

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on January 12th, 2022**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino
Trustee Kevin Donovan
Trustee Paul Robinson
Trustee Emily Marble

Also present: Village Administrator Cortney Gale, Robin Day, Ted Day, and Todd Cargill

Approval of Bills

A motion to approve the bills was made by Trustee Robinson and seconded by Trustee Marble. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of December 8th, 2021, was made by Trustee Chimino and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Mayor

Grants

- **GVRR - GENESEE VALLEY RURAL REVITALIZATION GRANT** – Visit by Megan Klem to the Tully Building to review the proposed work to be completed by the grant took place January 12th. The application is due March 31, 2022.
- **ARPA – American Rescue Plan Act** – A meeting to review phase 1 of the Stormwater Project, mapping and review of the condition of the system, was held January 5; it was attended by Eric Wies (village engineer), Austin (Clark Paterson Lee), Cortney Gale, Zach Kuter, Eric McGrain, and myself. The stormwater infrastructure map was reviewed and will be finalized after clarifications, an overhead map will be produced along with a detailed map of the system. Two areas of minimal repair are indicated: Buffalo Street, North side due to tractor trailer parking, and culvert on route 19 north of Gibson St.
- **Water Quality Improvement Grant - \$137,500** was awarded to the village for the ultraviolet disinfection system required by the state; this grant is part of a large Consolidated Funding Application submitted by the village.
- **Main Street Grant** – I have worked with Mike Cocquyt (Labella) to complete the New York Main Street Program Monitoring Questionnaire for the grant. **Streetscape** – Signlanguage is repairing and re-installing signs to the 2 Main Street Buildings. The original installation did not accommodate Bergen brick, the problem is being remedied.

Planning Board – At the meeting on December 15, the application for the minor subdivision of Buffalo Road was decided.

Intermunicipal Agreement – On Dec 15, Cortney Gale and I met with Pat McGee (school superintendent) and Roger Caldwell (buildings and grounds) to discuss water use history and sewer units to determine impact on the agreement.

Park Committee –I have completed and submitted the Tree City application compiling all necessary data and expenditures. At the January 5th meeting we discussed the Earth Day grant application for funding of the spring Arbor Day celebration and Community Action Day with the 7th grade students. I will be meeting with HS principal Ashley J Grillo on 1/14 to discuss plans for the program.

Homeowner Assistance Fund – HAF – Applications are now available to residents seeking assistance.

Community - The Community Holiday Luncheon was postponed due to COVID infection numbers increasing. We hope to reschedule in the near future.

GAM – At the December 16th meeting of the Genesee Association of Municipalities, the slate of officers was voted in, I am happy to serve as vice president. Village distribution of test kits will take place Friday.

Meetings, ETC

- Thank you to our crew for the great job done in debris clean-up after the windstorm.
- I am working with the Triangle Club to purchase a bench for Hickory Park.
- Planning/organizing the Community Christmas Luncheon to be held December 12th.
- EFC (Environmental Facilities Corporation) Quarterly report completed and submitted.
- Researching information for the Earth Day grant application.
- I attended the presentation of the Genesee County Comprehensive Plan.
- Reviewed instructions for completing ARPA quarterly reports to prepare information; the first report is due in April.
- Worked with the folks at Signlanguage on repair work for signs.
- Signed NYCOM letter to Gov. Hochul supporting retention of AIM (Aid and Incentives for Municipalities) program

Electric Dept

- The power outage on the morning of Dec. 24th was due to a National Grid issue. Power was restored as soon as we were switched to the Caledonia feed.
- Leonard Bus is installing a charging station; we will install an upgraded transformer which will be replaced in our stock when available
- Infrared testing completed on 2 village homes and the village lines, assisted Churchville with test
- Squirt boom taken in for oil change
- Service replaced to 29 N Lake Ave
- Replaced blown fuse at Bonduelle
- Completed linemen certification test
- Building steel tables for electric building
- Remove and store Christmas lights

DPW

- Storm drain mapping reviewed and finalized
- Serviced new RTV
- Replaced rubber gasket on skid steer and snowplow
- Snow removal
- Sealed bathroom floor in Quonset
- Removed and stored Christmas decorations
- Daily park/village clean-up

Administrator

Sewer

- Sewer Plant Operator Chris Fay took samples of the last compost pile to be tested for salmonella. The current pile was turned and will be ready for testing soon. Once the test comes back with no trace of salmonella the piles can be sifted and used for soil.
- There was an issue with the plant when there was a brief power outage that caused the battery backup and controls not to work properly. Chris was able to get the plant back and worked with Wonderlich-Malec to get a new battery backup and set up his office computer as a back up to the controls.
- Chris will be cleaning the membranes this week.
- CAT 6 wire was pulled through the existing conduit in preparation for the new computer system.
- I sent a letter and invoice to the owner of the Bergen Family Restaurant for the extra charges for pumping their tank due to excessive grease.

DPW

- A ton of salt was ordered on January 4th.
- New shoes and rubber wing blade were installed on the plow truck.
- The storm water system map was received and is being reviewed to ensure everything is correct and nothing missed.
- Colt Agnew from Precision Safe Sidewalks will be doing a survey of our sidewalks to see if there are any trip hazards. His company can cut the trip hazard off the sidewalk and even pump fill under the sidewalk to raise a corner.

Electric

- The Linemen infrared scanned the electric system and resident's houses that signed up to have them checked for heat loss.
- EJ Electric, who was using the space next to 7-11, had an electric service installed last year. We discovered that the meter and panel are gone and that they turned the power off at the transformer. I'm trying to contact the company to have the items returned.

Office

- Deputy Clerk Barb Zinter is working on the Town's end of fiscal year and our end of calendar year reports. She will begin doing 1099s and W-2s for both the Village and Town. Barb is closing out the payroll year for the Village. She is working on the last steps before submitting the Annual Update Document.
- Deputy Treasurer Rene' Vurraro is working on reconciling electric reports from the first half of the fiscal year to ensure there are no issues. She completed electric billing for December. Rene' reports that there has been a sharp increase in payment by electronic methods. The Planning Board was active before the holiday and saw a request for subdivision as well as accessory dwelling unit.
- The \$300,000 Bond Anticipation Note was reduced by \$147,632.73 from the composting grant. The remainder was put out to bid as a \$141,367 bond. The lowest bid was Greene County Bank at a rate of 1.9505%. The Bond closing is January 13th. I signed and returned the documents necessary for the Village to sign.

Miscellaneous

- I submitted NYS CHIPS paperwork for reimbursement in the amount of \$56,517.66, we should receive the funds in March.
- Working with IT to get one of our surveillance cameras to be seen on the village website in place of the old webcam.

Privilege of the Floor

None

Trustee Concerns

Trustee Marble inquired about when the yearly review of the Comprehensive Plan will take place.

Trustee Chimino stated that there is junk accumulating in front of 42 Rochester Street.

Trustee Donovan updated the Board on the Citizen Advisory Board meeting.

New Business

Resolution 1 of 2022

**Designation of Polling Place and Time
for March 2022 General Village Elections**

WHEREAS the Village will hold regular elections in the year 2022 on March 15th thereof for the positions of Mayor and two Trustees, all for a four-year term, each ending on March 31, 2026, and

WHEREAS the Village has a single election district,

IT IS HEREBY RESOLVED that the polling place will be the Village Hall, located in the Village Board Room at 11 North Lake Avenue for said elections, and

IT IS FURTHER RESOLVED that elections will be held from 12:00pm to 9:00pm on said date.

A motion was made by Trustee Donovan and seconded by Trustee Marble to approve Resolution #1 of 2022 designating polling places and time of the March 2022 election. The motion was carried by a unanimous vote.

Resolution 2 of 2022

**Abolishing Registration Day
for March 2022 General Village Elections**

WHEREAS the Village will hold regular elections in the year 2022 on March 15th thereof for the positions of Mayor and two Trustees, all for a four-year term, each ending on March 31, 2026, and

WHEREAS voters may register with the County Board of Elections ten (10) days prior to the Village Election to ensure eligibility,

IT IS HEREBY RESOLVED that the Board of Trustees of the Village of Bergen abolishes Registration Day for said election and all that follow until which time this resolution is appealed.

A motion was made by Trustee Robinson and seconded by Trustee Chimino to approve Resolution #2 of 2022 abolishing registration day for the March 2022 election. The motion was carried by a unanimous vote.

Resolution 3 of 2022

**Setting of Election Inspector Commissions
for March 2022 General Village Elections**

WHEREAS the Village will hold regular elections in the year 2022 on March 15th thereof for the positions of Mayor and two Trustees, all for a four-year term, each ending on March 31, 2026, and

WHEREAS the Village has a single election district and requires four election inspectors, and

WHEREAS the Village Board of Trustees has selected, Connie Fiedler, Grace Gallivan, Karen Manners, and Virginia Adams as election inspectors, with Louise Hilbert as an alternate, and

WHEREAS the Village Board of Trustees has selected Connie Fiedler as Chairperson, and

IT IS HEREBY RESOLVED that the election inspectors will be paid a fee of \$100.00.

A motion was made by Trustee Marble and seconded by Trustee Robinson to approve Resolution #3 of 2022 appointing election inspectors for the March 2022 election. The motion was carried by a unanimous vote.

2022-23 Equipment and Road Work

Mr. Gale discussed with the Board his recommendations for equipment replacement and road work to be performed.

Old Business

Storm Water Project Update

Mayor Barclay discussed the storm sewer mapping project and American Rescue Plan (ARPA) Funds

Hickory Park Bathroom Proposal

Mayor Barclay shared with the Board a proposal from engineering firm Clark Patterson Lee to construct new bathrooms in Hickory Park using ARPA funds.

A motion was made by Trustee Marble and seconded by Trustee Robinson to approve \$3,250 be spent on plans for the new bathrooms in Hickory Park. The motion was carried by unanimous vote.

Adjournment

A motion was made by Trustee Robinson and seconded by Trustee Chimino to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:42pm

Respectfully submitted,

Cortney W. Gale
Village Administrator