

Village of Bergen
Planning Board Meeting
June 20, 2018

Planning Board Attendees:

Rene' Vurraro, Chairperson
Kate Milliman, Deputy Chairperson
David Burke
Rich Strzelecki
Heather Painting
Barbara Zinter, Secretary

Other Attendees: Ken Kuter (CEO/ZEO), Brette-Ashley Schmitt, and Tim Hens, P.E..

Meeting Opened at 7:05 pm by Chairperson Vurraro

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held May 16, 2018 was made by Kate Milliman and seconded by Heather Painting. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Discussion

Discussion on the Application for Site Plan Review #06-2018 at 16 North Lake Avenue. The Planning Board only needs to worry about the lower portion of the plans. Ken Kuter will handle the apartment upstairs with the building permit process. It was previously a permitted use and the owner had a permit for the renovations prior to the sale of the building.

A motion was made to refer the Application for Site Plan Review #06-2018 to the Genesee County Planning Board by Rich Strzelecki and seconded by Kate Milliman. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Tim Hens will submit the plans electronically in 11x17 format directly to Felipe Oltramari at the Genesee County Planning Department.

The State Environmental Quality Review (SEQR) was completed by the applicant and Chairperson Vurraro. It was determined to be a negative declaration.

A motion was made to schedule a Public Hearing for the Application for Site Plan Review #06-2018 at our next Planning Board meeting on July 18th, 2018 by Rich Strzelecki and seconded by Kate Milliman. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Discussion of the Sign permit for Brette-Ashley Schmitt for Brette-Ashley Photography at 16 North Lake Avenue. It will be two vinyl signs, one on each front window covering 25% of the window area. Color choice of white, black, or gold will be made once building colors are chosen. Not sure about illumination yet. Will have to see how things look but if lights are needed, they would be external illumination and in keeping with the time period of the Village downtown historic area.

A motion was made to grant the Sign Permit #02-2018 for 16 North Lake Avenue by Heather Painting and seconded by David Burke. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Discussion of the Sign permit for Brandan and Laura Smith for Greg'ry's Bakery at 13 North Lake Avenue. We are unsure of the exact color scheme and sign style chosen as they were getting quotes from both Miller's Millworks and Batavia Sign Company. Chairperson Vurraro had gone to talk to Laura who wasn't sure and Brandan wasn't available. The Planning Board members stepped out front to look at the façade of the Bakery as neither applicant was able to attend the meeting. It was noted that they had changed the burgundy accent color to gold so the Board felt adding that to their list of possible sign colors was appropriate.

A motion was made to grant the Sign Permit #01-2018 for Greg'ry's Bakery by Kate Milliman and seconded by David Burke. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Discussion to finalize the Fence Permit and Fence Law included the change to the suggested wording in items #3 and #7. Also discussed the current plantings and bushes observed around the Village in comparison with the regulations listed in #13. It will be sent to the Village Board for their opinion on #13 and the maintenance issues this could create. We are also adding #15 with an enforcement piece similar to what was written in the Sign Law.

A motion was made to refer the Fence Permit and Fence Law to the Village Board for approval by Heather Painting and seconded by David Burke. The motion carried by the following vote:

Chairperson Vurraro – aye
Deputy Chairperson Milliman - aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke – aye

Adjournment

A motion to adjourn was made by Kate Milliman and seconded by Heather Painting. The motion carried by the following vote:

Chairperson Vurraro - aye
Deputy Chairperson Milliman – aye
Heather Painting – aye
Rich Strzelecki – aye
David Burke -- aye

The meeting was adjourned at 8:14pm

Respectfully submitted,

Barbara Zinter

Village of Bergen Planning Board Secretary

Completed Training Hours for the year June 2018 through May 2019 as of June 2018

Chairman Rene' Vurraro – 10 hours carryover + 0 = 10

6 hours complete – Fall 2016 Local Government Workshop 11/16/16
6 hours complete – Spring 2018 Local Government Workshop 5/18/18

David Burke – 5.5 hours carryover + 0 = 5.5

6 hours complete – Spring 2018 Local Government Workshop 5/18/18

Kate Milliman – 9.75 hours carryover + 0 = 9.75

6.75 hours complete – Fall Local Government Workshop 11/13/15
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16
5 hours complete – Fall 2016 Local Government Workshop 11/16/16

Heather Piper – 3.5 hours carryover = 3.5

4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16

Rich Strzelecki – 0 hours complete

0 hours complete –

Vacant – 0 hours complete

0 hours complete –

Vacant – 0 hours complete

0 hours complete –

Barbara Zinter - 36 hours carryover + 0 = 36

1 hour complete – Comprehensive Planning 1/21/15
1 hour complete – Subdivision Approval 2/18/15
1 hour complete – Site Plan Approvals and Conditions 3/18/15
1 hour complete – Variances 4/15/15
8 hours complete – Fall 2015 Local Government Workshop 11/13/15
4 hours complete – NYCOM Training Tuesdays 11/10, 17, 24/2015 and 12/1/2015
4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16
8 hours complete – Fall 2016 Local Government Workshop 11/16/16
8 hours complete – Spring 2018 Local Government Workshop 5/18/18