

**Special Meeting & Budget
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on March 27th, 2019**

The special meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present was Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of February 27th, 2019 was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Mayor's Report

Grants

- The village has hired LaBella Associates to administer the Main Street Grant. Cortney Gale and I met with Ed Flynn and Barb Johnston on March 8th to review the process they will follow for grant administration and planned for the property owner meeting which will be held on March 28th at 7pm. All property owners in the target area (designated in the grant award) were contacted and invited to the meeting.
- I am working on the Local Government Achievement Award application through NYCOM for the Sage Pavilion Project. The award is given for the undertaking of a significant and innovative project that has improved the quality of life in the community. Additional consideration will be given to projects that demonstrate shared services and increasing efficiency in government. Applications must be submitted no later than April 12, 2019.
- There is a grant for security cameras that may be available to us through the Department of Criminal Justice called the Byrne Jag Award. The grant must be sponsored by Assemblyman Hawley. I have contacted his office; they are looking into it for us.
- Work for the NYSERDA grant project is near completion (a few more lights need to be installed in the office). I will be working on submission of documents for the grant reimbursement.
- The Genesee County Youth Bureau has awarded us \$810 for the 2019 Summer Recreation Program in the village which will run July 15th through August 9th.

Committees

- Bergen Community Farmers Market meeting was held March 6; we have 4 vendors (1 set of paperwork submitted) committing to market so far, 30 + vendors have been invited through the office to participate. Events are being planned in the park for Thursday markets. (June 13 through Sept. 26).

- Park Committee meeting was held March 6 – plans are moving forward for the disc golf tournament. The village has been awarded Tree City 2018, our 8th consecutive year!

Meetings. Etc.

- Rene' Vurraro and I met with John Steinmetz (Barton & Loguidice) to discuss path forward to using the Form Base method of updating the village zoning laws. The planning board part of a committee focusing on the task. A proposal and estimate is being developed for the project.
- I attended the February 28th zoning board meeting; an updated variance application and explanation sheet has been developed. It will be voted on at the March 28 zoning board meeting.
- I have had several conversations with the owner of 35 Spring Street concerning the drainage problem there. In discussion with the staff it has been determined a new drain pipe will be installed later in the spring.
- Cortney Gale, Rene' Vurraro, and I discussed a local law and small cell license for the village with Charles Malcomb of Hodgson Russ LLP; he was hired to develop those documents for the village. Those documents will be discussed at 3/27 meeting.
- A public information meeting was held on March 13th for questions and answers on the sewer rate increases; good discussion took place.
- Met with the owner of 15-17 N Lake to discuss the Main Street grant process. I had the opportunity to speak with the new owners (TK Flooring) of 25-27 N Lake and invite them to the Main Street meeting.
- Notices – Brush Policy, sewer information notice will be resent with next sewer bill, water saving hints
- Wednesday staff meetings continue weekly – equipment prep for spring, clean up of village streets and parks, pot hole repairs, tree removal, WWTP pump replaced, etc.

Administrator's

Department of Public Works

- Municipal Electric Utility Association will be hosting their Semi-Annual meeting in Syracuse on April 10th. It will be a very important meeting as the New York Power Authority has passed the 15 year extension for hydro-electric power allotments, so we would be locked in to our current allotment until 2040.
- There has been no word from the Genesee County Sheriff's department about the three transformers that were stolen from the electric shop. Nick Booher has been trying to contact the investigating Sheriff.
- Sewer plant operator, Chris Fay has been working hard to repair the Screw Press. After working through many issues he has it up and running. He will be cleaning the membranes in hope that it will reduce the pressure and allow more gray water to be treated.
- PESH (Public Employee Safety and Health) made a surprise inspection to ensure we fixed the issues they found previously. They were pleased with work Kirk Roberts and Zach Kuter completed.
- I would like to order the equipment that is in the 2019-2020 budgets, which are a Ford F-450, two Kubota RTVs, and one Bobcat Skid Steer. It will take 19-20 weeks for the truck to be delivered. The Kubota Zero Turn mower was delivered. The loader was already ordered.
- There was a drainage issue at 35 Spring Street. It was temporarily fixed by the property owner, when it dries up a new culvert and drainage line will have to be installed.
- The DPW are getting ready for spring work and have started to put away snow removal equipment.

Office

- Deputy Clerk Barb Zinter has been working on a new Zoning Board of Appeals application, quarterly utility payment balancing and contacting Farm Market vendors. She also put together the newsletter and brush policy that was sent out in the electric bills.

- Deputy Treasurer Rene' Vurraro has been updating the billing software and is looking into being able to email bills. She sent out sewer arrears letters and 60 electric shutoff notices. There were no instances this winter that a shut off was necessary.
- We had a meeting on March 25th with Wendel Associates about GIS software, which we would use to map our electric, sanitary sewer, roads and storm sewers.
- I have completed the Constitutional Tax Limit form and Tax Cap report that will be sent to the state upon the passing of the new budgets.
- The Hazard Mitigation report has been completed for Genesee County. I included work on drainage along Gates Street, and the Gibson Place substation as projects in hope that there may be funding.

Miscellaneous

- I was contacted by Social Services who asked if we would allow a gentleman to work for us a few hours a week. It is a requirement for his benefits.
- The sewer permits for Monroe County and New York State have been approved. We shipped 6 loads of sludge to Monroe County while the screw press was down.
- The bill for the body work for the new plow truck has been paid.
- I was contacted by a baseball coach who would like to bring a baseball league to Hickory Park. He asked if we would allow them to modify one of the fields to meet their requirements if they do the work themselves.

Privilege of the Floor

None

Trustee Concerns

Trustee Donovan stated that there was siding loose on the Sage Pavilion.

New Business

5G Small Cell Information

Mayor Barclay and Mr. Gale discussed instituting regulation on Small Wireless Facilities (SWF) that will soon be installed all over the country to develop 5G networks. It will be necessary to have regulations in place to protect the village from where and how the SWF are installed.

Schedule Public Hearing for Sewer Rate Restructuring

A motion was made by Trustee Donovan and Seconded by Trustee VanEenwyk to hold a public hearing for sewer rate restructuring on April 10th, 2019 at 7:00. The motion was passed by a unanimous vote.

Schedule Public Hearing for 2019-2020 Budgets

A motion was made by Trustee Donovan and Seconded by Trustee VanEenwyk to hold a public hearing for the 2019-2020 General, Sewer, and Electric Budgets on April 10th, 2019 at 7:15. The motion was passed by a unanimous vote.

Resolution 3 of 2019 – MEUA Semi-Annual Meeting Delegate

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Semi-Annual Meeting of the Municipal Electric Utilities Association of New York State has been called on April 24, and April 25, 2019 to be held at the Embassy Suites by Hilton Destiny USA, 311 Hiawatha Blvd W, Syracuse, NY 13204 and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting, **NOW THEREFORE BE IT RESOLVED**, that Cortney W. Gale be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Almquist and Seconded by Trustee VanEenwyk to approve Resolution 3 of 2019 making Cortney Gale the delegate to the Municipal Electric Utility Association's Semi-Annual Meeting. The motion was passed by a unanimous vote.

Resolution 4 of 2019 – Opposition to Prevailing Wage Expansion

WHEREAS, the Village of Bergen supports the continued growth of business expansion, retention and attraction; and investments into workforce development, housing and healthy living projects, and

WHEREAS, Genesee County has used financial incentives to secure significant private sector investments amid competitive site selection searches; to allow Genesee County businesses to pursue projects expanding their workforce, production, and facilities; and to overcome competitive disadvantages from New York State's expensive business climate, and

WHEREAS, such public-private partnerships are necessary to enable revitalization of our downtowns, expand markets for agricultural products, create rewarding career pathways for our existing workforce and youth, and fulfill the delivery of transformational projects at the WNY STAMP campus in the town of Alabama, and

WHEREAS, projects assisted by the Genesee County Economic Development Center have returned a significant benefit to Genesee County, enabling pledges of \$33 million in capital investment, 99 new jobs, and construction of over 189,000 square feet of facilities in 2018; and over the past 17 years have enabled \$1.3 billion in capital investment, over 4,500 new jobs, and new construction and renovations totaling over 3.5 million square feet of facilities, and

WHEREAS, legislation is currently under consideration by the State Senate of New York and the State Assembly of New York which redefines public works projects to include private sector projects; and would impose prevailing wage requirements on all private sector investments receiving any incentives, grants, loans or assistance from Genesee County or the State of New York; including those to expand manufacturing, affordable and market rate housing, downtown revitalization, historic preservation and projects undertaken by non-profit organizations, and **WHEREAS**, studies have projected a prevailing wage mandate would increase project costs by an additional 25 to 30 percent, resulting in fewer projects, fewer new jobs, and fewer investments into community needs in Genesee County; and past use of prevailing wage requirements in Ulster County and the City of Yonkers arrested economic development in those communities, therefore be it

RESOLVED, that the Village of Bergen reaffirms its support for the continued growth of Genesee County's economy and quality of life, and goes on record opposing Senate Bill 1947 and Assembly Bill 1261.

RESOLVED, that the Administrator of the Village of Bergen shall forward certified copies of this Resolution to the Governor of the State of New York Andrew Cuomo, Senate Majority Leader Andrea Stewart-Cousins, Senator Mike Ranzenhofer, Speaker of the New York State Assembly Carl Heastie, Assemblyman Steve Hawley, the Inter County Association and NYSAC.

A motion was made by Trustee Donovan and Seconded by Trustee Almquist to approve Resolution 4 of 2019 Opposing the expansion of Prevailing Wage by New York State. The motion was passed by a unanimous vote.

Reorganizational Meeting Document

Mr. Gale shared the Reorganizational Meeting Document with the Board so they could review it and suggest changes for the April 10th meeting.

Ordering Budgeted Equipment

Mr. Gale asked the Board to approve the ordering of equipment budgeted in the 2019-2020 budget because it takes months to receive the most equipment and 15-20 weeks for the Ford F-450.

A motion was made by Trustee Donovan and Seconded by Trustee Almquist to approve Administrator Gale to order the equipment budgeted in the 2019-2020 budget. The motion was passed by a unanimous vote.

Old Business

Review 2019-2020 Budgets

Mr. Gale reviewed the 2019-2020 budgets with the board as it is the final draft before the public hearing on April 10th.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:01pm

Respectfully submitted,

Cortney W. Gale
Village Administrator