

Village of Bergen
Planning Board Meeting
June 15, 2022

Planning Board Attendees:

Rene' Vurraro, Chairperson
Kate Milliman, Deputy Chairperson
Todd Cargill
Vickie Almquist
Barbara Zinter, Secretary

Other Attendees: Keith Jackson and Erika Ayala-Jackson of Studio 817.

This meeting was video recorded by the Village of Bergen.

Meeting Opened at 7:00pm by Chairperson Vurraro.

Approval of meeting minutes:

A motion to approve the meeting minutes of the Planning Board meeting held March 16, 2022 was made by Kate Milliman and seconded by Todd Cargill. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman -- aye
Todd Cargill – aye
Vickie Almquist – aye

There was discussion regarding the training needs and possible options for helping to fulfill the requirements in-house.

There was discussion regarding a survey about a county-wide code enforcement model that had been sent out recently. The information was sent out prematurely and there is no current plan to institute such a model at this point.

We have a position open on the Planning Board for an alternate member. If anyone knows of someone who may be interested, please have them contact the office to complete an application.

Due to a lack of a quorum for our May meeting, we are seeing the Sign Permit #S-1-2022 today. The sign is already up. While they were sizing everything up, they placed the letters where they wanted them and then had difficulty getting them back down. There was a question about the sign's lighting, but it does not have illumination.

A motion was made to grant the Sign Permit #S-1-2022 for Ralph and Rosie's Delicatessen at 19 North Lake Avenue by Todd Cargill and seconded by Kate Milliman. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman -- aye
Todd Cargill – aye
Vickie Almquist – aye

Erika Ayala-Jackson presented Minor Site Plan #1-2022 for review with written permission from the building owners, the Village of Bergen. It is classified as minor because it is only a change of use from medical to a salon/spa. Her plan is to open a full-service salon in the space available to provide hair, skin, and nail services with some retail of salon products. She is currently licensed to provide services in all of these areas. Hours will be Tuesday through Saturday 10am to 7pm but by appointment at the beginning. Erika provided a significant amount of information on the chemicals that will be used, especially for the spray tans. Nothing would be going down the drain that would affect our water treatment plant. There was discussion about signage, but Erika is still working on that. Chairperson Vurraro will provide her with more information on the requirements. Erika hopes to be opening sometime in July or August based on when the space becomes available for her use.

No public hearing is needed for the minor site plan according to the new Zoning Law and it does not need to be referred to Genesee County under their new exemptions.

A motion was made to approve the Site Plan #1-2022 for the Village of Bergen by Vickie Almquist and seconded by Kate Milliman. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman -- aye
Todd Cargill – aye
Vickie Almquist – aye

There was discussion on the status of 83 South Lake. September will mark two years since the approval was granted. The permit was extended once already. If they don't complete the project, they will need to come back for additional approval. It was decided that they would not need to install sprinklers as was previously thought because it is only one story. The Planning Board members commented that the location has been cleaned up quite a bit.

Our CEO, Gary Cecere, had a discussion with one business owner regarding a bright pink digital moving sign that had been placed in the front window of their location and it has been removed as it is not permitted.

Our next regular meeting of the Planning Board is scheduled for July 20, 2022 at 7pm.

Adjournment

A motion to adjourn was made by Vickie Almquist and seconded by Kate Milliman. The motion carried by the following vote:

Chairperson Vurraro – aye
Kate Milliman -- aye
Todd Cargill – aye
Vickie Almquist -- aye

The meeting was adjourned at 7:30pm

Respectfully submitted,

Barbara Zinter
Village of Bergen Planning Board Secretary

Completed Training Hours for the year June 2022 through May 2023 as of June 2022

Chairman Rene' Vurraro – 23.75 hours carryover + 0 = 23.75

7.5 hours complete – Fall 2018 Local Government Workshop 11/14/18
5.75 hours complete – Spring 2019 Local Government Workshop 5/17/19
1.5 hours complete – Helping Communities Manage COVID-19 8/27/2020
1 hour complete – Bring Back Main Street with Small-Scale Manufacturing 9/1/2020
1 hour complete – CDRPC Spring 2021 Webinar 4/6/2021
1 hour complete – Clean Energy Communities 2.0 4/13/2021
1.5 hours complete – Solar, Zoning, and Comprehensive Plans 4/20/2021
1.5 hours complete – From Dutch Charters to Village Dissolutions 4/22/2021
2 hours complete – Planning Board Overview 5/4/2021
1.5 hours complete – Intermunicipal Planning for Local Efficiency 5/6/2021
1 hour complete – Intermunicipal Cooperation: Building Code Enforcement 5/11/2021
1.5 hours complete – Hot Topics in Planning from A to Z 5/18/2021
1 hour complete – Regulating Cannabis Operations 12/7/2021
1 hour complete – Ethics for ZBA and Planning Board Proceedings 12/9/2021
1 hour complete – Planning and Zoning Hot Topics and Case Law Update 12/14/2021

David Burke – 0 hours carryover + 0 = 0

0 hours complete –

Kate Milliman – 0 hours carryover + 0 = 0

0 hours complete –

Rich Strzelecki – 0 hours complete

0 hours complete –

Carol Walker – 0 hours carryover + 0 = 0

0 hours complete –

Todd Cargill – 0 hours carryover + 0 = 0

0 hours complete –

Vickie Almquist – 0 hours carryover + 0 = 0

0 hours complete –

Barbara Zinter – **102.5 hours carryover + 0 = 102.5**

4 hours complete – Spring 2016 Land Use Decision-Making Training Program 3/1/16
8 hours complete – Fall 2016 Local Government Workshop 11/16/16
8 hours complete – Spring 2018 Local Government Workshop 5/18/18
1 hour complete – Powers and Duties of the ZBA 6/28/18
1 hour complete – Comprehensive Plan and Zoning Law Update 10/25/18
8 hours complete – Fall 2018 Local Government Workshop 11/14/18
1 hour complete – Variances 1/24/2019
1 hour complete – The Village Attorney's Role 4/25/19
6.75 hours complete -- Spring 2019 Local Government Workshop 5/17/19
2 hours complete – Zoning Law 101 11/20/19
2 hours complete – Comprehensive Planning 5/27/2020
2 hours complete – Blight: Strategies and Tools for Local Governments 6/10/2020
1.5 hours complete – Walkability and Health Part I 6/11/2020
2 hours complete – Short Environmental Assessment Form Walkthrough 6/16/2020
1.5 hours complete – Walkability and Health Part II 6/25/2020
1.5 hours complete – Missing Middle Housing 7/28/2020
1.5 hours complete – Parking Reform Made Easy 8/4/2020
1.5 hours complete – Helping Communities Manage COVID-19 8/27/2020
1 hour complete – Bring Back Main Street with Small-Scale Manufacturing 9/1/2020
2 hours complete – Zoning Board of Appeals Overview 10/22/2020
1 hour complete – Climate Change and Community Resilience 4/2/2021
1 hour complete – Agriculture and Climate Resiliency 4/9/2021
1 hour complete – Clean Energy Communities 2.0 4/13/2021
1 hour complete – Changing Climate and Infrastructure 4/16/2021
1.5 hours complete – A New Approach to Parks and Rec System Planning 4/16/2021
1.5 hours complete – Solar, Zoning, and Comprehensive Plans 4/20/2021
1.5 hours complete – From Dutch Charters to Village Dissolutions 4/22/2021
1 hour complete – Resilient Landscapes 4/23/2021
1 hour complete – Finger Lakes National Heritage Area 4/27/2021
1.5 hours complete – On Haudenosaunee Land in Our Region 4/29/2021
1 hour complete – Open Government Issues in Planning and Zoning 4/29/2021
2 hours complete – Planning Board Overview 5/4/2021
1.25 hours complete – Battery Energy Storage Systems 101 5/5/2021
1.5 hours complete – Intermunicipal Planning for Local Efficiency 5/6/2021
1 hour complete – Intermunicipal Cooperation: Building Code Enforcement 5/11/2021
0.5 hours complete – Marijuana Regulation for Local Governments 5/11/2021
1 hour complete – NYSDEC Giant Hogweed Control Program 5/13/2021
1.5 hours complete – Hot Topics in Planning from A to Z 5/18/2021
2 hours complete – Hot Button Land Uses 5/18/2021
1.25 hours complete – Battery Energy Storage Systems: Fire Safety 5/19/2021
1.25 hours complete – Battery Energy Storage Systems: Zoning & Permitting 6/2/2021
1.25 hours complete – Battery Energy Storage Systems: Decommissioning 6/16/2021
1.25 hours complete – Battery Energy Storage Systems: Taxation & Assess 6/30/2021
1.5 hours complete – The Evolving World of ADU Regulations 7/7/2021

1.5 hours complete – Parks as Community Infrastructure 9/9/2021
1.5 hours complete – Minute Taking and Other Essential Duties for Board Secretaries and Clerks 12/7/2021
1 hour complete – Regulating Cannabis Operations 12/7/2021
1 hour complete – Ethics for ZBA and Planning Board Proceedings 12/9/2021
1 hour complete – Planning and Zoning Hot Topics and Case Law Update 12/14/2021
2 hours complete – Enforcement of Zoning and Other Local Laws 12/14/2021
4 hours complete – Zoning Board Overview and Skills that Make Great Land Use Board Members 12/15/2021
1 hour complete – Fair Housing Considerations for Municipalities 12/16/2021
2 hours complete – Zoning Board of Appeals Overview 1/11/2022