

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on May 14th, 2025**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Robert Capurso
Trustee Todd Cargill
Trustee Michael Fleming
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale, Patrick McGee and Lori Prinz.

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Capurso. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of April 12th, 2025 was made by Trustee Fleming and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Mayor

Grants

- The Consolidated Funding Application (CFA) Park Grant. -A meeting was held with the NYS staff to discuss the awarded grant going forward. This \$100,000.00 grant, dealing with the replacement of the rear pavilion, is being administered in-house by our administrator.
- NYSEDA PON 5737 Grant \$200,000. For electric infrastructure upgrades. Notification is scheduled for late May.
- Labella Associates was hired to apply to the CFA on behalf of the village and town for grant funding of a joint comprehensive plan study/update. The cost of the grant writer was paid by appropriated funds from the Genesee County Legislature.
- The Fast New York Grant, in the amount of 1.27 million dollars, that was awarded to the village for electric infrastructure is being administered by Municipal Solutions.

Miscellaneous

- NYSDOT –The solar powered speed sign that was installed on Buffalo Road heading west into the village has been temporarily taken out of service. New signage is being installed along this route and DOT has asked that we resubmit a permit to comply.
- Informed the DOT that we have added Hickory Way to our village streets. They are doing a traffic study to investigate any impact it may have on Route 19 before allowing the village to place a street sign in the State right-of-way area.
- DOT traffic study regarding the general area of the intersection of RT19&RT33, Appletree Corporate Park and the 490 ramp onto RT33 in the Town of Bergen is complete. DOT feels no changes are currently necessary.
- DOT will be installing cameras at the exit 2 eastbound and westbound ramps to monitor traffic volume. The cameras will be utilized between May 3-10th

- DOT- Cortney Gale has submitted necessary paperwork for the Memorial Day Parade on Route 19
- The Tree and Park committee met on May 7th. The new park pavilion was ordered on April 14th. The bench program is complete; all the benches have been spoken for at Hickory Park. Underground electric project is progressing, and removal of some poles has started.
The Bergen Harvest Market was discussed in detail. Many vendors have signed up, which is very encouraging for a successful market. It will be held on Tuesdays from 3:00-6:00 pm July 1 through September 30th.
- I will be attending the Semi-Annual Municipal Electric Utilities Association (MEUA) and Annual New York Municipal Power Agency (NYMPA) meetings being held on May 21-22 in Syracuse.
- I have been in discussion with National Grid concerning our substation upgrade and what needs to be in place for this fall's changeover to the village's new infrastructure.
- On April 25th the Genesee County Economic Development Center held its annual banquet where the Village and Town were honored as recipients of their Partner of the Year Award for the contributions that the Village and Town have provided over the years in the development of Appletree Acres Corporate Park. Senator George Borrello and Assemblyman Steve Hawley made the presentations.
- On April 26th I attended the award ceremony sponsored by GO-ART to receive the Village's certificate showing approval of the grant which funds our summer concert series.
- FEMA is updating the flood map zones in all the towns and villages in the county. A public meeting is scheduled on Thursday May 15th from 3:00-6:30pm at the Genesee County Building #2, West Main Street Batavia to discuss and inform all residents who own property that is located within 10 feet of the flood plain zone and how it might affect their property. The village mailed notices to all village property owners impacted.

Administrator

Sewer

- The manhole rehabilitation project will begin next week. There are four manholes slated to be replaced one on Richmond, two on Buffalo Street and one in the Municipal Parking lot. They expect the first three to take a week before they start the last one, which will be the most difficult
- A gasket on one of the RAS pumps at the Sewer Plant needed to be replaced. Chris was able to do the work himself.

DPW

- Eric and Pete topsoiled and seeded areas dug up in Hickory Park last year. They also edged and mulched all the flower beds. I would like to thank Kevin Stevenson and Scott's Miracle Gro for donating three pallets of Mulch and two pallets of topsoil to the Village again this year.
- DPW repaired three catch basins. They will be cleaning the remainder this year.
- Pro Construction is in town replacing sidewalks.
- The new pavilion for Hickory Park has been ordered and it will be about 26 weeks for it to arrive. New picnic tables should be here by the end of the month.

Electric

- Linemen continue to work on electric in Hickory Park, there are three lights currently working, the service was changed over to the bathroom, and they were able to remove six utility poles.
- At least twelve trees that are close to power lines will be removed starting next week, because of their size, a company was hired.

Office

- The Gibson Place land closing was Wednesday, May 7th. The property now belongs to the Village.
- Tax season is upon us. Information has been sent to the county to prepare our bills which will be sent out at the end of the month and are due June 30th.

- I am working with Municipal Solutions to prepare information for a Bond Anticipation Note (BAN) for the Electric Substation. Due to the large amount of debt in the sewer fund and cost of the substation the Village has reached its debt limit, which is the maximum we are allowed to borrow. I am working with Municipal Solutions to apply for a waiver, which we are confident we will receive it.
- The SLFRF (COVID Relief) fund annual report has been filed. No word yet on final close out process.

Miscellaneous

- As you may know FEMA has created a new flood map which affects 64 of our residents. Letters with information about a meeting at the county on May 15th have been sent out and the information is posted on our website.
- The Constitutional Tax Limit and Tax Cap reports have been submitted to the State.
- Rene' and I ordered flowers for the downtown planters and hope to have them in by the end of the week.
- I posted the OGS Mini-Bid April 10th, and it was much easier than I anticipated. Bids were due April 23rd.
- The Bobcat skid steer and Zero-turn mower are up for auction and will end tonight at 7:15pm.
- I bound coverage for our insurance policy with NYMIR. The premium this year will be \$48,448.

Code Enforcement Officer

2023 – Permits

- 60 South Lake – Hot Tub and electric service, waiting on electrical inspection

2024 - Permits

- 38 South Lake Ave. – Front Porch
- 51 Munger St – Roof
- 20 South Lake Ave – Gazebo
- 40 South Lake Ave – Pool
- 12 Buffalo Rd – Roof over existing deck
- 2 Munger St – Fence / Front Porch
- 39 South Lake Ave – Driveway
- 62 South Lave Ave – Verizon

2025 - Permits

- 8073 Clinton St Rd – Fireworks Tent
- 12 Richmond Ave – Remove and replace front porch
- 14 Leroy St – Fence
- 44 South Lake Ave – Roof
- 69 South Lake Ave – Fence
- 21 Hunter St – Driveway

Approval of Officer Reports

A motion was made by Trustee Capurso and seconded by Trustee Fleming to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Capurso talked to the county about No Engine Break signs on Route 262 and asked that bushes be trimmed on the path to Sage Pavillon.

Trustee Cargill has talked to residents near 21 South Lake Avenue who have issues with critters living there and coming to their property.

Trustee Thompson discussed loud vehicles such as dirt bikes on McKenzie Street.

New Business

Byron-Bergen CSD Budget Presentation

Superintendent Pat McGee and Business Officer Lori Prinz presented the 2025-2026 Byron-Bergen Central School District Budget.

BEEP Budget

Mr. Gale presented the 2025-2026 Bergen Energy Efficiency Budget to the Board

A motion was made by Trustee Capurso and seconded by Trustee Thompson to approve the 2025-2026 BEEP budget. The motion carried unanimously.

Millseat Landfill Citizen Advisory Board (CAB) Meeting Report

Trustee Capurso is the Village Board's representative to CAB, he discussed the information he gleaned from the meeting.

Old Business

Hybrid Vehicle Bid

A motion was made by Trustee Capurso and seconded by Trustee Cargill to purchase a Toyota Rav4 Hybrid from Bob Johnson Toyota in the amount of \$33,994 with the funds coming from the Bergen Energy Efficiency Program. The motion passed unanimously.

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Thompson and seconded by Trustee Fleming to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:55pm

Respectfully submitted,

Cortney W. Gale
Village Administrator