

**Regular Meeting  
Of the Board of Trustees of the Village of Bergen &  
Joint Meeting with the Town of Bergen Council  
at 6:30pm on September 27<sup>th</sup> 2017**

The joint meeting of the Board of Trustees of the Village of Bergen and the Town of Bergen Council was called to order by Mayor Barclay at 6:00pm with the following present:

Trustee Almquist  
Trustee Donovan  
Trustee Fedele  
Trustee VanEenwyk

Town Council:

Supervisor Don Cunningham  
Councilperson Belinda Grant  
Councilperson Ernie Haywood

Also present were: Village Administrator Cortney Gale, DPW Supervisor Gary Zawodzinski, Deputy Town Clerk Susan Brownell, Highway Supervisor Mike Johnson, Eric Wies, Joe Nenni, Cindy Anderson, Deputy Delong, Kelly Rapone and Bob Bausch.

**Town Meeting**

See Town's Minutes

**Joint Meeting**

**Bergen Fire Department Budget**

Bergen Fire Department President Eric Wies presented their proposed 2018 budget. The total budget amount is \$308,460.10 which is an increase of \$22,650.10 or 7.92% increase over last year. Mr. Wies reviewed each line with the Boards and explained any increases. The main increases were due to the change in Worker's Compensation Insurance, with the county changing formulate cost the department went from paying \$14,891 to \$29,444.00. He also stated that there was an increase in membership this year and that has lead to cost increases in gear, training and physicals. They are looking to reduced their fleet by one vehicle.

**Genesee County Tourism Marketing - Kelly Rapone**

Kelly Repone discussed how she markets Genesee County and stated that Bergen hasn't had a page in the brochure since 2010. The deadline to participate this year is mid-October

**Genesee County Sheriff – Sgt. Delong**

Genesee County Sheriff Deputy Ryan Delong updated the board on the activity in Bergen. The Village pays for extra patrols which are going well. He stated that the School Resource Office at Byron-Bergen CSD is very important, as Officer Butler develops relationships with kids. Deputy Delong has developed relationships with residents of Bergen, especially kids who he plays basketball with on occasion.

### **Genesee County Legislator Robert Bausch**

- Informed Boards not to budget for an increase for sales tax revenue as it will stay flat. The agreement has been extended to 2018.
- The Legislature is working to increase water capacity in the county. There will be a county wide meeting on October 4<sup>th</sup>.
- The nursing home is sold and there should be a surplus from the sale.
- Creation of new jail is going slow, they are looking for other options
- The shared service initiative proposed by the Governor is difficult for rural communities because they already work together for years.

### **Town and Village Updates**

The Boards discussed the possible location for the Town's Refuse Transfer Station.

### **Joint Meeting Adjournment – 8:05**

### **Village Meeting**

#### **Approval of Bills**

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

#### **Approval of Minutes**

A motion to approve the meeting minutes of August 23<sup>th</sup> 2017 was made by Trustee Donovan and seconded by Trustee Fedele. The motion was carried by a unanimous vote:

### **Mayor's Report**

#### **Grants**

- The NYSERDA project funds we are applying for include a charging station, conversion of all village building lighting to LED, and the purchase of an electric car for village use. The total request is for \$50,000. The portal for the grant application kept kicking me off due to a click in their program. The problem was solved after a couple of days, and I am working to complete the application for submission by October 12<sup>th</sup>.
- I met with Greg Hollock and Jodi Fisher at GO ART on Sept 18<sup>th</sup> to discuss options for a grant to have the glass art piece done in the Sage Pavilion. Instead of a community grant we would need to have Lance Taylor apply for an artist grant to do the project. Greg will be speaking at the joint meeting on Sept. 27<sup>th</sup>. We are putting together a proposal for the window along with Oatka Glass and Chark's.

#### **Park Committee**

- Members (Vickie Almquist, Todd Cargill, Lyn Wilkins, Colleen Clarke, and I) held a very successful hot dog/hamburger stand at the Farmers Market on Sept 21<sup>st</sup>. Funds will be used for park activities.

#### **Sage Pavilion**

- Final work is taking place on the pavilion this week. A huge thank you to Gary and everyone involved for all their hard work. The project is amazing, and will be an asset to the community!
- Sage Pavilion Open House will be held tomorrow, September 28<sup>th</sup> from 4-7, ribbon cutting ceremony at 4:30

- We are receiving calls for reservations for events at the pavilion; the reservation sheets have been finalized.
- The folding chairs and tables have arrived for use in the pavilion.

#### **Senior Appreciation Day**

- Twelve organizations providing senior services have signed on to set up tables of information for the morning event. Announcements are posted in various locations around the town and village. We have 16 reservations all ready!! (Oct 28<sup>th</sup>)

#### **Leadership Genesee**

- The all day session I attended on Sept. 27 was titled “Encouraging the Leader Within” with sessions on inclusion and respect, servant leadership, and values. Nominations for 2018 participants is due

#### **Gillam Grant**

- Remindar: John Prospero and Peggy Swapceinski will attend the October 11 board meeting to discuss the village contribution to Gillam Grant.

