

**Work Session & Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:00pm on February 9th, 2022**

The regular meeting of the Board of Trustees was called to order by Deputy Mayor Donovan at 6:00pm with the following present:

Trustee Joseph Chimino
Trustee Emily Marble

Mayor Barclay was on a conference call and entered the meeting at 6:10pm.

Trustee Paul Robinson was absent

Also present: Village Administrator Cortney Gale, Todd Cargill, Virginia Adams, Grace Gallivan.

Work Session:

Mr. Gale reviewed the 2022-2023 proposed budgets with the Board.

Approval of Bills

A motion to approve the bills was made by Trustee Marble and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of January 12th was made by Trustee Donovan and seconded by Trustee Marble. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of February 3rd was made by Trustee Chimino and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Mayor

Grants

- **GVRR - GENESEE VALLEY RURAL REVITALIZATION GRANT** – Support letters are coming in for the GVRR application, I am working on the documentation requirements and the narrative. Town Supervisor Haywood and I met with Megan Klem and Caitlin Meives (Landmark Society) to discuss mutual opportunities for preservation grants and a historic resource survey.
- **ARPA – American Rescue Plan Act** – Final adjustments have been made to the draft stormwater sewer maps and have been sent to Clark Paterson Lee (CPL) for printing. A meeting was held with Architect Maria Mazurek (CPL), Cortney Gale, Zach Kuter, Eric McGrain and myself to discuss the proposed Hickory Park restroom building. Proposals for the building will be presented to the board in late spring.
- **Main Street Grant** –Mike Cocquyt (Labella) and I will meet with Rachel Bremser (NYS Homes and Community Renewal) on Friday 2/11 to review the New York Main Street Program Monitoring Questionnaire required by the Main Street Grant. This will be an annual meeting over 5 years.

- **Streetscape** – Signlanguage has repaired the 2 business signs on Main Street with reinforced brackets at no additional fee.

Intermunicipal Agreement – An agreement has been reached on the intermunicipal agreement between the village and school district for wastewater, the Contract will be signed this week.

Park Committee – The Village of Bergen has been awarded Tree City status by the Arbor Day Foundation for the 11th consecutive year (this continues to open funding opportunities for the purchase of trees and other grants). Ashley Grillo (HS principal) and I met to discuss the Community Action/Arbor Day program for May.

GAM - The [Genesee County Resiliency Plan](#) committee has requested municipalities identify projects or programs to include in the Countywide Resiliency Plan. The recommended projects should align with the following resiliency priorities; protect against impacts of flooding and intense storm events, improving the resiliency of infrastructure, conserving land for ecological benefits, water quality protection and/or outdoor recreation, build capacity of public officials and educate residents. I have completed and submitted the survey. COVID test kits and masks are being distributed through the village office.

GENESEE COUNTY FIRE AND EMS STRATEGIC PLAN - Municipal Resources Inc. has been hired to work in partnership with Genesee County Fire and EMS Task Force to develop a strategic planning tool that will help to maximize the future delivery of emergency services throughout Genesee County. I have completed and submitted the survey as the village contribution to the data collection for that purpose.

Imagination Library – A meeting was held with new volunteers who are willing to help Donna Gerrard and myself with the book distribution program for our Byron Bergen children.

Meetings, ETC

- Thank you to our crew for the great job done on snow removal; they do a great job keeping our streets and sidewalks cleared of snow
- Hometown Hero banner project for 2022 holidays include 9 new banners to be installed for Memorial Day – total of 18
- Jan 24 – participated in a webinar for the GVRR Grant application process
- EFC (Environmental Facilities Corporation) Quarterly report completed and submitted.
- Registered for the Gateway site for ARPA quarterly reports
- Staff meeting 1/26 & 2/9
- Tractor trailer delivery truck is causing a safety issue by parking on the wrong side of Buffalo St facing the wrong direction, the company has been notified for assistance
- Cortney Gale and I met with a contractor interested in the 60-acre plot of land southeast corner of the village
- I have been contacted by a teacher at BBSCS to assist with student field trips to the electric department and WWTP in the spring
- Spoke with Deputy Carlson for an update on the case for the damages to the fence in Hickory Park. He is awaiting a decision as to which court will hear the case.

Electric Dept

- Infrared scanning on homes, lines, and transformers
- Ordered skid steer bucket
- Stump grinder arrived for skid steer
- Adjustments made to push plow

- Maintenance work on equipment and vehicles

DPW

- Completed work for Stormwater mapping project
- Snow clearing, fire hydrants cleared, equipment power washed
- Lawn Equipment maintenance for spring
- Sage Pavilion – general maintenance, wall painting and concrete floor polishing

WWTP

- Trays at plant cleaned, oil changed in pumps
- Lift station maintenance
- Plant running well during low temperatures, pressure maintained in membranes
- Snow plowing, rubber on wing (plow) worn, needed to be replaced
- Shop clean-up

Administrator

Sewer

- Sewer Plant Operator Chris Fay reports that the sewer plant has been working well. He has been running the screw press and cleaned the membranes last week.
- We have not received payment from Bergen Family Restaurant for the extra pumping charges for excessive grease. The charge was added to their sewer account as a miscellaneous fee. I sent another letter outlining the need to install a grease trap.
- The SPDES Annual Flow Certification was completed and submitted with the January DMR.

DPW

- The staff has been doing an incredible job handling all the snow we received this year. I would like to thank them for their hard work and efficiency. I would also like to thank the Town of Bergen for helping us remove snow piles from downtown and the cul-de-sacs.
- Colt Agnew from Precision Safe Sidewalks has postponed the sidewalk condition survey until the spring.

Electric

- Several of the downtown streetlights have needed repair, the linemen have fixed the ones that they could but will have to send others out to be repaired. If you see lights out know that they are being worked on.
- The linemen worked at the industrial park straightening poles and doing maintenance on the lines. They ordered transformers and wire which will take longer than usual to arrive.
- Nick Booher received a quote from Terex for the Digger Derrick in the amount of \$307,747.
- I completed and submitted the New York Power Authority annual compliance audit for Liberty Pumps.

Office

- The Town of Bergen was billed for payroll and accounting services.
- Deputy Clerk Barb Zinter has been very busy the last month finishing the Annual Update Document, working on the Town's end of fiscal year and our end of calendar year reports, completing, and sending out 1099s and W-2s for both the Village and Town.
- Deputy Treasurer Rene' Vurraro sent out invoices per our pole agreement and billed for electric and sewer. She has completed mid-year balancing for electric, sewer, consumer deposits, BEEP, etc. Rene' reviewed our budget billing customer's accounts and is organizing the commercial property files and maps.
- The \$141,367 Bond closing was January 13th. Our first payment is November 1st, 2022.
- Municipal Solutions suggested that we "call" the \$200,000 Bond Anticipation Note now that we are receiving funds from EFC. The BAN will be paid off on February 17th and be rolled into EFC financing.

Miscellaneous

- The Ford F-150 that we ordered in May has been shipped. We should have it by the end of the month.

- Our IT person was able to connect our surveillance cameras to the village website. It wasn't as easy as we originally thought.

Privilege of the Floor

Virginia Adams thanked Trustee Donovan for his service to the Village. She also told the Board how much she appreciated Chris Fay stopping to help her shovel the area around her mailbox. Mrs. Adams asked Trustee Chimino about a statement he made during the Republican caucus regarding a housing development. He said that it is something he would like to see in the future.

Trustee Concerns

None

New Business

Appointment of Planning Board Alternate

Mayor Barclay made a motion to appoint Vickie Almquist to the Planning Board as an Alternate. The motion was seconded by Trustee Donovan and passed unanimously.

Resolution 4 of 2022 – Support for Genesee Valley Rural Revitalization Grant

**RESOLUTION OF SUPPORT FOR
GENESEE VALLEY RURAL REVITALIZATION GRANT PROGRAM**

WHEREAS, A \$750,000 grant was awarded to the NYS Office of Parks, Recreation & Historic Preservation (NYS OPRHP) from the National Park Service's Paul Bruhn Rural Revitalization Grants Program, the Genesee Valley Rural Revitalization (GVRR) Grant Program, administered by The Landmark Society of Western New York (LSWNY) and NYS OPRHP

WHEREAS, the grant aims to support historic restoration and rehabilitation projects throughout rural communities in the Finger Lakes and Western New York regions

WHEREAS, The GVRR program allows NYS OPRHP and LSWNY to offer \$5,000 to \$50,000 reimbursable, unmatched sub-grants for eligible historic buildings to preserve the historic places that have shaped rural communities, their social fabric, and economy.

WHEREAS, the Village of Bergen is an eligible applicant for the Genesee Valley Rural Revitalization Grant Program; and

WHEREAS, the Village of Bergen would like to apply for a grant under the Genesee Valley Rural Revitalization Grant Program to restore, renovate and preserve the brick work on the East and South Walls of the Tulley Building; and

WHEREAS, municipalities applying for the Genesee Valley Rural Revitalization Grant Program projects encouraged to provide a resolution supporting the application for funding;

NOW THEREFORE, BE IT RESOLVED, that the Village of Bergen Board of Trustees do hereby enthusiastically support the submission of an application to the Genesee Valley Rural Revitalization Grant Program for up to \$50,000.

A motion was made by Trustee Marble and seconded by Trustee Chimino to pass Resolution 4 of 2022 to give support for the GVRR grant program. The motion was carried by a unanimous vote.

Old Business

Digger Derrick Purchase

A motion was made by Trustee Chimino and seconded by Trustee Marble to purchase a new Digger Derrick with the understanding that it will take at least two years to be delivered and the Village can cancel the order any time before the equipment is being built. The motion was carried by a unanimous vote.

Adjournment

A motion was made by Trustee Marble and seconded by Trustee Donovan to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:36pm

Respectfully submitted,

Cortney W. Gale
Village Administrator