

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on September 14th, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Chimino at 6:30pm with the following present:

Trustee Michael Fleming
Trustee Emily Marble
Trustee George Sardou

Trustee Paul Robinson was absent

Also present: Village Administrator Cortney Gale, Duane Janas, Grace Gallivan, and Mariann Fleming.

Approval of Bills

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Sardou. The motion was carried by a unanimous vote.

Approval of Minutes

The approval of the August 10th minutes was tabled until the October 12th meeting.

Mayor

Grants

- **ARPA**-American Rescue Plan Act- At the August 17th board meeting funds from this account were approved for the restoration of the restroom building at hickory park. Items to complete the renovation with long lead times have been ordered. Preliminary work on the building will commence in October with the majority of the renovation being performed by village employees.
- **Consolidated Funding Application** \$50,000-Planning grant to address inflow and infiltration of wastewater infrastructure. Awaiting notification.
- **GVRR**- Genesee Valley Rural Revitalization Grant (Tulley building brick restoration) Awaiting notification.

Miscellaneous

- LED solar powered speed signs have been installed on Rochester Street
- DOT has been informed of sink holes on Route 19 at various locations within the village
- Hickory Park playground has been painted by labor furnished by Genesee Justice

DPW

- Repairs to bridge at Hartland Park are scheduled for September 14th
- Resurfacing of Appletree, Church, LeRoy, Spring and Merriman Road are complete
- Finishing work to former Pivot Acupuncture office space to make ready for new tenant
- Sidewalk replacement and milling of lipped sidewalks is scheduled for late September
- Mowing of grass and brush pickup continues

Sewer

- Chris Fay, treatment plant operator, reports the facility is running well
- Pumping of septic tanks on this year's cycle are nearly complete

- Computer upgrades at the treatment plant are complete
- Casey DeGraff of Clark Patterson Lee gave an update from STC, the contractor who is overseeing the sewer construction upgrade project. The new screen will not arrive until June 2023, the rest of the work should proceed in early November. Delays are frustrating but they are equipment delivery related as the work cannot proceed until all the materials are on hand.

Electric

- Tree trimming of the village's electric lines is scheduled on September 27-28th. Mutual aid from Castile, Holley, Akron, and Silver Springs will assist our crew.
- The village crew provided mutual aid to Holley and Silver Springs for electric issues.
- Electric crew has been working at Appletree Corporate Park to install infrastructure for Liberty Pumps new building project.
- I attended the MEUA annual conference held September 6th-9th in Syracuse N.Y. Main topic of discussions were the future of renewable energy, its cost to rate payers and impacts on electric grid systems. Energy efficiency continues to be a very important topic. NYPA outlined major maintenance and upgrade projects being scheduled to be performed at its hydro-plants.

Administrator

Sewer

- The first stage of the sewer plant updates were completed by Dan McDowell from Wunderlich-Malec, he replaced the computer system and software. He also suggested a firewall and antivirus software.
- Tank pumping for the year should be completed tomorrow.
- There are potential issues with the Variable Frequency Drive (VFD) for permeate pump two that Chris is trying to resolve.

DPW

- Work on the business rental is nearly complete. Plumbing will need to be installed for the wash stations. The renter is ready to sign the lease and take possession.
- Pro Construction will begin replacing sidewalks this week, 34 in total.

Electric

- NYPA has a program to assist municipalities preparing for cyber-attacks. I feel we have everything in place to keep us safe but would like to take advantage of the program to see if they have suggestions to make our system better.
- The linemen have completed taking inventory and are working with Barb to make sure everything matches her books.
- They will be trimming trees near the railroad track and using the new sweeper attachment to clean up downtown.

Office

- Accountant Bill Frietag was in the office on September 13th and 14th. To work on the PSC report and discuss the village financials.
- The village website will be updated this evening to keep us up to date on the latest software version. If all goes well it will be online in the morning.
- Deputy Clerk Barb Zinter continues to work on closing out the year and preparing the AUD & PSC report, she finally received information from the state so she can finish. Barb has everything ready for the accountant's visit. Sales Tax is due September 20th.
- Deputy Treasurer Rene' Vurraro has been working on the archives and filing. She has created a welcome packet to give to new residents that includes important and frequently requested information. Rene reports that there was a record low of people on the shutoff list and aged receivables are - \$7,780.

- The last date to pay property taxes at the Village Office is October 31st after that time unpaid taxes will be sent to the County for collection.
- We have collected 98% of taxes or \$393,766.48 so far. There is \$8,904.13 still left to collect.
- Now that interest rates are increasing, I would like to investigate using NYCLASS to increase the rate of return on our fund balance. If that is agreeable with the Board, I will schedule them to come to a meeting.

Miscellaneous

- I completed and submitted the paperwork necessary to be reimbursed for Summer Recreation expenses.
- CPR training was August 23rd. All employees are now certified. Harassment and Workplace Violence training will take place in October.
- A tenant has given their notice and will be leaving at the end of September. We will clean it and check for damage that may need to be repaired then list it.

Privilege of the Floor

Duane Janas has issues with two pit bulls that are being walked by their owners around the village. He doesn't know where they live. He reported that residents mowing their grass clippings onto the sidewalk is a problem.

Trustee Concerns

Trustee Sardou would like to place more speed signs on Buffalo Road, he feels that people coming off Rochester St may not know it is a 30 mile per hour zone.

New Business

AD Call Request – Sewer Pumping Contract

Mayor Chimino was contacted by AD Call and Sons who requested that they be allowed to increase the cost of sewer tank pumping. The Board discussed the request, and it was tabled.

Bergen Fire Department Budget

The Bergen Fire Department was unable to attend the Board meeting to present their 2023 budget. Mayor Chimino gave the information to the Board to review to vote on at a later date.

Park Committee / Tree Board Member Appointments

Mayor Chimino contacted people to be on the Park Committee and Tree Board. After discussion it was decided to put information on social media and in the newsletter to attract more people.

Old Business

Hickory Park Bathroom and Bridge Repair

See Mayor's report.

Adjournment

A motion was made by Trustee Fleming and seconded by Trustee Sardou to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:25pm

Respectfully submitted,

Cortney W. Gale

Village Administrator