

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on April 26<sup>th</sup> 2017**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist  
Trustee Donovan  
Trustee Fedele  
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, Michele Smith, George Hoke, Don Kunego, and Grace Gallivan.

**Approval of Bills**

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of April 12<sup>th</sup> 2017 was made by Trustee Donovan and seconded by Trustee Almquist. The motion was carried by a unanimous vote:

**Mayor's Report**

**Grants**

- The NYSDOT sent a letter informing us that the application for the Village of Bergen Safe Pedestrian Project was not selected for funding. There may be another opportunity for this type of funding in 2018.
- Continuing to work on putting together a project for NYSERDA funding for energy efficiency for the village, several options are being researched.
- Continuing to research opportunities for financial support to help with Main Street Historic District building restoration.
- Contacted DASNY for a status report on the funding for the Sage Pavilion; we should be receiving the voucher soon.

**Union Negotiations**

- We received the finalized copy of the union contract which goes into effect June 1<sup>st</sup> 2017, this is a three year contract.

**Park Committee**

- The committee is working on promoting and organizing the 3<sup>rd</sup> Disc Golf Tournament which will take place July 15<sup>th</sup> in Hartland Park.

**Community Action Day**

- CAD will take place the week of May 18 in a different format; 62 7<sup>th</sup> graders will be brought to the village to participate. We will hold an Arbor Day ceremony with the students followed by tasks to complete planter boxes, village flower gardens, etc.
- I am working on the program for the day.

**Bergen Community Farm Market**

- The committee for the Bergen Community Farm Market on April 19 for another planning meeting. A logo for promotional purposes has been selected; we are working on a large wooden sign for the park. There will be a tent at the Park Festival promoting the market.

#### **Other meetings attended, Etc.**

- Senator Charles E. Schumer visited the Village of Bergen for a press conference to promote his legislation on railroad safety (updated tanker cars, stabilizing volatile materials for transport, railroad crossing gate timers, etc). He also discussed Canadian restrictions on milk from the U.S.
- Cortney and I attended the Ways and Means Committee meeting where the Local Law #1 of 2013 Village of Bergen Exemption for Capital Improvements to Residential Buildings on April 19<sup>th</sup> was accepted.
- Cortney and I met with the new village attorney Mark Boylan of Boylan Law Office LLP Le Roy; municipal law is his specialty. We discussed current village concerns.
- I am continuing to working on a rental agreement and fee schedule for the Sage Pavilion, we are already receiving requests for the building.
- Worked on articles for the newsletter.
- BBKA meeting April 17, Park Festival Committee meeting April 17 – plans are finalizing for the June 10 Park Festival; parade participants coming together, vendors, etc., no fish fry this year.
- Completed and submitted an application on behalf of the village for the NYCOM's 30th Annual Local Government Achievement Awards (WWTP upgrades and composting project).
- Leadership Genesee all day session April 26 title Community Health Report. Our learning outcome is to raise your awareness of present healthcare and human service issues and related services available in Genesee County. The day included identifying issues, trends and resources within health & human service organizations, becoming familiar with how GC organizations are responding to critical issues, and reviewing and becoming familiar with demographics of persons needing services within Genesee County.

#### **Administrator's**

##### **Electric/Sewer**

- Electric bills were sent out on April 20<sup>th</sup> and are due May 10<sup>th</sup>.
- We submitted the agreement for the creation of the new bill for Electric and Sewer. It will take some time for them to create the bill in the system and make it functional. We may have to do one more billing with the pre-printed paper.
- I received a statement from RG&E regarding our submission for reimbursement for the linemen helping cleanup after the windstorm. It didn't say when the funds were coming but acknowledged the amount I submitted which was \$28,072.68.
- Unpaid sewer bills will be sent to the county May 1<sup>st</sup>. Of the 72 letters that were sent out we received 20 payments.
- Fixed Rate TCC's (electric transmission insurance) need to be renewed. I will bring it to the board for approval at the next meeting
- The NYMPA Annual Meeting is in Syracuse on May 24<sup>th</sup>.
- Joe Chimino and I attended the Semi-Annual MEUA meeting. There was very little update on the hydroelectric extension, but we met with Tony Modafferi afterwards who said that they have already discussed our situation with NYPA and they are working on a way to help us. Joe also made it very clear that we would not sign the extension unless we are satisfied.

##### **Bonduelle**

- I spoke to Jim Newcomb about the press release from the county regarding a \$20 million dollar investment by Bonduelle to their three local facilities. He said it was misleading, it should have referred to the \$20 million they have already invested not more to come.

- Jim said there is a hold up on the sale of the property because the higher ups are becoming reluctant to sell because they want to retain control.

#### **Office**

- I submitted the Constitutional Tax Limit last week. The approved budgets and verification page will be submitted after the budget is approved.
- Bill Freitag rescheduled his visit until next week, May 1<sup>st</sup> and 2<sup>nd</sup>.
- Rene received property transfer reports from the town assessor and is working on inputting that information. She has been getting documents ready for Bill Freitag's visit and preparing to send sewer arrears to the county along with tax information for property taxes.
- Barb submitted the Federal 941 report and State 45 as well as completed payroll certification for the county. She has completed the March bank reconciliation and regular journal entries.

#### **Miscellaneous**

- Genesee County sent the 1<sup>st</sup> quarter sales tax payment of \$56,788.84 which is the last payment for this fiscal year. We received \$254,166.16 this year, last year we received 261,578.99.
- I contacted Byron Bergen School Athletic Director Rich Hannan to offer the use of our softball fields in Hickory Park.
- The Planning Board has its draft sign law nearly complete and will submit it to the Village Board for the May 10<sup>th</sup> meeting.

### **DPW Supervisor's Report**

#### **DPW and Parks**

- Scheduled debris pickup started this week. Paint at the Sage Pavilion is complete, trim and all inside work is next. The outside of the building concrete and brick areas have been repaired.
- Spring clean up, mowing and general Village maintenance has begun in earnest. With this and mowing, the sage pavilion will fall on the back burner in order to keep up with spring grass cutting.

#### **Electric**

- Work continues on upgrading the electric with poles installed, new wires will be run down South Lake to McKenzie.

#### **WWTP**

- The screw press installation will be complete by the end of the week and BDP will be in around noon Monday to startup and train Bruce and Chris.
- Generally, there is a lot going on at the moment and we are doing our best to complete projects and keep up with normal maintenance.

### **Privilege of the Floor**

- George Hoke, Don Kunego and Michele Smith who live in the Hart Subdivision discussed their concerns with people speeding. They offered solutions to the Board. Mayor Barclay will write a letter to residents of the subdivision asking them to slow down and oversee the installation of speed limit signs where necessary. The board will review adding stop signs and/or speed bumps.
- Grace Gallivan asked about funding in the budget for the Gilliam Grant Community Center. She feels it would be better to give money to programs that directly benefit village residents, perhaps the library and summer recreation program.

### **Trustee Concerns**

#### **Trustee Donovan**

- Received concerns about unleashed dogs in the village. Asked that information be put into the newsletter
- Picnic tables in the rear pavilion are stacked up again

- Read an article about what makes a community thrive, the village has implemented many of the programs.

### **New Business**

#### **2017-2018 Budgets**

A motion was made by Trustee VanEenwyk and seconded by Trustee Donovan to pass the 2017-2018 General, Sewer, Electric and BEEP budgets. The motion was carried by a unanimous vote.

#### **Resolution 5 of 2017 – NYMPA Delegate**

##### **New York Municipal Power Agency Delegate**

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Mayor Barclay and seconded by Trustee Almquist to appoint Joe Chimino as the village's delegate to NYMPA. The motion was carried by a unanimous vote.

#### **Travel and Reimbursement Policy**

Trustee VanEenwyk discussed the travel and reimbursement policy pertaining to the meals. She felt changing the wording would be beneficial. The board discussed and agreed to add wording that would make the maximum meal \$25 with a daily total maximum for meals of \$50.

A motion was made by Trustee Fedele and seconded by Trustee Almquist to change the employee handbook to reflect a maximum per meal amount of \$25 not to exceed \$50 per day. The motion was carried by a unanimous vote.

#### **Comprehensive Plan Implementation**

Trustee Donovan led the board in reviewing the Natural Resource portion of the Comprehensive Plan.

### **Old Business**

**None**

#### **Adjournment**

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:57pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator