

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on June 28th, 2017**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele

Trustee Emily VanEenwyk was absent

Also present was Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of June 14th, 2017 was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- I have been chipping away at the Consolidated Funding Application - Main Street grant. We have received a good number of support letters, and several property owners are completing commitment and financial paperwork to become part of the project. An opportunity for the village through the grant is up to \$15,000 in streetscape work. This would be an opportunity to work on the parking lot along the post office west wall. A design would need to be included in the application.
- I wrote letters of support from the village, and as president of the BBCA, for the Community Development Block Grant being written for improvements to accommodate persons with disabilities. The improvements will include ADA compliant doorways, bathrooms, and maneuverable space.

Bergen Community Farm Market

- The market was busy both 6/15 and 6/23! Vendors will continue to be added in the following weeks as word gets out as to the numbers of folks attending.

Governor's Shared Services Initiative

- Jay Gsell presented information about the Genesee County committee at the GAM meeting in East Bethany on June 15th. Kevin Donovan was able to attend. Suggestions offered were procurement services, countywide assessors, payroll services, courts, IT services, equipment sharing. Waiting to hear when the next meeting will take place.

Start-Up Genesee "Think & Drink" Entrepreneurial Series/Walking Tour

- The event was a great success; 14 businesses were visited! There were approximately 30 participants. (The theme of the event was "Doing Business on Main Street- An Entrepreneurial Walking Tour" that will provide attendees the opportunity to tour the successful Bergen business district, tours of existing space for sale and lease, a recreational trail tour and a stop at the Bergen farmer's market in the park.)

- Gift bags were given to the participants containing a light bulb, and brochures about the village events and celebrations, businesses, BEEP.

Other meetings attended, Etc.

- Suggestions for community garage sale 2018 – more signage, longer hours
- Thank you to our office staff as they complete end of the year reports, and the DPW for the great job being done throughout the village.
- I attended Leadership Genesee today; the theme for the day was Agribusiness. We toured a dairy farm, produce farm (both family owned), OXBO, and Farm Credit East. Goals for the day were to identify the role of science and technology in agribusiness, learn about issues facing agribusiness, and discover the value of local agribusiness on the state and national levels.
- I was contacted by the Firing Pin concerning Monroe County water being brought to the facility, and for a street light installation. The facility is in the town so water issues would be referred there, a meeting will be held on 7/12 to discuss the electric question.

Administrator's

Electric/Sewer

- Electric bills were mailed on June 21st and are due July 11th. The electric rate is 6.6¢ per kilowatt hour (kWh) which is very slightly lower than last year.
- The new electric bill format is nearly complete; there are a few small issues we are working on. I didn't want to use the new bill this time until I knew for sure all the bugs were worked out.
- I confirmed that Bonduelle is having a slow year. With the wet spring farmers weren't able to plant early enough. Pea production has been minimal. Hopefully they will run longer so we can make up the revenue. They account for about 70% of our revenue.
- There is no new information regarding increasing our hydroelectric allotment. Joe Chimino is at the MEUA Western Region meeting today and will have time to talk to members of the executive board. Rachael Tabela from Genesee County Economic Development Center (GCEDC) talked with a director at the New York Power Authority (NYPA) about our situation. At this point the negotiations are in early stages.
- I am working to complete the three reports required by the Public Service Commission for the Bergen Energy Efficiency Program (BEEP).
- The Waste Water Treatment Plant upgrades have totaled \$236,502.86, that number includes \$180,000 for the screw press. The Bond Anticipation Note is for \$325,000. The remainder will go back to pay down principal. The BAN matures January 18th, 2018 at which time we will most likely issue a bond for long term financing.

Office/Accounting

- Our primary focus remains on closing fiscal year 2016-2017, completing the Annual Update Document (AUD), Public Service Commission (PSC).
- Deputy Clerk Barb Zinter has completed and submitted all information required by accountant Bob Fox. Hopefully he will finish his review of the numbers and give us the go ahead to make final journal entries and input the AUD.
- Deputy Treasurer Rene Vurraro has continued to work with CUSI to implement the new utility bills and processing incoming property tax payments. Rene and Barb have reconciled the electric receivables. Rene is on vacation this week.

Miscellaneous

- The Start Up Think and Drink Genesee Entrepreneurial Wine Walk, held on June 22nd went extremely well. It was a great showcase of what Bergen has to offer.

- To date we have received \$275,887.40 in property tax payments, which is 73%, and are ahead of schedule from last year.
- The 2nd Annual Chuckfest golf tournament is July 15th please help spread the word so we have a good turnout.
- The Sheriff's Department returned a flag today that was stolen from the Village in 2004; the officer said that the person was prosecuted at that time.

DPW Supervisor's Report

DPW and Parks

Work on the Sage Pavilion continues. Dilcher Excavating has been hired to repair drainage which have recently been cleaned out by village staff. Milling of the Hart Subdivision has been scheduled for the week of July 24th with paving set for July 31st and August 1st.

Electric

Injection of lines in subdivision is set to start July 10th and will take two weeks. The linemen attended the MEUA Western Regional Meeting today.

WWTP

Septic tank pumping has started and they are about 30% completed.

Generally, there is a lot going on at the moment and we are doing our best to complete projects and keep up with normal maintenance.

Privilege of the Floor

None

Trustee Concerns

Trustee Donovan stated that Cooperstown received a NYSERDA grant for sewer UV disinfecting. He talked to a village resident that asks that trees and bushes that are encroaching on sidewalks be cut back.

New Business

Employee Application to Carry Firearm

The board discussed the application and tabled the topic until the July 12th meeting.

July 12th, 2017 Meeting

The next meeting will be held in Hickory Park under the front pavilion at 7:00pm

Old Business

Town of Bergen Transfer Station

The Board discussed the town moving their transfer station from Robbins Brook Park to their DPW area on Gates Street.

Comprehensive Plan

The Board reviewed the Parks, Recreation, and Culture part of the Comprehensive Plan. Next meeting they will discuss Government and Community Services.

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:45pm

Respectfully submitted,

Cortney W. Gale
Village Administrator