

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on July 12th, 2023**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee Paul Robinson
Trustee Todd Cargill

Also present: Village Administrator Cortney Gale, Duane Janas, and Robin Day

Approval of Bills

A motion to approve the bills was made by Trustee Cargill and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of June 14th was made by Trustee Robinson and seconded by Trustee Marble. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act /Restrooms in Hickory Park are fully functional. Work on the exterior of the building is ongoing and being completed as time allows by our DPW staff.
- **Consolidated Funding Application.** A park grant will be submitted by CPL on or before July 28th. This submittal was made possible by funds allocated by Genesee County specifically for this purpose.
- **Preserve NY Grant-** Drafted and submitted by the village to seek funding to expand the Historic District in the Village of Bergen. We have received notice that the Village was not awarded this grant. We were informed that only 30% of the applicants could be awarded the available funds. They thanked us for our application and urged us to resubmit it in the future when this grant is again offered.

Miscellaneous

- Attended Bergen Fire Department monthly meeting on July 3rd. The Department answered 56 total calls for the month of June. As always thank you all for your dedicated service to our community.
- Tree and Park committee met on July 5th. An updated Parks Master Plan has been drafted replacing the Master Plan that expired in 2017. Special thanks to Rene Vurraro for her dedication to this project. A concert in Hickory Park is scheduled for August 23rd from 6-9 pm. The Summer Recreation program currently being held at Hickory Park, is in full swing and is being very well attended. Thanks again to Emily Marble for heading up this program for the children of our community to enjoy.
- I would like to extend a sincere thank you to the Bergen Park Festival Committee/BBCA for their \$2,000.00 donation and to Nortera Foods for their \$1,000.00 donation to the Friends of Bergen Parks. Your generosity keeps our park projects moving forward for all the residents to enjoy. THANK YOU!!

DPW

- Working on exterior of park restrooms as time permits outside of regular work duties. As mentioned above the restrooms are fully functional.
- Brush pickup and cutting of grass.
- Street repair work and rebuilding catch basin in rear municipal parking lot.
- Installing various signage at Hickory Park
- Sidewalk replacements throughout the village and the micro-paving of Rochester St. and Parkview Dr. are complete.

Sewer

- Final screen assembly has been installed inside the treatment plant. DEC inspection of facility went well.
- The annual pumping of sewer tanks is being scheduled.
- Met with Zack Anderson of CPL to discuss progress of lift station and wastewater treatment plant upgrades. Discussed plans for rehabbing of manholes that need sealing to prevent infiltration. We are still awaiting the arrival of a natural gas generator for the Gibson Place lift station.

Electric

- Awaiting National Grid interconnection agreement draft for review.
- Yearly stray voltage inspection of system has been completed per the Public Service Commission mandates. Linemen assisted the Village of Churchville on June 25th for a system wide shut down.
- Mike Barret of PLM engineering is finishing the scope of service report outlining electric substation replacement/system upgrades. We hope to have this information for the July 12th board meeting.
- Installing new infrastructure of lines to isolate a circuit to supply Industrial Park.
- Replacing top circuit cross arms on South Lake to South of Rt. 33 & Rt. 19 intersection.

Administrator**Sewer**

- The DEC came on June 28th to inspect the new UV system and the plant in general. We were given a “satisfactory”.
- Work on the lift stations is mostly complete, with just minor details to complete.
- The mechanical screen is in place and is being wired into the control panel. It should be operational this week.
- The report and information for the sewer system improvements and its financing can be overwhelming. I would like to thank Municipal Solutions and CPL Team for their help keeping it all organized.
- Sewer tank pumping will begin this week. South Lake Avenue and the subdivision will be the main areas this year.

DPW

- I submitted a parade permit (PERM 33C) to NYS DOT for the Jenny Kuzma Memorial Bergen 5K.
- Pro Construction replaced damaged sidewalk tiles on Buffalo, Munger, Clinton, and Church Streets.
- Rochester and Park View Streets were micro-paved on July 6th.
- DPW employees have been doing road work and preparing for micro-paving. They also removed trees and limbs that were cut down by Arborist Mike Glazier.

Electric

- The West Sweden Line transfer to National Grid is almost complete. Village Attorney Mark Boylan has been assisting to prepare for the closing. The preliminary paperwork was sent over last week.
- The Linemen are cutting trees down on Buffalo Road, near the Firing Pin because they are growing into the powerlines. We have written permission from the property owners.
- I submitted the American Public Power Association wage survey.

- Mayor Chimino and I have been working with GCEDC, and National Grid to ensure we have enough power to supply Oxbo International's proposed factory in the industrial park.

Office

- The bid opening for Tulley Building brickwork was June 30th. Two companies submitted bids.
- Tax bills were due June 30th late payments will be accepted with a late fee until October 31st. At that time any unpaid taxes will be sent to the county to collect. We have collected 95% of taxes so far.
- Barb is working on closing the last fiscal year and Rene sent our accountant electric information for the Public Service Commission report.
- I am working on the three reports that are required by the Public Service Commission for our energy efficiency program.

Miscellaneous

- The Summer Recreation program started July 3rd and has had very good attendance. The free lunch program started this week.
- Mayor Chimino and I met with Justin Randaccio from Lawley Genesee Insurance Agency to review our insurance policy.
- The Department of Homeland Security continues to scan our computer system weekly for vulnerabilities.

Code Enforcement Officer

2020 Permits

- 38 North Lake Ave - Inspection and Permit Ext. Final 10/01/23

2021 Permits

- 19 Buffalo Street - Fence 2 permits given for 2 different properties 2nd and final extension.

2022 Permits

- 83 South Lake Ave - Remodel to Apartments
- 28 North Lake -Remodel new permit 5/4/22 (2)
- 41 North Lake - Fence 1st Extension
- 12 South Lake - Separation wall
- 38 Canterbury Lane - Addition with basement
- 41 South Lake Ave - Fence and Driveway
- 51 Rochester Street - Garage Addition

2023 Permits

- 8073 Clinton Street Road -Temp. Tent Fireworks/Cold Storage (2)
- 62 South Lake Ave. - Verizon Dish wireless (2)
- 50 South Lake Ave – Driveway
- 14 Rochester Street - Above Ground Pool
- 11 Buffalo Road-Addition
- 11 Canterbury Court- Driveway resurfacing / addition of 12X30 Blacktop
- 18 Church Street - Driveway addition 10x30
- 51 Kaymar Drive - Shed

Number of Building Permits - 22

Number of C of C's and C of O's -2

Total Number of Inspections -22

Fire Inspection - 3

Approval of Officer Reports

A motion was made by Trustee Fleming and seconded by Trustee Marble to accept the officer reports. The motion was carried by unanimous vote.

Trustee Concerns

Trustee Marble stated that the summer recreation program is going well, and they are looking to get a helper from Job Development.

Trustee Robinson received a complaint from a resident on Emily Court about the smell coming from Nortera (Bonduelle).

New Business

Parks Master Plan

The Board discussed the proposed Parks Master Plan.

A motion was made by Trustee Fleming and seconded by Trustee Marble to approve the Parks Master Plan. The motion was passed by unanimous vote.

Parks Grant Matching Contribution

A motion was made by Trustee Robinson and seconded by Trustee Cargill to approve the matching funds for the park grant if it is awarded to the Village. The motion was passed by unanimous vote with Trustee Marble vote “aye” with hesitation.

Bergen Fire Department Member Approval

A motion was made by Trustee Fleming and seconded by Trustee Marble to approve Ariana Bobzien, Ethan Ray and Justice Towne as members of the Bergen Fire Department. The motion carried by unanimous vote.

Sewer Improvement Payment #6

A motion was made by Trustee Robinson and seconded by Trustee Cargill to approve payment number 6 for the sewer improvement project. The motion carried by unanimous vote.

Old Business

Electric Substation Replacement

Mayor Chimino gave the board the report from PLM Engineering about the electric substation replacement. He asked them to review the information and would like to vote at the next meeting to proceed or not.

Privilege of the Floor

Duane Janas reported that the basketball hoops are in good condition and have not been damaged.

Robin Day asked about the video for the June meeting, inquired about Trustee Robinson comments about a pedestrian entrance in the rear of Hickory Park. She also asked the Board if they would support the library in obtaining a municipal ballot vote for funding. The library will present to the board at a future meeting.

Adjournment

A motion was made by Trustee Fleming and seconded by Trustee Robinson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:34pm

Respectfully submitted,

Cortney W. Gale
Village Administrator