transportation patterns, natural and built resource inventories, and population trends.

**NOW THEREFORE, BE IT RESOLVED**, that the Village of Bergen Board of Trustees does hereby enthusiastically support the submission of a 2025 CFA application for the Smart Growth Planning program.

A motion was made by Trustee Capurso and seconded by Trustee Cargill to approve Resolution 6 of 2025. The motion was carried unanimously.

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## **New Member of Bergen Fire Department**

A motion was made by Trustee Thompson and seconded by Trustee Capurso to accept Joshua Best as a new member of the Bergen Fire Department. The motion carried unanimously.

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### **Old Business**

#### **BEEP Program Review**

The Board reviewed the Bergen Energy Efficiency Program rebates to incentivize more participation.

**Executive Session:** Requested by Mayor Chimino to discuss legal matters.

A motion was made by Trustee Capurso and seconded by Trustee Fleming to enter executive session at 7:43pm

A motion was made by Trustee Fleming and seconded by Trustee Thompson to exit executive session at 8:11pm

**Privilege of the Floor**

None

**Adjournment**

A motion was made by Trustee Fleming and seconded by Trustee Cargill to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:12pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator