

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on July 10th, 2024**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Todd Cargill
Trustee Michael Fleming
Trustee Bernadette Thompson

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Thompson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of June 12th, 2024, was made by Trustee Thompson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

Mayor

Grants

- Fast New York Grant -This grant application has met the initial criteria to be considered for the next phase of the grant application. A web meeting is scheduled for July 18th to meet with state representatives to discuss the project in further detail. Members of the GCEDC will also participate in this webinar presentation on the village's behalf.
- Genesee County Legislature has once again made available in their budget to fund professional grant writing services up to \$5,000.00 dollars to municipals on a first come first served basis. At the June 12th board meeting the board of trustees voted to award a Consolidated Funding Application (CFA) for a park grant to be submitted by LaBella Associates on the village's behalf.
- Clean Energy Communities -The village has been awarded a grant from NYSERDA.in the amount of \$10,000.00 for clean energy projects. The village has requested one or two car charging stations depending on cost to replace the current stations that are not fully operational. A sales representative will be making a visit to the village to do an onsite review of this project.
- We were unable to obtain a grant for an adaptive playground swing for Hickory Park. A swing was ordered through our parks budget and has been installed in Hickory Park enabling all the children to have a great park experience.

Miscellaneous

- The Tree and Park committee met on July 8th. Discussion on the upcoming corn hole tournament sponsored by the Friends of Bergen Parks and the BBKA festivities scheduled for July 20th at Hickory Park along with present and future plans for the park's development were discussed. We will be adding a fourth summer concert for the residents' enjoyment. Cummings Family and Friends has offered to play on Wednesday, August 28th. Judging from last year's performance, a big crowd is expected for this event. Thanks to all the band members for giving of yourselves for the community.

- The summer recreation program for the children is in full swing and is being held Monday-Friday from 10am to 1pm at Hickory Park. This program is free of charge including lunch and runs through August 8th.
- I am happy to report that I have submitted The Rose Garden Bowl/Viking Valhalla Restaurant to the NYS Historic Business Preservation Registry. I have contacted Assemblyman Steve Hawley's office for this request, 50 plus years in business is a requirement to be put on the registry. The Rose Garden has far surpassed that mark and I personally thank the Sardou family for all the years you have contributed to the village's history.

Electric

- Two bids were received for competitive bidding in reference to the purchasing of substation equipment. The information and quotes will be discussed at the July 10th board meeting followed by a vote to award the bid as time restraints are critical.

Administrator

Sewer

- There was another water leak at the sewer plant. This was due to a valve not being shut off when the boiler was serviced. It back flowed the system allowing water from the new two-inch line to leak from the previous spot.
- Eric McGrain has received permission from the state to take his 2a license test and will be setting a test date soon. Chris Fay will be taking a refresher course in August then take his 3a afterwards.

DPW

- Two storm drains were identified as needing repair. One is a simple fix, the other will need more extensive work.
- The new mower has arrived. I am waiting to put the other items up for auction until the Bobcat comes so they can be together in one auction.
- New drainage was installed on Hunter Street to alleviate water pooling on a section of sidewalk which is dangerous in the winter.

Electric

- We have a meeting with Empire State Development on July 18th to discuss the Fast-NY Grant. The \$10,000 Clean Energy Communities Grant funding has been received. We are awaiting a site visit from Value Stake Energy to give us a firm quote.
- Matt Sluberski has been digging out the driveway at the Electric shop in preparation for paving tomorrow.
- The Linemen have also been clearing tree limbs from power lines and continue to GPS electrical infrastructure. They will also GPS sewer tanks. All of which will be uploaded to the GIS mapping system.
- Oxbo has requested that we work with GCEDC to place an easement on our pole line along the edge of their proposed building site.

Office

- Rene Vurraro and I have been working with Mike Cocquyt from Labella Associates on the Park Grant. We changed much of the request as we have completed so much on our own this past year.
- As you know the new fiscal year began June 1st. Besides her normal duties Barb is working on closing out the fiscal year and preparing the Annual Financial Report (AFR) previously known as Annual Update Document (AUD).
- I am working on the three reports that are required to submit to the Public Service Commission (PSC) for our energy efficiency program.

Miscellaneous

- Summer Rec is going wonderfully. There have been 25-30 kids each day. Byron-Bergen School provides free lunches every day to the kids.
- The mural on the side of the Tulley Building is 10 years old. I had the original muralist, Chip Miller, come out to see what repairs are needed. He suggested some touch ups where paint is peeling and a new protective coating.
- The last date to pay taxes without a penalty was June 30th. We have collected 93% so far with \$27,672.67 left to collect.

Code Enforcement Officer

2022 Permits

- 83 South Lake Ave — Remodel to Apartments: Temporary C of O

2023 - Permits

- 60 South Lake Ave - Hot tub and electric service, Waiting for electrical inspection.
- 62 South Lake Ave. — Verizon
- 11 Buffalo Road Addition
- 1 McCabe Court — Front porch
- 2 Munger Street — Remodel: Temporary C of O

2024 - Permits

- 38 South Lake Ave — Front Porch
- 27 Leroy Street — New House
- 38 Canterbury Lane — Pool and deck to pool
- 20 Canterbury Lane — Remodel upstairs
- 14 Munger Street — Driveway (Has not picked up permit)
- 8121 Buffalo Road — Fireworks tent
- 51 Munger Street — Roof
- 17 Hunter Street -Mud room with washer and dryer in existing garage
- 28 Clinton Street — Pool
- 20 South Lake Ave — Gazebo
- 74 South Lake Ave — Fence
- 28 Rochester Street — Temporary Storage Structure
- 40 South Lake Ave -Pool
- 20 Emily Court — Fence
- 11 Hunter Street — Prefabricated Shed

Approval of Officer Reports

A motion was made by Trustee Fleming and seconded by Trustee Thompson to approve the officer reports. The motion was carried by a unanimous vote.

Trustee Concerns

Trustee Fleming would like the aluminum grates in the downtown area inspected as some are bent and have become trip hazards.

Trustee Cargill pointed out a pothole at the intersection of Route 19 and Hunter Street.

Trustee Thompson said there is a catch basin that is well below grade causing people to drive around it. The catch basin should be looked at and raised.

New Business

Bid Award

A motion was made by Trustee Thompson and seconded by Trustee Cargill to award the bid for substation construction and equipment to Peak Substation Services in the amount of \$534,612.25. The motion was carried by a unanimous vote.

Bergen Energy Efficiency Program Budget

A motion was made by Trustee Thompson and seconded by Trustee Fleming to approve the 2024-2025 Bergen Energy Efficiency Program budget. The motion passed unanimously.

Resolution 5 of 2024 – Equipment Reserve

PERMISSIVE REFERENDUM TO ESTABLISH RESERVE ACCOUNTS

BE IT RESOLVED, by the Village Board of the Village of Bergen, Genesee County, New York, as follows:

Section 1. Title This resolution shall be known as the "General Equipment Reserve Fund."

Section 2. Purpose The purpose of this resolution is to establish and maintain an equipment reserve fund for the Village of Bergen, to ensure adequate funding for the purchase, replacement, and maintenance of essential equipment necessary for the operation of village services.

Section 3. Establishment of Equipment Reserve Fund (a) Pursuant to section 6-c [6-g] of the General Municipal Law there is hereby established an equipment reserve fund (hereinafter referred to as the "Fund") for the Village of Bergen. (b)The Fund shall be used exclusively for the purchase, replacement, and maintenance of equipment used by the Village of Bergen Department of Public Works.

Section 4. Funding (a) The Fund shall initially be funded by transferring an amount of \$150,000 from the Village's general fund. (b) Thereafter, an annual allocation shall be made to the Fund during the budgeting process, which shall be determined based on the recommendation of the Village Board and the needs of the equipment reserve. (c) Unexpended funds designated for the purchase of equipment shall be transferred to the Fund. (d) Any interest earned from the investment of the Fund shall accrue to and become part of the Reserve Fund.

Section 5. Administration (a) The Fund shall be administered by the Village Board of Trustees. (b) The Village Board shall have the authority to invest the assets of the Fund in accordance with applicable state laws and regulations. (c) Expenditures from the Fund shall be made only upon approval by a majority vote of the Village Board. (d) The Village Board shall annually review the status and needs of the Fund and may adjust the allocation accordingly.

Section 6. Permissive Referendum This resolution is subject to a permissive referendum pursuant to subdivision 4 of section 6-c [6-g] of the General Municipal Law.

Section 7. Publication (a)Upon this resolution taking effect, the same shall be published in full in the Village’s official newspapers, The Daily News, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

A motion was made by Trustee Fleming and seconded by Trustee Cargill to pass Resolution 5 of 2024 establishing an equipment reserve for the General Fund. The motion passed unanimously.

Old Business**Tulley Building Painting**

Mr. Gale showed the Board two quotes for painting the Tulley Building. He will get another quote and bring the information back to the Board.

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Cargill and seconded by Trustee Fleming to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:17pm

Respectfully submitted,

Cortney W. Gale
Village Administrator