

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on October 10th, 2018**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, Chris Sardou, Grace Gallivan, Scott Reiner, Dianne Reiner, Joann Lane, Linda Elliott, George Sardou, Deborah Culver, Tina Harris, and Claude Brisson.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of September 12th, 2018 was made by Trustee Fedele and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

A motion to approve the meeting minutes of September 26th, 2018 was made by Trustee Donovan and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Mayor's Report

Park Committee

- October 4th meeting; Ryan Cummings presented ideas for landscaping of Ward Park, he presented the Committee with a \$450 donation check from the community concert for Friends of Bergen for Ward Park.
- A review of the 2018 Farmers Market suggested form updates, moving the vendors to sides of the entrance drive and blocking the drive to traffic, early vendor contacts, etc.
- Plans for Tree Lighting, fall clean-up finalized.
- Tree Planting program — There have been requests for 7 trees to be planted in the village right of way in front of village residences. The trees should be delivered the last full week of November for planting.

Tree Lighting

- Dec 3 — I have contacted several tree farms, Fisher Tree Farm on Euler road will provide the trees for \$18 each, Clauses are set, elementary band and HS chorus set, Boy Scouts set, fire department contacted...

Grants

- I have been working on the William G. Pomeroy Foundation grant application for the sign commemorating the village district on the National Register of Historic Places. Ray MacConnell has been helping locate required documents.
- Continuing to work with DASNY on reimbursement of \$4858.52 for purchase of gazebo to be installed in Ward Park.
- The Ripple Grant project proposal through GoArt has been submitted for Dave Burke's painting on

Plexiglas for the Sage Pavilion.

Summer Recreation Program

- The application for additional funding offered through the Youth Bureau was denied for this year. The Youth Bureau has been generous in supporting our program.

Weekly Staff Meetings

- Wednesday staff meetings are going very well; positive input and feedback from everyone. A road maintenance and repair, and equipment replacement schedule will be discussed and developed over the next two weeks.

Fall Clean-up

- Sixty 9th graders and several staff members will be coming to the village on Tuesday Oct 16 for fall clean-up community service. There will be a scrap metal drive the week of October 15-19 in the village. Park bathrooms will be closed, etc by Oct 19th.

Meetings, etc.

- Bergen Sales responded very quickly to concerns that cars were placed on the sidewalks after their parking lot was coated.
- Bonduelle property sale —Mark Boylan will be working with a local firm to complete the sale/purchase of the Bonduelle property , the goal is for the sale to be settled by the end of the year.
- The final Design group meeting for Leadership Genesee , We the People is 10/11. I am continuing to work with speakers for Oct 24 session (Senator Ranzenhofer, Assemblyman Hawley, Legislator Clattenburg, County Manager J Gsell).
- I have corrected the Animal Control Law for the village according to our September 12 meeting discussion, an updated version was emailed, and a copy is in your meeting packet.
- School-town-village meeting October 1— Superintendent Edwards gave updates on the building project, security project, Supervisor Haywood gave updates on water, park and library projects, he and I reported on sales tax, I gave village updates, grant applications and projects, and updates on school/village activities schedule.

Administrator's

Electric/Sewer

- Electric bills are due tomorrow, October 11th and electric shut off payments are due October 12th.
- Rene Vurraro and Barb Zinter are at the MEUA Accounting Training in Syracuse today and tomorrow.
- MEUA President Tony Modafferi called last week to discuss a New York Power Authority program that gives hydro-electric power to businesses to retain jobs. He feels that Bonduelle would be a good candidate. I sent him the requested information to get started.
- The electric car charging stations have arrived. The linemen are making plans to install them.
- I've been working on a new sewer fee schedule and am trying to come up with something that is fair and acceptable to everyone.
- The annual water consumption report arrived from the Monroe County Water Authority, which we use to determine sewer rates. Rene will now look at each residence to determine if their rate should change depending on their usage. Any changes will be applied to the next sewer bill.

Office

- On October 4th Jim Reeves from the public Employee Safety and Health Department (PESH) was here to give training to employees on Workplace Violence. This was the final piece we needed to complete per their finding report.
- To date we have collected 98% of property taxes, there is only \$9,458.42 left to collect. Residents have until October 31st to pay before we send bills to the County to collect.
- The Sterling dump truck was sold for \$23,600 on Auction International's online auction September 25th. The truck is scheduled to be picked up tomorrow by the buyer, the Town of Cairo.

- The financing with Key Bank for the new plow truck is complete. The new truck is having the body, plow package and controls put on next week.

Legal

- I finally got in touch with Edmund Plamowski from Crown Castle. They are not moving forward with adding guy wires to the cell tower at this time, but he said that could change.
- Mobilitie finally received the contract I sent them September 12th. Representatives will be here on October 17th to meet with the linemen to set up the project and to start the permitting process.
- Village Attorney Mark Boylan was contacted by a local attorney from Harris Beach who has taken over the Bonduelle property sale. They are ready to move forward. Mark feels that it is possible the sale will be completed by the end of the year.

Miscellaneous

- I have not heard back from Joe Basil Chevrolet regarding the purchase of the Volt, so I talked to Josh Relyea at Van Bortel. He is looking into the Volt as well as the cost to replace the Ford F-150 and F-450.
- I continue to work on the 2019-2020 budget, the main pieces are street maintenance and equipment replacement. We agreed to discuss it at the next employee meeting on October 17th and devise a new multi-year plan.
- Rene has completed organizing the property files. I will be printing out aerial photos from the Genesee County's GIS system to add to the folders. The next step is to pull together any information that we have that is not in the files.
- A representative from New York Municipal Insurance Reciprocal (NYMIR) was here today to check out buildings for safety and to review policies we should have in place to reduce exposure to liability.

Privilege of the Floor

Chris Sardou owner of Rose Garden Bowl and Viking Valhalla attended the meeting again to request the board change the sign law to allow internally illuminated signs in areas of the village. She discussed the process she has been through to this point to have their sign approved.

There were many other residents on hand asking questions about the law and its origins and intent. George Sardou inquired on behalf of the American Legion about their sign. He stated that they just spent funds to refurbish the sign and that it helps let people know they are open. He asked the board for an explanation as to what the difference is ultimately between an externally light and internally light sign.

Mayor Barclay fielded questions as well as gave background of the law and the process of the Comprehensive Plan.

Trustee Concerns

Trustee Donovan asked about the ramification from New York Municipal Insurance Reciprocal (NYMIR) for the claim on Town DPW building. He also inquired about the apron of the St Brigid parking lot.

Trustee VanEenwyk asked Trustee Donovan about the Black Creek Watershed Plan and its information on the village's waste water treatment plant.

New Business

Resolution 15 of 2018 – NYMPA Delegate

WHEREAS, the Board of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Cortney Gale be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made to approve the resolution by Trustee Almquist and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Sexual Harassment Policy

A motion was made by Trustee Donovan and seconded by Trustee Fedele to accept the Village of Bergen Sexual Harassment Policy. The motion was carried by a unanimous vote.

BEEP Request – Leonard Bus

Leonard Bus made a request to be reimbursed through the Bergen Energy Efficiency Program \$5,640 for LED lights in their building which is more than the program allows per year. The board discussed the program rules and decided to increase the yearly maximum to \$5,000 for commercial lighting.

A motion was made to increase the limits of the commercial lighting program from \$2,500 to \$5,000 by Mayor Barclay and seconded by Trustee VanEenwyk. The motion passed by a unanimous vote.

Old Business

Sign Law

The sign law was discussed during Freedom of the Floor. The Board agreed to review the law and discuss possible changes with the county and village attorney.

Leash Law

The Board discussed the proposed Animal Control Law and set a public hearing for November 12th at 6:15pm.

A motion was made by Trustee Almquist and seconded by Trustee VanEenwyk to hold a Public Hearing for the proposed Animal Control Law for 6:15pm on November 12th.

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:17pm

Respectfully submitted,

Cortney W. Gale
Village Administrator