

**Public Hearing and Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on August 9<sup>th</sup>, 2023**

The public hearing and regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming  
Trustee Paul Robinson  
Trustee Todd Cargilll

Trustee Emily Marble was absent.

Also present: Village Administrator Cortney Gale and Duane Janis.

**Public Hearing**

There were no comments.

A motion was made by Trustee Robinson and seconded by Trustee Fleming to close the public hearing. The motion was carried by unanimous vote.

The public hearing closed at 6:45pm

**Regular Meeting**

**Approval of Bills**

A motion to approve the bills was made by Trustee Fleming and seconded by Trustee Cargilll. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of July 12<sup>th</sup>, 2023, was made by Trustee Robinson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of July 31<sup>st</sup>, 2023, was made by Trustee Fleming and seconded by Trustee Cargilll. The motion was carried by a unanimous vote.

**Mayor**

**Grants**

- **ARPA**-American Rescue Plan Act / Exterior of the Hickory Park restrooms are scheduled to be completed by the end of August. Cortney Gale, village administrator, will be filing close out paperwork to the State listing the projects and expenditures of the ARPA funds that the Village of Bergen received.
- **Consolidated Funding Application.** A park grant for improvements to Hickory Park was submitted by CPL on July 28th. This submittal was made possible by funds allocated by Genesee County specifically for this purpose. We hopefully receive good tidings from the state in obtaining this grant.
- Working with Genesee County Economic Development to explore grants for future electric infrastructure upgrades.

**Miscellaneous**

- The Tree and Park committee met on August 2 at Hickory Park with a thorough walk about the park to identify areas in need of TLC. Thanks to the committee members for giving your time to benefit our community.
- Jenny Kuzma Memorial Bergen 5K is Saturday August 12<sup>th</sup> at 8:30 am at Hickory Park
- August 23<sup>rd</sup> is a concert at Hickory Park during the hours of 6:00-9:00pm. Cummings family and friends will be providing the music with any donations going to improve village parks.
- Spoke with Chief Deputy Friday concerning road patrols in the village.
- All municipal parking lots have been sealed and striped.
- Numerous interactions with National Grid concerning the sale of the West Sweden Line per the 2003 contract agreement.

**DPW**

- Working on exterior of park restrooms as time permits as stated above expect completion by August 31.
- Brush pickup and cutting of grass.
- More Street repair work and rebuilding catch basin in rear municipal parking lot has been completed.
- Tree Trimming around road signage and overhead of sidewalks.
- The retaining wall around the fountain in Carpenter Park has been removed due to the inability to hold water. The retaining pavers that were removed will be utilized elsewhere in the village.

**Sewer**

- The annual pumping of sewer tanks is ongoing.
- Rehabbing of manholes that need sealing to prevent infiltration has not yet begun. We are still awaiting the arrival of a natural gas generator for the Gibson Place lift station.

**Electric**

- Installing new infrastructure of substation lines to isolate a circuit to supply Industrial Park. Thanks to the Village of Churchville for assisting our crew with this project.
- Linemen attended Safety class on August 8<sup>th</sup> in Fairport.
- Assisting DPW with tree trimming

**Administrator****Sewer**

- Another DEC official will be coming on August 10th to inspect the new UV system and the work done to the lift stations.
- The mechanical screen is in place and is ready, the company is coming out on August 17<sup>th</sup> to do startup and train Chris and Eric
- Sewer tank pumping is about halfway done, they completed South Lake Avenue and will head into the subdivision next, however due to equipment issues AD Call is not available for two weeks.

**DPW**

- I submitted the paperwork to be reimbursed for the Micropaving project on Park View Avenue and Rochester Street through the CHIPS program. The payment should be sent by the State on September 19<sup>th</sup>.
- The Kubota Zero-Turn mower was sold at auction on August 4<sup>th</sup> for \$9,100. The Village paid \$10,083 for it in 2021.
- The new F-550 is currently at Tenco waiting to have the body, plow and salter put on. We should receive it in the next 60 days.

**Electric**

- I spoke with Mike Barret from PLM to discuss the process of replacing the electric substation. The first step is Board approval. If the Board approves, I will work with him on the next steps and get him in touch with Municipal Solution and our bond counsel.
- Working with National Grid, Village Attorney Mark Boylan, and Mayor Chimino to complete the sale of the West Sweden Line.

**Office**

- We have collected 98% of property taxes with only \$9,578.60 left to collect. Payments will be accepted until October 31<sup>st</sup>, after that they will be sent to the county for collection.
- Barb is working on closing the last fiscal year and preparations to complete the PSC Report and AFR (annual financial report) which has replaced the AUD.
- I completed and submitted the three reports that are required by the Public Service Commission for our energy efficiency program.
- In the month of July, the Village earned \$8,440 in interest on NYCLASS funds. The interest rate increased a quarter percent at the end of the month to 5.16%.

**Miscellaneous**

- The Jenny Kuzma Memorial Bergen 5K is this weekend.

**Code Enforcement Officer****2020 Permits**

38 North Lake Ave - Inspection and Permit Ext, Final 10/01/23

**2021 Permits**

19 Buffalo Street - Fence 2 permits given for 2 different properties 2<sup>nd</sup> and final extension.

**2022 Permits**

83 South Lake Ave - Remodel to Apartments  
 28 North Lake -Remodel new permit 5/4/22 (2)  
 41 North Lake - Fence 1<sup>st</sup> Extension  
 12 South Lake - Separation wall  
 38 Canterbury Lane - Addition with basement  
 41 South Lake Ave - Fence and Driveway  
 51 Rochester Street- Garage Addition

**2023 - Permits**

62 South Lake Ave. - Verizon// Dish wireless (2)  
 14 -Rochester Street - Above Ground Pool  
 11 Buffalo Road- Addition  
 11 Canterbury Court- Driveway resurfacing/ addition of 12X30 Blacktop  
 (41) 51 Kaymar Drive - Shed

Number of Building Permits - 22  
 Number of C of C's and C of O's -4  
 Total Number of Inspections -16  
 Fire Inspection – 0

### **Approval of Officer Reports**

A motion was made by Trustee Robinson and seconded by Trustee Cargill to approve officer reports. The motion was carried by unanimous vote.

### **Trustee Concerns**

None

### **New Business**

#### **Sewer Improvement Payment #7**

A motion was made by Trustee Fleming and seconded by Trustee Robinson to approve sewer payment number 7 for the sewer system improvements. The motion passed by unanimous vote.

#### **Sale of the West Sweden Line to National Grid**

A motion was made by Trustee Robinson to sell the West Sweden electric line to National Grid per the 2003 agreement. The motion was seconded by Trustee Fleming. The motion passed by unanimous vote.

#### **Interconnection Agreement**

Mayor Chimino shared the proposed Interconnection Agreement with National Grid and stated that we are still waiting for a diagram that shows where Grid's line stops and the Village's begins. He asked that the Board gives him discretion to sign the agreement after he finds the diagram satisfactory.

A motion was made by Trustee Robinson and seconded by Trustee Cargill to give Mayor Chimino the discretion to sign the Interconnection Agreement with National Grid if he finds the location diagram satisfactory. The motion was approved by a unanimous vote.

### **Old Business**

#### **Electric Substation Replacement**

A motion was made by Trustee Cargill and seconded by Trustee Robinson to move forward with the electric substation replacement with PLM as the Village's engineer. The motion passed unanimously.

#### **Tulley Building Brickwork**

A motion was made by Trustee Robinson and seconded by Trustee Cargill to award the Tulley Building brickwork bid to Preserve A Stone in the amount of \$63,450. The motion passed by the following vote:

Mayor Chimino – Aye  
Trustee Cargill - Aye  
Trustee Fleming – Nay  
Trustee Robinson – Aye

### **Privilege of the Floor**

None

**Adjournment**

A motion was made by Trustee Robinson and seconded by Trustee Fleming to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:47pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator