

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on May 10th, 2023**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Todd Cargill
Trustee Michael Fleming
Trustee Emily Marble

Trustee Paul Robinson was absent

Also present: Village Administrator Cortney Gale, Patrick McGee, Lori Prinz, Rene' Vurraro, John Schuck, Robin Day, Duane Janis, Mariann Fleming, and Herschel Marble.

Approval of Bills

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of April 12th, 2023 was made by Trustee Fleming and seconded by Trustee Cargill. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act (Hickory Park Restrooms Restoration Project). Renovation of facilities continues and will be completed in the spring of 2023. Concrete pads on the north, south, and east side of the building are complete. Paving of the park trail is scheduled for May 15-17.
- **Consolidated Funding Application.** We have hired Clark-Patterson-Lee to draft and submit a park grant on the village's behalf. This grant is typically applied for in late summer. Funding for the grant writing was made possible by funds allocated by Genesee County specifically for this purpose.
- **Preserve NY Grant-** Drafted and submitted by the village to seek funding to expand the Historic District in the Village of Bergen. We await notification from the state.

Miscellaneous

- Arbor Day Proclamation Ceremony/ Community Action Day was held on April 24th. Approximately 75 7th graders from Byron-Bergen middle school were on hand to take part in the cleanup and beautification of the village. Thanks to the children and BB staff as well as Cortney Gale and Rene Vurraro of the village staff for organizing this great event again.
- Thanks to NORTERA FOODS employees for their day of volunteering on April 22, to spruce up the village. Special thanks to Carlos Figueroa plant manager for organizing this event.
- Attended a Town supervisors and Mayor's meeting held on April 25th at the Town of Batavia.
- Attended Liberty Pumps open house on April 27th.
- Attended American Legion unveiling of new Home Town Heroes Banners on May 7th
- Attended Emergency Management Preparedness Meeting on May 9th in Batavia.

- Attending the MEUA semi annual and NYMPA annual meetings on May 31-June 01 in Syracuse NY

DPW

- Working on Park restrooms as time permits outside of regular work duties.
- Brush pickup and cutting of grass.
- Switching over equipment from winter to summer. operations.

Sewer

- Replaced RAS seal on mechanical pump #2
- UV Disinfection treatment system is now online at the plant facility. Work on lift station on Rochester Street is underway. One of two pumps has failed at the Buffalo Rd. lift station. This station is being upgraded and we will replace the faulty pump at that time.

Electric

- No new correspondence with National Grid regarding their executing the option of acquiring the 34.5 KV West Sweden Rd. Transmission line or of a interconnection agreement between National Grid and the Village of Bergen.
- Lineman have been excavating the trail in Hickory Park in preparation for the May 15th project.
- Lineman attended Lineman Safety class held in Fairport.

Administrator

Sewer

- Work on the lift stations is going well. The UV system went online on schedule.
- The monthly and quarterly discharge monitoring report (DMR) has been submitted.

DPW

- I ordered three loads of salt to fill the barn as prices will most likely increase next year and we have the funds in the budget.
- Eric and Zach have been working in the park bathrooms and trying to keep up with the ever-growing grass.
- I ordered the new zero-turn which will be delivered after June 1st. There hasn't been any word on the delivery date for the Ford F-550.

Electric

- I am working on getting information together for the sale of the West Sweden Line.
- Thanks to the linemen for helping with work in the park. They removed the millings and landscape fabric from the trail.
- We ordered light bulbs again for our annual LED giveaway. We are looking for new ideas as we feel that everyone should have enough LED bulbs for their homes now.

Office

- The annual Tax Cap Form and the Constitutional Tax Limit form have been submitted to the State.
- Unpaid sewer arrears were sent to the County to be placed on our tax bills. The Tax Warrant was completed and sent to the county to prepare our tax bills. Tax bills will be sent on the 1st of June and are due June 30th.
- The end of the fiscal year is May 31st. We will start the cycle again of closing out the fiscal year and getting all the reports filed with the State and Public Service Commission.
- I submitted documents for insurance renewal with NYMIR. It will go into effect on June 1st.
- The SFLR quarterly report was submitted on May 2nd. This report is for the ARPA funds.

Miscellaneous

- Community Action Day was April 24th. The 7th grade from Byron-Bergen Central School came to help beautify the Village. They were a very hard-working group. I would like to thank the school and faculty for participating.
- The Memo of Agreement has been signed by the Teamsters Union and Mayor Chimino.
- I would like to give a big thanks to Scott's Miracle Gro who once again gave us all the mulch and potting soil we need for around the village. This year they are giving us a special playground mulch for the playground area.
- Rene' and I met with Jon Ehrmantraut from Bubba's Landscaping to give us a quote and his expertise to possibly put landscaping in front of the basketball courts.
- The Chevy Volt went in for routine maintenance on May 2nd.

Approval of Officer Reports

A motion was made by Trustee Marble and seconded by Trustee Fleming to accept the Officer Reports. The motion was carried by unanimous vote.

Trustee Concerns

Trustee Marble asked why it was decided to use the grant writing money from Genesee County to apply for parks grant. She also asked for details about the Memorial Day Parade.

New Business

Byron-Bergen CSD Budget Presentation

Byron-Bergen Central School Superintendent Pat McGee and Business Administrator Lori Prinz reviewed the proposed school 2023-24 budget with the Board.

Park Committee Presentation

Rene' Vurraro gave a presentation to the Board about the recommendations of the Park Committee and the multi-phase plan they have developed for park improvements. Rene' also discussed updating the Parks Master Plan.

Bergen Energy Efficiency Program Budget

Mr. Gale reviewed the proposed 2023-2024 BEEP budget with the Board.

A motion was made by Trustee Cargill and seconded by Trustee Marble to approve the 2023-2024 Bergen Energy Efficiency Program Budget. The motion was carried with a unanimous vote.

Sewer System Improvements – Payment #4

A motion was made by Trustee Fleming and seconded by Trustee Cargill to approve Sewer System Improvement payment #4. The motion was carried by unanimous vote.

Old Business

Hickory Park Update

Mayor Chimino gave the Board an update on the progress of the park bathrooms and preparation for Park Festival.

Privilege of the Floor

Duane Janis referenced a Batavia Daily News article about chemical.

Executive Session

Executive Session was requested by Mayor Chimino to discuss an employee matter.

A motion was made by Trustee Marble and seconded by Trustee Cargill to enter executive session at 7:44 pm.

A motion was made by Trustee Fleming and seconded by Trustee Marble to exit the executive session at 8:05 pm.

Employee Request

After discussion in executive session regarding Rene' Vurraro's request to increase her hours from 35 hours a week to 40 the Board proceeded with the following:

A motion was made by Trustee Cargill and seconded by Trustee Fleming to grant Ms. Vurraro's request of increased hours from 35 to 40 per week. The motion was carried by the following vote:

Trustee Todd Cargill - Aye
Trustee Michael Fleming - Aye
Trustee Emily Marble – Nay
Mayor Chimino - Aye

Adjournment

A motion was made by Trustee Fleming and seconded by Trustee Cargill to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:10pm

Respectfully submitted,

Cortney W. Gale
Village Administrator