

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on February 8th, 2023**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Paul Robinson
Trustee George Sardou

Trustee Emily Marble was absent.

Also present: Village Administrator Cortney Gale, Duane Janas, Robin Day, Todd Cargill, Grace Gallivan, Barbara Zinter, Rene' Vurraro, Matt Sluberski, Gary Hilbert, and Louise Hilbert.

Approval of Bills

A motion to approve the bills was made by Trustee Fleming and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of January 11th, 2023, was made by Trustee Robinson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act (Hickory Park Restrooms Restoration Project). Renovation of facilities continues and will be completed in the spring of 2023.
- **Consolidated Funding Application** The \$50,000 engineering planning grant to address inflow and infiltration issues of wastewater infrastructure. Clark -Patterson-Lee (CPL) will be overseeing the implementation of this grant as well as the timetable for this project.
- **Preserve NY Grant**- The village is currently awaiting information from the Landmark Society of Western New York to expand the existing National Register Historic District in the Village of Bergen. This grant could potentially fund the project. Funding opportunities such as the NYS Historic Homeownership Tax Credit program and the State and Federal Commercial Rehabilitation Tax Credit programs, as well as other grant opportunities. We are awaiting a proposal from the Landmark Society for board review.

Miscellaneous

- Met with Bergen Park Committee on February 6th to discuss upcoming Park Day Festival
- Attended Bergen Fire Department monthly meeting. Special recognition to Stephen Friday of our department for performing lifesaving CPR on an individual in Brockport on January 27th. Right time, right place, thank you and all the members for your service. We cannot thank you enough.
- The Tree and Park committee met on February 1st. We are currently updating our Parks Master Plan, have drafted a mission statement, and are focusing on what the committee has named the Hickory Park Project. This project will be a grant and community funded project which is divided into phases. Each phase will enhance the beauty and enjoyment of the park.

DPW

- Working on Park restrooms as time permits outside of regular work duties such as snow removal and equipment maintenance.
- Eric McGrain, our DPW employee is scheduled to attend Morrisville College February 13-17 to further his study for wastewater plant operation.

Sewer

- No mechanical problems to report at sewer plant.
- We still await delivery of equipment for planned sewer plant equipment upgrades.
- Spoke with Eric Weis, Village engineer, on Monday the 6th and plans are being finalized for replacing wastewater basins in low lying areas to prevent infiltration.

Electric

- The system has been inspected using an infrared camera to locate any trouble spots. Four minor spots were identified and have been attended to.
- Linemen will start using the same camera this coming week to scan homes for heat loss for those residents who have signed up for this free service. This is a great tool regarding energy efficiency.
- During the extreme high wind days, we recently experienced, our system held strong. Excellent work Nick and Matt, your dedication to keeping the lights on is truly appreciated by all the customers we serve.

Administrator**Sewer**

- Eric McGrain passed his second sewer training class at SUNY Morrisville. He is attending his third training next week.
- The Request for Qualifications (RFQ) for the \$50,000 Engineering Study Grant is due February 15th.
- The Annual Flow Certification for the Sewer Plant was completed and submitted to the DEC.

DPW

- I completed the Annual Certification of Local Highway Miles for the State.
- The DPW worked on snow removal, bathroom remodel, vehicle/power tool maintenance, and organizing the Quonset Hut.
- Changes to the order of the new Ford F-550 had to be made due to parts not being available.

Electric

- We received a letter from National Grid stating that they are initiating the option to purchase the West Sweden pole line. They have been leasing the line since it was completed. The contract states they can purchase the line for \$1.
- The Linemen have attended two Safety Training classes so far this year. There are 10 total.
- I completed the Industrial Economic Development Program (IEDP) report for Liberty Pumps and submitted it to the New York Power Authority.
- The Linemen took advantage of the cold weather to infrared the lines and took amp readings.

Office

- So far this year we have made \$3,524.40 in NYCLASS. The interest rate went up .25% last week.
- The Annual Update Document (AUD) was submitted on January 20th. The 2021-2022 budget year was then closed in our system.
- The Planning Board met on January 18th to hear a request for a change of use and sign permit for 8121 Buffalo Road. They will be meeting on February 15th for the Public Hearing on last month's request.
- Deputy Treasurer Rene' Vurraro is going to Holley on February 13th to assist them in electric billing. Their Clerk resigned and no one is trained to upload electric meter reads.

Miscellaneous

- I was questioned on behalf of the Village during a deposition on February 2nd. The case was for a lawsuit that began two years ago after a slip and fall accident.
- The grant request for the Summer Recreation program was submitted on February 2nd. Trustee Marble completed the grant but was unable to submit it, so I did it on her behalf.
- Mayor Chimino, Rene’ Vurraro and I met with the Landmark Society on January 26th. We may be able to expand our Historical District and receive grants to help do so.
- I participated in a webinar for “Reasonable Suspicion Training”. It is meant for supervisors to identify and respond to employees who may be under the influence of drugs or alcohol.
- The Mayor of Holley contacted me to discuss the budget process as it is his first time through the cycle.

Approval of Officer Reports

A motion was made by Trustee Robinson and seconded by Trustee Sardou to accept the Officer’s Reports. The motion was carried by unanimous vote.

Privilege of the Floor

Robin Day asked about funds to repair brick work on the outside of the Tulley Building.

Grace Gallivan asked about information she heard about the removal of handicapped exercise equipment in Hickory Park.

Duane Janas commented on pushy door to door salespeople (peddlers) going around the village and pet owners not picking up after their pet.

Trustee Concerns

None

New Business

2023-2024 Budget Discussion

Mr. Gale reviewed the 2023-2024 Electric and Sewer budgets with the Board. Electric Lineman Matt Sluberski went over projects they have planned for next year.

Resolution 3 of 2023 – Election Inspectors

**Setting of Election Inspector Commissions
for March 2023 General Village Elections**

WHEREAS the Village will hold a special election in the year 2023 on March 21st thereof for the position of Trustee, to fulfill an appointed office, which will end on March 31, 2024, and

WHEREAS the Village has a single election district and requires four election inspectors, and

WHEREAS the Village Board of Trustees has selected, Connie Fiedler, Louise Hilbert, Karen Manners, and Virginia Adams as election inspectors, with any certified Poll Worker as an alternate, and

WHEREAS the Village Board of Trustees has selected Connie Fiedler as Chairperson, and

IT IS HEREBY RESOLVED that the election inspectors will be paid a fee of \$100.00.

A motion was made by Trustee Fleming and seconded by Trustee Robinson to approve Resolution 3 of 2023. The motion was carried by unanimous vote.

Old Business

Hickory Park Bathroom Update

Mayor Chimino discussed the progress of the renovations to the bathroom in Hickory Park.

Electric Substation Study

Mayor Chimino reviewed the information given at the last meeting regarding the electric study for the pending substation replacement.

A motion was made by Trustee Fleming and seconded by Trustee Robinson to approve the Electric Substation Study by PLM Engineering. The motion was carried by unanimous vote.

Adjournment

A motion was made by Trustee Robinson and seconded by Trustee Sardou to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:37pm

Respectfully submitted,

Cortney W. Gale
Village Administrator