

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:30pm on November 10<sup>th</sup>, 2021**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino  
Trustee Kevin Donovan  
Trustee Paul Robinson  
Trustee Emily Marble

Also present: Village Administrator Cortney Gale, Mike Cocquyt, Grace Gallivan, Robert Fedele, Judy Fedele, and Chris Fay.

**Approval of Bills**

A motion to approve the bills was made by Trustee Robinson and seconded by Trustee Marble. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of October 13<sup>th</sup> was made by Trustee Marble and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of October 27<sup>th</sup> was made by Trustee Robinson and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

**Mayor**

**Congratulations** – Ernie Haywood – Town Supervisor, Jim Starowitz – Councilman, and Teresa Whalen – Councilwoman Town of Bergen

**Thank you** – Kris Pangrazio, seasonal employee, for the great job he has done for the village.

**Grants**

- **GVRR - GENESEE VALLEY RURAL REVITALIZATION GRANT** – I have been working on updating the application for funding the exterior restoration of the Tulley Building through the GVRR Grant. There is an informational webinar 1/24 for clarification on the application which I have registered for. The application is due 3/31/22.
- **ARPA – American Rescue Plan Act** – Work is continuing with Clark Patterson Lee, the county, and our staff to prepare a proposal for the board according to the requirements of the expenditure process for the village. The focus on Stormwater infrastructure and COVID mitigation will be part of the proposal.
- **Main Street** – Thank you to Mike Cocquyt, Labella Associates, for the administrative work on the Main Street Grant. He was an asset to the process, professional, and always a pleasure to work with.

**Planning Board** – At the Nov. 3, 2021, meeting, the committee heard and approved the Special Use Permit and Site Plan application for an Accessory Dwelling Unit at 64 Rochester St.

**Zoning Law** – The Village of Bergen Zoning Law was approved by the county planning board at their 10/14/21 meeting and adopted at the 10/27/21 village board meeting. The passing of the zoning law allows for the Sign Law adopted on July 14, 2021, to go into effect.

**Operation Green Light** – I met with Gary Hilbert, Legion Commander, to discuss ways the village could participate in OPERATION GREEN LIGHT; a new collaborative initiative to support veterans of all military conflicts, with a special emphasis on the veterans of Iraq and Afghanistan, as well as raise awareness about the challenges faced by many veterans and the resources that are available at the county, state, and federal level to assist veterans and their families. The memorial in Hickory Park and the Legion, as well as participating homes in the village will show support. We greatly appreciate the service of our veterans.

**Intermunicipal Agreement** – An updated agreement between the village and the school district for the Wastewater services provided to the school district by the village was prepared by Clark Paterson Lee Assoc. and sent to all parties. The agreement will determine the annual payments by the school district to the village. Another meeting will be scheduled to finalize the agreement.

**Traffic Study/NYS DOT** – A crew was in the village following up on removing outdated signs on Route 19 and marking sites for new crosswalk signage. The signs have been ordered, and the road markings at the crosswalks will be completed when the signs are installed. Work will be completed by the state.

**Park Committee** – A meeting was held November 3; discussion included fence damage at Hickory Park, tree plantings in village, Octoberfest, tree lighting, and Tree City application. I am working on the Tree City application which is due 12/21, 2021.

**Hickory Park** – The fence on the North and East sides of the playground were vandalized between the 13<sup>th</sup> and 15<sup>th</sup> of October (\$2700 in damages), the destruction of the fence was recorded by our security cameras. A sheriff's report was completed, and charges will be filed.

**Octoberfest** – The first Octoberfest was held October 22 between Hickory Park and Mt Rest Cemetery; a great opportunity to work with students from BBCS. Thank you to all participants and volunteers. The sold-out Ghost Tour provided for donations to the Historical Society, Cemetery Association, and High School Drama Club., and an opportunity to honor Ray MacConnell and his many stories.

#### **DPW**

- Stormwater mapping process completed with Clark Paterson Lee
- Sidewalk area at St Brigid Church repaired and seeded
- 8 trees planted
- Completed street sign installations
- RTV prepared for auction
- equipment winterized
- Hickory Park bathroom winterized
- Congratulations to Eric McGrain for passing his CDL test

#### **Electric**

- Substation has been cleaned-up
- Liberty Pumps job of installing new poles and lines for the new expansion has been completed
- Vehicle testing has been completed; work needs to be done on the digger derrick
- Nick Booher, Matt Sluberski, and Cortney Gale attended the NYMPA Semi-Annual meeting on Oct. 27th

## WWTP

- phosphorus treatment completed for the season, and will resume in the spring
- compost pile samples are being sent for testing, the screw press is running well after decanting, the polymer binds better with a thicker product
- investigation into the use of heaters to offset issues that occur during extreme cold is being done
- plant handled high flow levels during heavy rains
- new motor installed for the scour blower #2

## Meetings, ETC

- 10/13/21 – meeting with Chris Suozzi and Mark Masse (GCEDC), Jacob Berardi (Owner - Hank Parker's Party & Tent Rental), Tim Arlington (project engineer), Nick Booher, Cortney Gale, and Ernie Haywood concerning expansion at Apple Tree Acres
- Completed and submitted the annual summary and budget reports to the Genesee County Youth Bureau for the 2021 Summer Recreation Program.
- Attended the Liberty Pumps groundbreaking ceremony on October 27<sup>th</sup>.
- Working on the budgetary summary portion of the Tree City application.
- Planning/organizing, purchasing for the Christmas tree Lighting Parade for November 29<sup>th</sup>
- Planning/organizing the Community Christmas Luncheon to be held December 12<sup>th</sup>
- Working with Ryan Cummings on possible business financial support for his proposed Ward Park Project.
- Worked with village attorneys to develop the Clarification Amendment to the village Animal Control Law which was adopted at the October 27<sup>th</sup> meeting.
- Continuing work on a “welcome” packet of pertinent information for new residents.
- Worked with a representative of UMMC to put together information for the Tulley Building rental space.
- Thank you to the Town board for the \$600 contribution to the summer recreation program in the village.

## Administrator

### Sewer

- A level sensor malfunctioned at the Rochester Street lift station causing it to false report issues. The part was ordered and will be replaced when it comes in. The cost will be approximately \$1,000.
- Chris is replacing one of the blower motors. We purchased a new one for \$1,600 which was less than having the motor rebuilt. He has been doing general maintenance and will be cleaning the membranes next week.
- The Monroe County Sludge Permit allowing us to take wastewater to the Van Lare Sewer Treatment plant was completed and submitted.
- Lights were purchased for the composting building as the old ones were malfunctioning.

### DPW

- The F-550 and F-450 seem to be finally fixed and running properly.
- The crew has been preparing for winter. The F-550, skid steers, and RTV are set up for winter and the Western Star will be this week.
- All the trucks and equipment were sprayed with oil on the 5<sup>th</sup> to keep them from rusting.
- I placed one RTV and a Zero Turn mower up for auction and they are already doing well. The auction is over on November 18<sup>th</sup>. We received \$44,300 for the 2013 Backhoe, \$2,550 for the Box Plow and \$2,375 for the Sickle Mower at auction.

**Electric**

- The Linemen worked on tree trimming this week and had Churchville and Castile over to help replace a pole behind 7-11.
- There was no good news shared at the NYMPA Semi-Annual Meeting on October 27<sup>th</sup>. State initiatives and policies are causing increases in electric rates. We are only seeing the beginning of the increases.

**Office**

- Deputy Clerk Barb Zinter has nearly finished the Annual Update Document and closing the last fiscal year, the PSC report has been filed. She is working on updating fixed assets and transitioning to online reporting for Deferred Compensation.
- Deputy Treasurer Rene' Vurraro has been updating the sewer reads from the Monroe County Water Authority water usage report. She is printing copies of the new zoning law for officials and interested parties as well as creating new forms that are required by the law. The Planning Board has been busy seeing several new projects.
- The last day to pay property tax was October 31st. We are sending \$2,647.66 to the county to collect.
- We received \$11,500 from the state for HEAP benefits.

**Miscellaneous**

- Village employees completed the NYS Discrimination and Sexual Harassment training on October 28<sup>th</sup>.
- The insurance claim for the water damage to the back business has been received. I submitted a claim for the damaged fence in Hickory Park and the check was received on Monday for \$2,700.
- Local Law number 3 and 4 have been sent to the Department of State for filing.
- Barb and I are attending a Worker's Compensation Seminar on Tuesday November 9<sup>th</sup>.

**CEO/ZEO**

2020 Permits: 28 North Lake – Permit Extension  
38 North Lake – Inspection and Permit Extension

2021 Permits: 13 McKenzie – Fence and Inspection  
19 Buffalo St – Fence, two permits  
38 Munger St – Addition  
39 Buffalo St – Remodel  
62 South Lake – T-Mobile cell equipment installation  
38 North Lake – Decks  
67 Rochester St – Roof  
41 South Lake – Patio and Roof  
15 Trisha Ln – Pole Barn

**Privilege of the Floor**

**Grace Gallivan** asked if Mayor Barclay needed any help putting together “Welcome Packets” for new residents.

**Trustee Concerns**

**Trustee Robinson** stated there was a streetlight out across from the Village Hall. He also thanked Sewer Plant Operator Chris Fay for his assistance using the sewer camera to look at an issue in Churchville.

## New Business

### **Main Street Grant Update – Mike Cocquyt**

Mike Cocquyt from LaBella Associates gave the Board an update on the Main Street Grant and showed before and after photos of the participating businesses.

### **Wastewater Treatment Plant – Chris Fay**

Sewer Plant Operator Chris Fay gave the Board an update on the operations of the sewer plant and requested that new computers with a backup system be approved. Mr. Fay also asked the Board to consider purchasing heaters to increase the temperature of the wastewater entering the facility, he believes this would reduce issues the plant has in the winter months.

### **Computers for the Wastewater Treatment Plant**

A motion was made by Trustee Marble and seconded by Trustee Robinson to purchase computers and software to update the Wastewater Treatment Plant. The motion carried by a unanimous vote.

### **Cannabis in the Village**

The Board discussed cannabis dispensaries in the village and a proposed law that would not allow dispensaries.

A motion was made by Trustee Marble and seconded by Trustee Robinson to hold a public hearing on a proposed law that would not allow cannabis dispensaries in the village on December 8<sup>th</sup> at 6:30pm. The motion was carried by a unanimous vote.

## Old Business

### **ARPA Funds**

Mayor Barclay proposed uses for the American Rescue Plan Act (ARPA) funds the Board that included mapping and repairing the storm water system, new bathrooms in Hickory Park, heaters for the sewer plant, and steps to reduce water infiltration into the sewer plant.

### **Adjournment**

A motion was made by Trustee Donovan and seconded by Trustee Chimino to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:03pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator