

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on May 12th, 2021**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Joseph Chimino
Trustee Kevin Donovan
Trustee Emily VanEenwyk

Trustee Robinson was absent.

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee VanEenwyk and seconded by Trustee Chimino. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes April 28th, 2021 of was made by Trustee Chimino and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

Mayor

Grants

- **Main Street** – Completion of projects is scheduled for June; Labella will complete and submit final paperwork to the state.
- **FEMA** –The village has received 100% of the reimbursable monies from the FEMA COVID Meal Delivery Program.
- **GVRR - GENESEE VALLEY RURAL REVITALIZATION GRANT**- notification of awards will be in June.

Planning Board – The board will be presented with the Village of Bergen Fee Schedule draft and the Village of Bergen Notice Schedule (Article 10-7 - General Review & Application Procedures) to review and discussion at the May 12. Both documents will move to adoption through resolution by the board.

Park Committee/Tree Board – We met on 4/7; the Community Garden plots were cleaned by the Boy Scouts on April 24 to prepare them for planting (many of the plots have been reserved), decided on design for playground tube replacement submitted by Zack Kuter. The village received notice of another year as a Tree City; this is our 10th consecutive year receiving this recognition! The 4 specimen trees provided by the Tree City reward grant have been planted in Ward, Carpenter, and Hickory Parks. We have funding left to purchase more trees for our parks and village signs.

Traffic/Safety – Received notice from DOT that Route 19 over Black Creek Overflow in the Town of Bergen will be closed to traffic for bridge repair work beginning Tuesday May 11, 2021, at 7:00 AM and will reopen on Wednesday May 12, 2021 by 5:00 PM, signage has been posted.

In response to meeting I had with DOT, the following traffic studies are scheduled: Route 262 (237 to Rt 19 and 262), Route 19 (Rochester Street to the Genesee/Monroe County Line), Route 33 from 33A to Rochester Street. Bike lanes and traffic lanes will be painted on route 19 through the village by the DOT, crosswalk signs will be installed by the DOT, parking spaces will be painted by village crew. There will be a sign study completed by the DOT for the village.

Deputy Andre and I met on May 8 to review current patrols and concerns in the village, and to update on Memorial Day and Mini Park Fest traffic support.

GAM – Genesee Association of Municipalities – At the April 15th meeting topics of discussion included county water projects, Chamber of Commerce activities, Fire Service work group report, county jail project, and COVID updates.

Employees – After many interviews with worthy candidates, the village has hired Kris Pangrazio as parttime employee for grounds work and tank pumping, and Erik McGrain full time MEO (Machine Equipment Operator). We look forward to working with them. The Linemen and the Wastewater Treatment Plant Operator started 4-10 hour day schedule on May 1st.

Meetings, ETC

- Assemblyman Steve Hawley will be holding a Village/Town Hall meeting on May 22 from 12 – 12:45pm in the village board room.
- An agreement has been signed between the Village of Bergen and Teamsters Local #264 on a three-year contract beginning June 1, 2021.
- County leadership call 5/8 – County is still maintaining a supply of gloves, masks, sanitizers for municipal use, GCC location for vaccinations is closing, all being moved to emergency management building, county health department is looking for community locations for vaccination distribution, no new news on stimulus monies and funding distribution, or county jail at this point.
- Summer Recreation – Submitted signed contract to Genesee County Youth Bureau for summer recreation program funding. The program will run from July 19 through August 13, free lunches will be provided. Will be interviewing candidates for head counselor.
- I have applied to the Genesee County Career Center for the village to participate in their Summer Youth Employment Program for two positions; one would be assistant counselor for the Summer Rec Program and the second to work on park and playground assistance.
- I met with the new owner of 13 N Lake Ave to discuss possible grant opportunities for building updates and improvements.
- Have been receiving numerous complaints about property owners leaving extensive piles of trash for weekly pick up by refuse trucks. A notice was put in the April newsletter, and the CEO will be contacting property owners as to ways to have materials removed.
- Carpenter Park has been cleaned, aerated, and reseeded, the fountain will be painted and sealed. Security cameras have been installed at the Tulley Building.
- Memorial Day Ceremony will take place at the Memorial in Hickory Park on Monday, May 31 at 9:30am.
- Hometown Hero Banners – Banners are on display at the legion until May 16th after which they will be hung on poles along Route 19 from the library toward Hickory Park.
- Cortney Gale and I received promising updates on the proposed solar project during a call with NYMPA representatives (5/7).
- BBKA – Bergen Park Mini Fest will take place on June 12; barbecue tickets are on sale.

Administrator

Sewer

- The bid for the pumping of sewer tanks was published in the Batavia Daily News on April 28th and the bid opening is May 21st at 11:00am.
- Cuomo has signed the legislation issuing a moratorium on utility termination during a state of emergency. We were able to relevy sewer arrears onto property tax bills. The legislation only refers to water arrears as unable to be releived.
- Sewer Plant Operator Chris Fay has been working to get the second pump installed at the Rochester Street lift station. He has also worked with the village engineers on inspecting all the lift stations for possible improvements.

DPW

- Grippo Asphalt completed the patch work on Gibson Place. They repaired a few other spots at no additional cost.
- The paving of Richmond Avenue and Gibson Place went very well. Milling was done on May 3rd and paving May 6th. I would like to thank the Town of Bergen, Town of Byron and Village of Churchville for hauling asphalt for the project. Decca Paving did a wonderful job.
- Our new employee Eric McGrain started on Monday.

Electric

- NYMPA is holding their 24th Annual Meeting in person on May 26th.
- The Lineman installed surveillance cameras in Hickory Park and the Tulley Building. They also provide mutual aid to Holley last week when a tree fell and caused damage to their lines.

Office

- The required additional information, including passed budget, was sent to the state for the Constitutional Tax Limit Filing. That is fully submitted.
- Deputy Clerk Barb Zinter has begun to prepare for the end of the current fiscal year. Our accountant Bill Frietag will be reviewing the electric fund on July 27th and 28th from his office. Barb has also been updating our fixed assets for accounting purposes.
- Deputy Treasurer Rene' Vurraro is working to get tax information sent to the County in preparation of bills being printed. Taxes will be due on June 30th. She is also working to finish the Zoning Code update. She has sent the Fee Schedule and Notice Schedule to the Board for review and approval.

Miscellaneous

- I started the framework for the 2022-2023 budgets and Reorganizational Meeting.
- The village received three Freedom of Information Act requests recently, one was returned as undeliverable by the post office.
- The Town discussed working with the Village to build an addition on one of their buildings to house our loader in the winter. We should discuss how much we are willing to contribute.

Privilege of the Floor

None

Trustee Concerns

Trustee Chimino asked about the car frame located at 83 South Lake and asked if they have been notified to remove it.

New Business

Bergen Energy Efficiency Program Budget

A motion was made by Trustee Donovan and seconded by Trustee VanEenwyk to approve the Bergen Energy Efficiency Program (BEEP) 2021-2022 budget. The motion was approved by a unanimous vote.

Parks Master Plan

Mayor Barclay discussed the Parks Master Plan with the Board. She stated many of the goals in the plan have been met and asked the Board to consider future plans for Parks. Ryan Cummings will be coming to the next meeting to discuss landscaping for Ward Park.

Vehicle Maintenance Schedule

Trustee Chimino discussed his plans for a vehicle maintenance schedule and shared a draft with the Board.

Old Business

Zoning Fee Schedule/Notice Schedule

The Board reviewed the proposed Zoning Fee Schedule as well as the meeting Notice Schedule.

Zoning Update – Sign Law

The Board reviewed the existing Sign Law and discussed possible changes.

2021 Road Projects

Mr. Gale discussed road projects options with the Board for 2021.

Adjournment

A motion was made by Trustee VanEenwyk and seconded by Trustee Chimino to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 7:42pm

Respectfully submitted,

Cortney W. Gale
Village Administrator