

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on October 12th 2016**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present was Village Administrator Cortney Gale.

Approval of Bills

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of September 28th 2016 was made by Trustee VanEenwyk and seconded by Trustee Donovan. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- DASNY paperwork submitted, waiting for final go-ahead to purchase materials covered by funds.
- Submitted a request for additional funds made available through the Youth Bureau (Office of Children and Family Services) for equipment for the summer recreation program participants.
- Jay Grasso is completing work on a DOT grant application to build sidewalks connecting those on the west side of Route 19 from 70 South Lake to the proposed sidewalks to the C-Store.

Park Committee

- The committee has put together a list of locations for trees to be planted throughout the village for the Tree Planting Program. Residents have the opportunity to request trees which will be planted in the village right of way through the program. Tree plantings will take place in the spring of 2017.
- Committee will be working on ideas/participants for a possible Farm market in the village for summer 2017. The BBKA is also working on collecting information for this.

Sage Pavilion

- The rough plumbing inspection was done by Ken Kuter on Friday, Oct 7, Cortney and I attended. The plumbing was approved for the lavatory area.
- A meeting to update the building plans was held Oct. 10th; it was attended by Eric Wies, Tom Williamson, Joe C., Gary Z., Kirk R., Cortney, and I. Updates will be made to the blueprints.

Other meetings attended, Etc.

- Twelve historic photos of the Village of Bergen have been chosen to be on display in the board room. Ray MacConnell is working on this project. Borrowed student art work hung in board room has been returned to the artists.

- I received a copy of the Genesee County Sheriff's Office Press release from Deputy Delong stating a young man from Covington had been arrested for the damage done to the basketball backboard in Hickory Park. He will appear in Bergen Town Court October 19th.
- Representatives from Time Warner met with Gary Z., Cortney, and I to discuss ways they could assist the village with communication needs.
- On Thursday, 10/6, Cortney and I met with Eleanor Filowick of Budvale Construction, owners of the property on Parkview that was proposed for a housing development in the past.
- Working on the **Tree Lighting** event which will be held Friday, Dec 2nd. Thirteen of the trees donated by Bonduelle have been reserved for decorating, fire department, band, Silhouette singers, Santa, School of Arts craft booth, etc. will attend.
- Received an email from Phillip M. Fraga of Cohen Law Group concerning the Time Warner contracts; Time Warner has not been responding to his emails.
- State Assemblyman Steve Hawley will be in Bergen on October 17th at 4:30 to talk to residents and will be going door to door.

Administrator's

Electric

- Electric bills are due October 13th. Another bill and newsletter will be going out on October 26th. An additional document will be sent out as well. The "Environmental Disclosure Label" is required by the Public Service Commission to be mailed out yearly. It informs customers where their power comes from, Hydro, Nuclear, Coal, etc.
- The electric rate for September is 9.5¢ per kWh. That is one cent less per kWh than last year, but overall average for this month.
- We finished delivering LED light bulbs to all electric customers along with information on BEEP, our payment portal and social media options.
- On October 25th Joe Chimino, Nick Booher and I will be attending the NYMPA Semi-Annual Meeting in Syracuse. It's a one day meeting.
- Rene Vurraro and Barb Zinter will be attending the MEUA Accounting Workshop in Syracuse on October 19-20.
- All three Linemen will be going to the MEUA Engineering Workshop November 9th and 10th.

Sewer

- A home owner on McKenzie Street is putting on an addition and would like to add a deck in the future. However, the deck would be over the sewer tank. He has asked that he be allowed to move the tank, at his own cost. I am bringing this to the Board for their opinion.
- Unpaid sewer bills from town residents will be sent to the county along with unpaid village property tax if they are not received by October 31st.
- I discussed bond financing with Jeff Smith from Municipal Solution and Eric Wies. We are working on a project budget in a format required for funding and are aiming to receive BAN funds in early to mid January.

Accounting

- We are still working on the AUD and PSC reports. I have been pressing our accountants to get this finished.
- Barb has completed and submitted the State and Federal payroll reports, 3rd Quarter payroll report, sales tax payments and is working on September bank reconciliation.

Social Media/Electronic Age

- We received the Square equipment, for credit card processing, this week I installed it and we began using it yesterday. It works really well and is easy to use.
- Since we delivered the information about the payment portal with the light bulbs usage has increased dramatically. Before removing the two dollar fee we received about 23 payments a month. Since September 10th we've received 61.

Miscellaneous

- I withdrew the insurance claim on the slide, with the age and wear on the slide I didn't feel it was worth it.
- We participated in a Pokémon event on October 6th. A lure was set off in different places around the village including Hickory Park.
- Gary and I met with Dave Humphrey from Humphrey Electric about security cameras in Hickory Park. Gary met with Tyco last week. When we get prices I'll pass them on to you.

DPW Supervisor's Report

WWTP

Walt Medlock the Wastewater consultant from Krueger is here completing jar testing for phosphorous treatment. We are still not meeting our treatment limit of 1 ppm, we are hovering just under 2 ppm, and we have made the NYSDEC aware. The original treatment was to use only Aluminum Chlorohydrate (ACH) and since the water that we are treating has no or very little buffering capacity, we added a caustic addition step to try to meet the regulatory treatment limit. Therefore with the new ability to adjust the Ph, it appears we may be switching to Alum (potassium aluminum phosphate). I will keep you posted. Attached is the updated worksheet for ongoing projects at the Waste Water Plant. In the bottom left hand corner is the original estimated plan and the synopsis of all money currently spent. The bottom line is that we are about \$21,000 over the original estimate. As you know the Screw Press was about \$20,000 more than anticipated and we are also spending more on the building. On the plus side the screen that we purchased was almost half as much as anticipated. We are also not going to use a mechanical mixer but will be mixing with the bucket of the Loader or bobcat. This will save some funds as well. Except for some minor items this should account for most everything.

The building is about 60 % complete, we were waiting some back ordered channel and hope to have the building enclosed tomorrow with insulation the following week. The new gas line has been installed.

Electric

The linemen have been working on the building at the wastewater plant and have worked at the Sage pavilion. They have also set a number of transformers and have completed Municipal Aid with the Village of Akron.

DPW and Parks

The Sage Pavilion work is under way at Hickory Park; the roof has been stripped and is being repaired. The new shingles should be installed next week. The waste water plumbing is complete and has passed building inspection. The new Electric panel has been installed and has passed outside (UL) electrical inspection. A number of dead and dangerous trees have been removed along Rt 19 by us and the NYSDOT. The stumps should be ground this week as well. The vandalized back board has been replaced and the Genesee County Sheriff's have charged a suspect. There was a water leak in our line that feeds the Hickory Park Bathrooms. We will repair in the spring and have cleaned and closed the bathrooms for the season. The Monroe County Water has come out and removed their meter. We are getting quotes on surveillance cameras for the park and will report on this item as soon as everything is submitted. Work on the cell tower to add Verizon is underway and the concrete building that was inside the fenced area of the tower but is no longer needed, is now property of the Village via donation and has been placed next to the Quonset hut. Attached is the latest worksheet for the Sage Pavilion. The items in bold are

actual hard quotes, so the current estimate is \$ 126,786.81. Due to the work that Kirk Roberts has been doing on all the buildings, I would like to ask to have JR stay on till the end of December.

Privilege of the Floor

None

Trustee Concerns

Trustee Almquist – Asked about the concrete slabs over by the Community Garden

Trustee Donovan – Updated the Board on his search for information on electric car charging stations

Trustee Fedele – Stated that 25b Munger Street is being renovated and looks great.

New Business

Bergen Fire Department Budget

A motion was made by Trustee Fedele and seconded by Trustee VanEenwyk to approve the Bergen Fire Department 2017 Budget. The motion was carried by a unanimous vote.

Investment Policy and Village Policy Review

A proposed investment policy was dispersed to the board for their review as well as current village policies. Further discussion will take place at the next meeting.

Old Business

Sales Tax Update

Mr. Gale read an email he received from Town Supervisor and Genesee Association of Municipalities (GAM) President regarding county sales tax disbursement discussion.

Executive Session

A motion was made to enter executive session by Trustee Donovan and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote. The board entered executive session at 8:10pm.

A motion was made to exit executive session by Trustee VanEenwyk and seconded by Trustee Fedele. The motion was carried by a unanimous vote. The board exited executive session at 8:45pm.

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:46pm

Respectfully submitted,

Cortney W. Gale
Village Administrator