#### **Contractor**

- I had a phone conversation with Ronald Long, a contractor who is working on building patio homes, etc in the Village of Corfu. He will be coming out to visit the village, and to discuss possible options for housing here.

#### **School District Bus Wash Proposal**

- I have spoken with Drew Doll (Transportation) and Roger Caldwell (Buildings and Grounds) at Byron-Bergen regarding the proposed bus wash station. My concerns center around detergents, etc that may be washed into our WWTP as a result of the proposed facility. At this point, there is no definite plan for the type of wash it will be, but we will be informed as the decision making process moves forward.

### **Administrator’s**

#### **Electric**

- Electric bills mailed on September 20<sup>th</sup> and are due October 10<sup>th</sup>. There were no shut offs this month.
- I have contacted the both Bank of Castile and Key Bank regarding financing for the new Bucket Truck. Key Bank offered terms of 7 years at 3.01% with payments being yearly. I have not received information from Bank of Castile yet.
- Rene is working on the 18a temporary state assessment reconciliation and we may have over collected by approximately \$4,000. If this turns out to be the case the funds will be returned to customers in a reduction of the Purchase Power Adjustment Calculation (PPAC).
- We will begin delivering light bulbs to all residents as soon as the weather cools down. We are aiming for next week.
- I am planning on attending the NYMPA Semi- Annual Meeting on October 25<sup>th</sup> in Syracuse with Joe Chimino. It is a one day meeting and I will be back in time for the Board Meeting.
- I would like to send Barb Zinter and Rene Vurraro to the Municipal Electric Utility Association (MEUA) Accounting workshop October 18<sup>th</sup> -19<sup>th</sup>.

#### **Office**

- We are still waiting on EFPR Solutions to finish changes to the Annual Update Document (AUD) before we can send it out.
- Accountant Bob Fox will be attending the October 25<sup>th</sup> board meeting to discuss the 2016-2017 Fiscal year.
- Deputy Clerk Barb Zinter has been formatting the Zoning Law from PDF to a Microsoft Word document, and working with Bob Fox to finalize the AUD.
- Deputy Treasurer Rene Vurraro has been working on the yearly Public Service Commission reconciliation, accounts receivables, revising the proposed Sign Law as well as creating Sage Pavilion documents and procedures.

- We have received numerous calls about the odor coming from Bonduelle. Plant Manager Jim Newcomb said that everything is running properly it is the combination of heat and lack of air movement. He said they are doing everything they can.
- As I mentioned at the last meeting because of growing interest in electric payments I asked the bank to increase the limit for ACH Receipts to \$10,000 from \$6,000.

### **Miscellaneous**

- There are only 11 unpaid property tax bills remaining. They total \$17,326.30. The last day to receive payments is October 31<sup>st</sup> after that date they are sent to the County along with unpaid sewer rents to be place on the County tax bill.
- I have been working with Mayor and Scott Gillette for plaques at Sage, went to historical society in Batavia for a photo.
- We received quote from Falcone Electric for LED lights which we need for the NYSERDA Clean Energy Community Grant.
- I created a flyer for Senior Day, the Sage Pavilion open house program, and design for the vinyl lettering to replace the open/closed sign on the front door.

### **Historian**

On September 5, I attended a meeting of Genesee County Historians in Batavia at the Genesee County History Office. The purpose was to discuss the reorganization of the group for better communication and unity of the historians. No progressive steps were taken. It was attended by only 6 historians.

I continue to mail info to the Spitzer family and to the Carruthers family as information comes-up. I have 3 books available through the NIOGA system that I will explore and forward portions to the client in North Carolina.

October 14, Saturday I will attend a yearly meeting of Western NY historians at Bohm's in Batavia. The State Historian will speak and other talks are to take place.

### **New Business**

#### **Resolution 10 of 2017**

A motion was made by Trustee Almquist and seconded by Trustee Fedele to approve Resolution 10 of 2017 to make Joseph Chimino the Village's delegate to the New York Municipal Power Agency's Semi Annual Meeting. The motion was carried by a unanimous vote.

WHEREAS, the Board of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

#### **Proclamation for Senator Ranzenhofer**

Mayor Barclay set for a Proclamation in appreciation of the assistance Senator Ranzenhofer has given the village to secure grant funding to renovate the Sage Pavilion and install the senior fitness trail.

### **Old Business**

#### **Sign Law**

The Board previously received the proposed Sign Law and set a public hearing for 6:45pm on October 11<sup>th</sup>.

A motion was made by Trustee Almquist and seconded by Trustee Fedele to hold a public hearing on the proposed Sign Law on October 11<sup>th</sup> at 6:45pm in the village boardroom. The motion was carried by a unanimous vote.

### **Adjournment**

A motion was made by Trustee VanEenwyk and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:45pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator