

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on October 11th, 2023**

The regular meeting of the Board of Trustees was called to order by Deputy Mayor Fleming at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee Paul Robinson
Trustee Todd Cargill

Mayor Chimino was absent as he was attending the MEUA and NYMPA meetings.

Also present: Village Administrator Cortney Gale, Rene' Vurraro, Maryann Fleming, and Eric Wies

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of September 13th, 2023, was made by Trustee Robinson and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act / Municipal solutions will be assisting the Village in submitting final paperwork to close out this grant.
- **Consolidated Funding Application.** A park grant for improvements to Hickory Park was submitted by CPL in July. We await notification from the state if our application was awarded.
- Continue to work with Genesee County Economic Development and Clark Patterson Lee to draft a grant for electric substations upgrade. Official grant deadline is October 27th, 2023.
- Go Art Community Arts Grant (REACH) The village is applying for funding for concerts to be held in Hickory Park during the 2024 summer season. The deadline for submittal is November 01, 2023

Miscellaneous

- The Tree and Park committee met on Wednesday October 4, 2023
- 10 large caliper trees are scheduled to be delivered on Tuesday October 10th to be planted in Hickory Park. The shed in the park has been painted to match the newly renovated restrooms.
- We are still awaiting contract language from National Grid concerning an interconnection agreement.
- Met with NORTERA Foods on Wednesday September 20 to discuss our substation project and a lease extension for the Church Street property which houses our electric department. A new lease is being drafted by our attorney, when mutually agreed upon with NORTERA the document will be brought before the village board for approval.
- LED speed signs earmarked for Buffalo Rd. have been delivered. Working with DOT for placement of the units on the state road.

- Tulley Building exterior restoration of the bricks is complete. Preserve a Stone contracting did a superb job in maintaining the character of our building while making the necessary repairs.
- The upcoming Hallows Eve Festival & Historical Ghost Walk is scheduled for October 28th and being held at Hickory Park and Mt. Rest Cemetery. The village will be overseeing a scavenger hunt in the wooded area of Hickory Park as one of the many activities for this festival. Thanks to Cortney Gale and Rene' Vurraro for overseeing this activity and to the BBCA for organizing this Hallows Eve event for the enjoyment of our community.

DPW

- Brush pickup and cutting of grass.
- Install of catch basin on Hunter Street.
- Tree planting, tree trimming, stump removal in Hickory Park

Sewer

- The annual pumping of sewer tanks is all but complete for this year.
- Rehabbing of manholes that need sealing to prevent infiltration has not yet begun.
- The natural gas generator is due any day. Gas service needs to be scheduled with RG&E

Electric

- Provided mutual aid to Spencerport. Received mutual aid from Churchville on Oct. 07 for service changeover to the schoolhouse apartments on Rochester Street.
- Requesting mutual aid for tree trimming of our power lines. Nick Booher is finalizing the date with all municipals involved.
- I will be attending the MEUA annual conference and NYMPA semi-annual conference being held in Clayton, NY on October 10-12.

Administrator

Sewer

- There have been issues with the new mechanical screen. The company who installed it will be coming out to fix it this week.
- Sewer tank pumping is nearly complete, with only three difficult to find tanks left.
- Odyssey Controls fixed a valve actuator last week that was not functioning properly.
- Chris Fay and I are working on the sludge permit for Monroe County WWTP.
- A sewer tank located at 30 Kaymar Dr. was replaced this week. The tank was cracked on four sides and was not holding liquids.

DPW

- Zachary Kuter gave his two weeks' notice; his last day is October 17th. His position was posted to Indeed, on Thursday, October 12th.
- Ten new trees were planted in Hickory Park on October 10th.
- Equipment is being made ready for the coming winter. The salt barn is full.

Electric

- The linemen completed work in front of the old schoolhouse on Saturday, September 22nd.
- The Cam Superline trailer was sold at auction for \$6,800.
- Mayor Chimino and I met with Nortera on September 20th and October 4th to discuss purchasing or extending the lease on the property on Church Street.
- Provided mutual aid to Akron on October 3rd.

Office

- We have collected 99% of property taxes with only \$4,872.52 left to collect. Payments will be accepted until October 31st, after that they will be sent to the county for collection.

- Barb is working on closing the last fiscal year and preparations to complete the AFR (annual financial report) which has replaced the AUD.
- The Public Service Commission report was submitted October 6th.
- The Village currently has \$1,694,484.12 with NYCLASS. The current interest rate is 5.22%. We have earned \$7,913.41 this month and \$64,456.58 year to date.

Miscellaneous

- Four pumpkins were stolen from the four corners in front of the office. We have the incident on camera.
- The Hallows Eve Trunk or Treat and Ghost Tour is on October 28th. We are sponsoring a scavenger hunt during the event. Rene Vurraro and I will be there to man the table. If anyone would like to help please do.
- Sage Pavilion rental is down from this time last year, 45 from 63. But we should see an increase soon for November and December rentals.

Code Enforcement Officer

2021 Permits

19 Buffalo Street - Fence 2 permits given for 2 different properties 2nd and final extension.

2022 Permits

83 South Lake Ave - Remodel to Apartments
 28 North Lake -Remodel new permit 5/4/22(2)
 41 North Lake - Fence 1st Extension
 12 South Lake-Separation wall 1st Extension
 41 South Lake Ave - Fence and Driveway
 51 Rochester Street- Garage Addition

2023 - Permits

62 South Lake Ave. -Verizon// Dish wireless(2)
 14 -Rochester Street - Above Ground Pool
 11 Buffalo Road- Addition
 (41) 51 Kaymar Drive - Shed
 1 McCabe Court - Front porch
 14 Richmond Ave - Remodel

Number of Building Permits - 13

Number of C of C's and C of O's-7

Total Number of Inspections -30

Fire Inspection - 0

Approval of Officer Reports

A motion was made by Trustee Robinson and seconded by Trustee Cargill to accept the officer's reports. The motion was carried unanimously.

Trustee Concerns

Trustee Cargill stated that there are ATVs driving around the Village. Asked for everyone to keep an eye out.

New Business

Customer Accounts to Collections

A motion was made by Trustee Robinson and seconded by Trustee Cargill to not send an electric account to collections due to the additional cost to the Village. The motion passed unanimously.

Electric Substation Grant

Village Engineer Eric Wies discussed the Empire State Development grant for the electric substation which would provide up to 50% of the proposed \$3.4 million project.

A motion was made by Trustee Robinson and seconded by Trustee Cargill to approve \$3,500 for CPL to write the grant.

Landscaping in Hickory Park

Rene' Vurraro, on behalf of the Park Committee, gave a presentation proposing two landscaping projects in Hickory Park at a cost of \$8,625.

A motion was made by Trustee Cargill and seconded by Trustee Robinson. The motion was carried by unanimous vote.

Change Order #2 – Gibson Place Generator

A motion was made by Trustee Robinson and seconded by Trustee Marble to approve Change Order #2 of the sewer upgrade project, extending the time period for completion. The motion passed unanimously.

Old Business

None

Privilege of the Floor

None

Adjournment

A motion was made by Trustee Robinson and seconded by Trustee Marble to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:13pm

Respectfully submitted,

Cortney W. Gale
Village Administrator