

**Public Hearing & Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:45pm on October 25th, 2017**

Public Hearing for Proposed Sign Law

Mayor Barclay opened the public hearing at 6:45pm with the following present: Tom Jones, Ken Kuter, Grace Gallivan, Tracy Miller, Loretta Miller, Joan Miller, Jeffery Goodenbery, Delores Seward, Pastor Michael Merry, Dennis Paulhamus, and Sandy Partridge.

Tom Jones, Grace Gallivan, Tracy Miller, Jeffery Goodenbery, Delores Seward, Pastor Merry and Dennis Paulhamus all commented on the proposed local law.

Mayor Barclay closed the public hearing at 7:20pm

Regular Meeting

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:20pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present were: Village Administrator Cortney Gale, and Grace Gallivan

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of October 11th, 2017 was made by Trustee VanEenwyk and seconded by Trustee Almquist. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- We received the \$100,000 check from DASNY for the SAM grant sponsored by Senator Ranzenhofer for the Sage Pavilion.

Senior Appreciation Day

- I have been working with organizations (19) that have signed on to set up information tables in the Sage Pavilion on October 28th, 50 Bergen Seniors have registered to attend the event. The Sweden Senior Singers and Sonya Catalino will be singing. Wegman's has donated \$50 toward the purchase of food for brunch.

- Today's theme was "We the People", this was the topic of my group presentation. Assemblyman Hawley, Senator Ranzenhofer, County Manager Jay Gsell joined the morning session.
- There will be two sessions in November; graduation has been planned for Thursday, November 30 at Terry Hills.

County Water Agreement

- Attended the town board meeting on Oct 24 where county officials discussed the County Water Agreement as it pertains to the Village and Town of Bergen.

BBCA

- The BBCA sponsored a Candidate Forum at the Sage Pavilion during the October 16th meeting; Ernie Haywood (candidate for Town Supervisor), Mark Anderson, Anne Sapienza, James Starowicz (candidates for town board) spoke.

Administrator's

Electric/Sewer Bills

- Electric bills were mailed out today and are due November 13th. Shut off notices were sent to delinquent customers. The electric rate this month is 9¢ per kWh.
- Sewer bills will be sent out on November 1st. We received the water consumption report from Monroe County and made changes to customer's accounts where necessary.
- I completed the paper work for the bucket truck financing. The closing is November 10th. There is conflicting information regarding when the truck will arrive. Early November or December. They will let us know when it is on its way.

MEUA/NYMPA

- Rene Vurraro and Barb Zinter attended the Municipal Electric Utility Association (MEUA) Accounting Workshop and returned with valuable information. We set a meeting with the linemen for November 3rd at 11:00am to discuss putting new processes in place.
- Joe Chimino and I attended the New York Municipal Power Agency Semi-Annual Meeting today. NYMPA usually increases the electric rate for the winter months but are decreasing them and will further decrease them in the spring to .031¢ per kWh. They will also reduce the demand charge from \$7 to \$5, as an example this would have decreased our bill by \$14,000 last month. They are able to do this as their financials have recovered from the 2014 Polar Vortex.
- There is a proposed change to the bylaws to allow self generation or electric purchase from a third party but it was tabled for 30 days to allow for more input from members.

Website

- Our website designer, Jim Kane, was able to restore our website fully after a lot of work. I am able to add content once again but it is still a little quirky.
- The agreement for the construction of a new website has been signed. Mr. Kane estimates that it will take approximately 19 weeks to complete.

Office

- Deputy Clerk Barb Zinter completed formatting the Zoning Law from PDF to a workable Microsoft Word document. She reconciled the bank statements, completed the Federal 941, State 45 reports, and submitted 3rd quarter payroll figures to the county. Barb closed the 2016-2017 fiscal year in our computer system, officially completing the year.
- Deputy Treasurer Rene Vurraro has prepared the electric bills for mailing, updated water usage on customer's accounts and is preparing to send unpaid taxes to the County

Miscellaneous

- We are down to 9 unpaid tax bills totaling \$15,997.27. The last day to receive payments is October 31st.

- The County sent a 3rd quarter sales tax payment of \$73,757.28, which is \$2,442.14 more than last year. We are at \$196,141.80 year to date.
- There have been a few issues with AD Call billing us for septic pumping lately. Barb caught the issues and they were straightened out.

DPW Supervisor's Report

- I am off till November 5, on vacation, the men all have work details and projects to complete.
- Park Bathrooms have been closed for the winter
- Lots of Fall Clean up in all areas
- The area in the Community Garden that did not get sod earlier this year has been top soiled and seeded.
- With the Screen we have for the WWTP we generate our own topsoil
- The annual CHIPS claim for road funding has been submitted-I spoke with the NYSDOT representative and our submittal is correct and checks should go out December 15.
- We received our 5 year NYSDEC Bulk petroleum storage permit. The Gasoline and Diesel Tanks were not on the Permit. After some checking, they have never been permitted. I submitted the renewal and added these tanks. Per regulation the tanks need labeling and that has been accomplished so we should be in compliance soon.
- A new Flag was purchased and the old flag was replace at Zuber Park
- Small Christmas trees have already been purchased for the Ward park annual decorating and tree lighting
- The compost pile at the WWTP has reached the necessary temperature and is going well.
- Tree trimming is in full force by the electricians, Attached is our Issues list from residents for your review

A few items for discussion and feedback:

- A few weeks ago, Village of Arcade DPW building burned and they lost almost all of their equipment, this included their municipal lineman bucket trucks. Our new truck should arrive in the next few weeks. The old truck is not slated for auction till the spring. The lineman and I would like Board approval to offer this truck to the Village of Arcade for use in the interim. In my absence if you could let Joe Chimino know the result of your discussion, he can then reach out to the Village of Arcade.
- We have been having issues with tree contractors dumping tree debris in our debris area by the WWTP. sign "No Unauthorized dumping –No contractors". The biggest answer I have received when stopping them is that they believe that if they are working in the Village they can deposit debris here. Our debris pile is extremely large and I estimate when I get approval to grind the material the cost will be in excess of \$10,000.00. So, I pose the question;
 - 1) Should limit dumping to RESIDENTS only who have taken down a tree or have debris they would like to bring themselves rather than wait for pickup and NOT ALLOW contractors whom are getting paid to cut down the tree and dispose access to dump ,regardless of where the tree was cut. Please let me know your answer.
- After discussing upcoming events and winter schedule with the staff, there seems to be some confusion on the arrangements for the tree lighting ceremony. They are not sure if they will be paid for working overtime that evening. If they will not be, there needs to be a plan in place for traffic control and end of event cleanup. Please advise me of how to proceed.

Privilege of the Floor

Grace Gallivan stated her thoughts on LED signs in the village.

Trustee Concerns

None

New Business

2016-2017 Fiscal Year Review – Bob Fox

Accountant Bob Fox from EFPR Solutions reviewed with the Board the financial aspects of the 2016-2017 fiscal year .

Fire Department Budget Approval

A motion was made by Trustee Almquist and seconded by Trustee Fedele to approve the Bergen Fire Department's 2018 Budget. The motion was carried by a unanimous vote.

Standard Workday Resolution

The resolution is mandatory for NYS Retirement and needs to be completed when there are any employee changes including Trustees and members of the Planning and Zoning Boards.

A motion was made by Trustee Fedele and seconded by Trustee Donovan to approve the Standard Workday Resolution. The motion was carried by a unanimous vote.

Senior Recognition Day

Mayor Barclay discussed the plans for Senior Recognition Day.

County Water Agreements

Mayor Barclay updated the current negotiations for the Genesee County water agreements.

Old Business

Website Update

Administrator Gale discussed the plans for the new website with the Board. He and Mayor Barclay are meeting with the web developer on November 6th at 1:30pm.

Tree Lighting Ceremony

Mayor Barclay informed the Board that the Tree Lighting Ceremony will be Monday December 4th starting at 6:15pm in Hickory Park.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 9:05pm

Respectfully submitted,

Cortney W. Gale
Village Administrator