

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on June 14th, 2023**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee Paul Robinson
Trustee Todd Cargill

Also present: Village Administrator Cortney Gale and Duane Janis.

Approval of Bills

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of May 10th, 2023, was made by Trustee Fleming and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act (Hickory Park Restrooms Restoration Project/ Walking trail) Restrooms are fully functional. The completion of the exterior of the building is ongoing. The paving of the 1/3mile walking trail is complete.
- **Consolidated Funding Application.** A park grant is being drafted and will be submitted in late July. This submittal was made possible by funds allocated by Genesee County specifically for this purpose.
- **Preserve NY Grant-** Drafted and submitted by the village to seek funding to expand the Historic District in the Village of Bergen. We await notification from the state.

Miscellaneous

- Attended New York Municipal Power Agency Annual Meeting held on May 31 in Syracuse NY.
- Attended Municipal Electric Utilities Association Semi-Annual meeting held on May 31-June 01 in Syracuse NY,
- Worked with Bergen Business and Civic Association for readiness concerns for Park Day
- I contacted RG&E to replace sidewalks that were removed for gas line removal/install on South Lake and Buffalo Street which they promptly were on site and completed the sidewalk replacement.
- Contacted Monroe County Water Authority concerning road repair needed on Rochester Street
- Attended Bergen Fire Department monthly meeting on June 5th. The Department answered 47 total calls for the month of May.
- Met with electrical engineer Mike Barrett of PLM on June 7th to discuss substation replacement options. A report along with cost projections will be provided for our July Board of Trustees meeting.
- Seasonal worker has been hired to assist dpw and sewer workload.

- Thanks to all the village employees for all they do on a daily basis to make this village the special place we all call home.

DPW

- Working on exterior of park restrooms as time permits outside of regular work duties. As mentioned above the restrooms are fully functional.
- Brush pickup and cutting of grass.
- Road repair work on Rochester Street and Parkview Drive in advance of resurfacing in late June.

Sewer

- Contracted work on lift stations on Rochester Street, Buffalo Rd. and Gibson Place is nearing completion. Final screen assembly is scheduled to be installed later this month at the wastewater treatment plant.
- The annual pumping of sewer tanks is being scheduled.

Electric

- Awaiting National Grid interconnection agreement draft for review
- National Grid is finalizing the option of acquiring the 34.5KV West Sweden Transmission line per the 20-year agreement with the Village of Bergen which expires late July.
- Linemen will be aiding Churchville with mutual aid on June 25th.
- Linemen will be changing substation batteries in control houses.
- Linemen will be installing crossarms on the top circuit of the pole line on South Lake Ave.

Administrator

Sewer

- Work on the lift stations is going well. The new pumps are online, and the pad has been poured for the generator on Gibson Place. We are looking at cheaper alternatives to refurbish sewer manholes. The new automatic screen has arrived and will be installed soon.
- The DEC will be coming soon to inspect the new UV system and the plant in general. They were coming on June 7th but cancelled due to air quality.
- The monthly discharge monitoring report (DMR) has been submitted.
- I participated in a conference call with the Environmental Facilities Corporation (EFC) regarding funding and our sewer improvement progress on June 12th.

DPW

- Eric and Zach have been primarily working on the park bathrooms and getting ready for Park Festival.
- Josh Fleming started as our summer helper on May 22nd. His primary duties are to mow, water flowers, and change garbage. He may help with septic tanks from time to time.
- The new Gravely zero turn mower has been delivered. I will put the old Kubota mower up for auction soon. There hasn't been any word on the delivery date for the Ford F-550.
- I submitted parade permits (PERM 33C) to NYS DOT for the Memorial Day and Park Festival parades.
- Grippo Asphalt Maintenance sealed the Hickory Park parking lot and basketball courts as well as the parking lot behind the Village Office. The lot across the street will be completed soon.
- Pro Construction will begin replacing damaged sidewalk tiles this week.

Electric

- I am still working on getting information together for the sale of the West Sweden Line. Village Attorney Mark Boylan has been assisting to prepare for the closing.
- Mayor Chimino and I attended MEUA and NYMPA meetings in Syracuse May 31st and June 1st. There was much discussion on preparing for electrification. We had the opportunity to talk with a representative from NYPA about their charging station program. He is sending us information.

- Mayor Chimino, Nick Booher, Matt Sluberski and I met with representatives from Oxbo and GCEDC regarding Oxbo's power requirements if they purchase land in the industrial park.
- Fixed Rate TCC's are due July 7th. NYMPA recommends we purchase the same amount of TCC's as previous years, which for us is two. We learned at the MEUA meeting that the sharp increase of TCC prices are due to renewable energy facilities going online.

Office

- I sent out bid specifications for brick work to the Tulley Building on May 23rd. The bid opening will be June 30th.
- Tax bills were sent out on June 1st they are due June 30th. After June 30th they will be accepted with a late fee until October 31st, at that time any unpaid taxes will be sent to the county to collect.
- The end of the fiscal year was May 31st. The state has replaced the AUD with a new system AFR (annual financial report) Barb has participated in several training courses to learn the new system.

Code Enforcement Officer

2020 Permits

38 North Lake Ave—Inspection and Permit Ext. 10/01/23

2021 Permits

19 Buffalo Street Fence 2 permits given for 2 different properties.

2022 Permits

83 South Lake Ave - Remodel to Apartments
 28 North Lake -Remodel new permit 5/4/22
 41 North Lake-Fence
 12 South Lake - Separation wall
 38 Canterbury Lane -Addition with basement
 41 South Lake Ave - Fence and Driveway
 51 Rochester Street - Garage Addition
 14 Church Street - Fire Restoration (Remodel)
 8073 Clinton Street Road -Temp. Tent Fireworks/Cold Storage (2)
 14 E Buffalo Road - Fence
 62 South Lake Ave. -Verizon
 28 Rochester Street - Temporary Storage Structure
 50 South Lake Ave - Driveway
 14 -Rochester Street - Above Ground Pool

Number of Building Permits - 20

Number of C of C's and C of O's -2

Total Number of Inspections -16

Fire Inspection - 3

Approval of Officer Reports

A motion was made by Trustee Robinson to approve the officer reports and seconded by Trustee Marble. The motion was carried by unanimous vote.

Privilege of the Floor

Duane Janis reported that the glass on the fireman's plaque on the back pavilion is broken and there is a bolt missing on the basketball backboard.

Trustee Concerns

Trustee Fleming thanked the Mayor for painting the Hickory Park pavilions and all the employees who have helped improve the park. He has received many complements.

Trustee Robinson asked if there were any plans for the Parkview entrance to Hickory Park. He would like to see better walking access.

Trustee Cargill stated his concern about drug activity in the village.

New Business

Sewer System Improvements – Payment #5

A motion was made by Trustee Fleming and seconded by Trustee Robinson to approve payment #5 for the sewer system improvements. The motion was carried unanimously.

Equipment as Surplus – 2020 Kubota Zero-Turn Mower

A motion was made by Trustee Marble and seconded by Trustee Fleming to designate the 2020 Kubota Zero Turn Mower as surplus and sell it at auction. The motion was carried unanimously.

Bergen Fire Department Member Approval

A motion was made by Trustee Robinson and seconded by Trustee Cargill to approve Joel Pocock as a member of the Bergen Fire Department. The motion was carried unanimously.

Old Business

Hickory Park Update

Mayor Chimino gave an update on the progress of improvements at Hickory Park.

Adjournment

A motion was made by Trustee Fleming and seconded by Trustee Marble to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:05pm

Respectfully submitted,

Cortney W. Gale
Village Administrator