

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on October 12th, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee Paul Robinson
Trustee George Sardou

Also present: Village Administrator Cortney Gale, Todd Cargill, Mary Ann Fleming, Grace Gallivan, Robin Day, Duane Janas, Cindy Favata and Vickie Almquist.

Approval of Bills

A motion to approve the bills was made by Trustee Robinson and seconded by Trustee Fleming. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of August 10th, 2022, was made by Trustee Marble and seconded by Trustee Robinson. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of September 14th, 2022, was made by Trustee Fleming and seconded by Trustee Sardou. The motion was carried by a unanimous vote.

Mayor

Grants

- **ARPA**-American Rescue Plan Act (Hickory Park Restrooms Restoration Project) Awaiting delivery of materials which are on order to begin the project.
- **Consolidated Funding Application** Planning grant to address inflow and infiltration issues of wastewater infrastructure. Awaiting notification.
- **GVRP**- Genesee Valley Rural Revitalization Grant (Tulley building brick restoration) Awaiting notification.

Miscellaneous

- New York Power Authority Tree Program- Village trees are due to be delivered on Monday October 17th. Trees will be planted in the village right of way opposite power lines and Hickory trees will be planted in Hickory Park.
- New Resident Welcome Packets along with Bergen Energy Efficiency Information with 4 LED bulbs have been delivered to residents. Special thanks to Rene Vurraro for putting together a great resident packet of very useful information and thanks to Rene and Cortney Gale for distributing the bulbs and literature. A job well done.
- I will be attending the New York Municipal Power Association Semi Annual meeting being held October 25th in Syracuse N.Y. This association, which the Village of Bergen is a member of, is vital for supplying our village with supplemental power requirements over and above our hydro allocation from NYPA.
- Thanks to Genesee County Sheriffs for all the police presence in the village.

DPW

- Repairs to the bridge at Hartland Park went smoothly. The bridge is now stable and is resting on cement piers for a base. Final grading of topsoil is complete. We will be installing millings on the pathway shortly.
- Sidewalk replacement for this season is complete and milling of lipped sidewalks is scheduled for late October
- Mowing of grass and brush pickup continues
- Road repair work is being completed on Hunter and Route 19 and the end of Spring Street.
- Congratulations to Village DPW employee Zach Kuter on obtaining his CDL license.
- Beginning to ready trucks for winter season ahead.

Sewer

- Chris Fay, treatment plant operator, reports the facility is running well
- Pumping of septic tanks on this year's cycle are complete
- We await delivery of equipment for planned sewer upgrades to be started.

Electric

- Tree trimming of the village's electric lines took place on October 5th -6th. Mutual aid from Castile, Holley, Akron, and Silver Springs assisted our crew. Thanks to all these systems for their support.
- Electric work for Liberty Pumps new building expansion is complete.
- Electric crew met with Leonard Bus to discuss if any changes to their infrastructure were needed to accommodate a Level 2 and Level 3 charger for charging electric buses. No upgrade is needed at this time to handle the additional load.

Administrator**Sewer**

- A mechanical seal on a RAS pump has failed and will be replaced.
- The new software to run the sewer plant is working well except for a glitch that is causing train two to shut down. Chris and the software installer are working on fixing the issue.
- I am working on the sludge permit for Monroe County WWTP.

DPW

- The Western Star dump truck was in for repairs and is now at a dealership fixing recall issues.
- Pro Construction completed sidewalk repairs.
- Zach and Eric are finishing up road work. Once they are done, I will submit the costs of their work and the micro-paving to NYS for reimbursement through CHIPS.

Electric

- I reached out to the Power Authority to set a time for them to review our cybersecurity.
- I received a call and email from RG&E that stated that electric prices will be higher than normal over the winter months due to supply prices and high energy use.
- The NYMPA semi-annual meeting in Syracuse will be held on October 25th.

Office

- Accountant Bill Frietag has completed and submitted the PSC report and provided an end of year financial report for the electric fund.
- There are three bond payments due in November totaling \$126,339.67. The bond payment for electric is the final payment, the electric will have no debt until we proceed with the substation replacement.
- Deputy Clerk Barb Zinter is finishing the AUD report and closing the 2021-2022 fiscal year. She sent in our sales tax payment and sent the payroll certification to the county. The Federal 941 and NYS 45 reports are due this month.

- Deputy Treasurer Rene' Vurraro has been working on the archives and organizing the sewer easements. We should receive the water report from Monroe County Water Authority soon at which time Rene will change any sewer rents due to water consumption.
- A final reminder that the last date to pay property taxes at the Village Office is October 31st after that time unpaid taxes will be sent to the County for collection.
- We have collected 99% of taxes or \$396,762.90 so far. There is \$5,965.49 still left to collect.

Miscellaneous

- A tenant has taken possession of the business space at the rear of the Tulley Building. The business will be a full-service salon.
- The apartment that is vacant has been cleaned and posted for rent on Craigslist and areas around the village.
- Rene and I delivered four LED light bulbs to residents, along with information about village services and the Bergen Energy Efficiency Program (BEEP). There have been a lot of calls about BEEP and rebate submission since then.
- The Sage Pavilion is fully booked every weekend this month. So far this year it has been reserved 63 times.

A motion to accept reports was made by Trustee Robinson and seconded by Trustee Marble. The motion was approved by unanimous vote.

Privilege of the Floor

Duane Janas has not yet found out where the owner of the two pit bulls' lives. He saw them out walking again and said that it was dangerous.

Robin Day asked about sewer contract information.

Todd Cargill reported that the dog waste station in Ward Park is out of bags.

Trustee Concerns

Trustee Marble asked when the Fire Department budget would be up for vote. She suggested that the Board review the Comprehensive Plan soon, as it should annually. She also asked about the cell phone bill and if there are other options.

Trustee Fleming received a concern about crosswalks and witnessed issues with traffic not stopping for pedestrians crossing route 19.

New Business

NYCLASS Presentation

Kathy Saville from NYCLASS gave a presentation on using their service to invest village funds.

Park Committee/Tree Board Member Appointments

Mayor Chimino appointed Todd Cargill, Mary Ann Fleming, Heather Painting, John Schuck, and Rene' Vurraro to the Park Committee and Tree Board.

A motion was made by Trustee Robinson to approve the appointments and seconded by Trustee Sardou. The appointments were approved by the following vote:

Trustee Michael Fleming - Abstain

Trustee Emily Marble – Aye

Trustee Paul Robinson - Aye

Trustee George Sardou - Aye

Designate Equipment for Surplus – Street Sweeper

A motion was made by Trustee Robinson and seconded by Trustee Sardou to designate the Elgin Streetsweeper as surplus and send it to auction. The motion was carried by unanimous vote.

Resolution 11 of 2022 – Delegate to NYMPA Semi-Annual Meeting

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Robinson and seconded by Trustee Marble to approve Resolution 11 of 2022. The motion was carried by unanimous vote.

Old Business

AD Call Request, Sewer Pumping Contract

Mayor Chimino shared information from the New York Conference of Mayor's regarding the contract and stated that the Village would not entertain cancelling the contract.

Hickory Park Bathroom and Bridge Repair Update

Mayor Chimino updated the Board on the projects. The bridge repair is complete and landscaping work is being completed. The Bathroom project will begin when the steel doors arrive, they are back ordered.

Adjournment

A motion was made by Trustee Marble and seconded by Trustee Robinson to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:41pm

Respectfully submitted,

Cortney W. Gale
Village Administrator