

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on August 23rd, 2017**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Vickie Almquist
Trustee Kevin Donovan
Trustee Robert Fedele
Trustee Emily VanEenwyk

Also present was Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Almquist. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of August 9th, 2017 was made by Trustee Donovan and seconded by Trustee Almquist. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- All paperwork for the reimbursement of the \$100,000 in funding of the Sage Pavilion Project through DASNY was mailed out. Thank you to everyone who pulled all the materials together.
- Work is continuing for the application for the \$50,000 NYSERDA grant after our designation as a Clean Energy Community. Nick Booher is working with Falcone Electric for an estimate to convert village owned buildings to LED, I am working on estimates for a charging station in the village. **(DUE DATE: OCTOBER 13, 2017)**
- We received an invitation to apply for funding support from GRO1000 (Miracle Gro) after I submitted a progress report with pictures of our community garden.
- Emily VanEenwyk and I put together a grant request for \$450 in additional funds for the current fiscal year (2017) summer recreation program. . The request was submitted to the Genesee County Youth Bureau.

Bergen Community Farm Market

- Our market has been drawing in, on average, 100 shoppers per week (in spite of the weather). New vendors, occasional food truck, musician, and new shoppers come each week.

Sage Pavilion

- Plans are being put in place for the open house, September 28, 4-7pm.
- I have completed a rough draft of the reservation form for the pavilion, it will be sent to our attorney.

Senior Appreciation Day

- I am continuing to work on announcements, sign-up forms, calling and scheduling vendors, setting the brunch menu and entertainment for the October 28th event at the Sage Pavilion.

Leadership Genesee

- The theme for the August 23 meeting was Outdoor Leadership Challenge, it was held at the Hough YMCA Camp in Silver Springs.

Administrator's

Electric/Sewer

- Electric bills will be mailed Thursday, August 24th and are due September 13th. There were no shut offs this month.
- Sewer bills are due August 30th.
- The three reports required by the Public Service Commission for the Bergen Energy Efficiency Program (BEEP) have been submitted.
- Brian Becker worked with CUSI representatives to finally transition the payment portal from the old server to the new. This should make the payment portal fast to login and use.
- NYS Public Service Commission has granted the New York Municipal Power Agency's petition to increase pole attachment rates from \$8.51 to \$11.98. NYMPA will file the necessary tariff change.

Office/Accounting

- Accountant Bill Freitag has completed the Public Service Commission Annual Report and has presented us with hard copies. After review I will sign the verification page and submit.
- The Annual Update Document (AUD) is complete and being reviewed by Accountant Bob Fox. Once he gives his approval we'll submit it to the Office of the State Comptroller.
- Mr. Fox would like to know if the Board would like him to come to a meeting to review the Village's finances.
- Deputy Clerk Barb Zinter is finishing up the end of year process. She completed bank reconciliations, prepared the newsletter, payroll reports, and sales tax payments.
- Deputy Treasurer Rene Vurraro has been working on the Sign Law. The Planning Board met on August 16th to finish. A copy will be sent to the Village Attorney for his review before it is received by the Village Board for review and approval. She is also working on 18a assessment reporting for the Public Service Commission.

Miscellaneous

- I have decided not to attend the New York Conference of Mayor's Fall Training School this year. Barb and Rene are unable to attend as well. If a member of the Board wishes to attend please register soon.
- There are only 23 unpaid property tax bills remaining. They total \$25,809.16.
- I have not heard from any of the three individuals who were required to do community service with us. I contacted Genesee Justice to let them know.
- I was out of the office on August 17th, 18th, and 21st and will be again August 28th and 29th.
- Attorney Mark Boylan emailed Bonduelle representatives to discuss the sale of the Church Street property. He has not heard back from them yet. We will continue to push until we hear from them.
- Gilliam Grant's Lego Robotics Club asked to tour our Waste Water Treatment Plant on August 31st at 3:15. They are touring Liberty Pumps prior to that.

DPW Supervisor's Report

None

Historian

Early this month I met with former residents of the Village of Bergen, Barb Blue and her husband Bill Carruthers. They live near Raleigh, NC. The meeting was very congenial since they were one year behind me in school. I was able to send them to Lakeview Cemetery in Brockport where I had found a great-great grandfather's grave. They knew of him but had no place of burial. Many other facts were discussed and uncovered.

Then I received a call from a Tim Rawson, Eau Claire, WI who was searching for his ancestors with the name of Spitzer's. I found evidence of them in Riga Cemetery, 3 graves, and at this point have a phone call into the Congregational Church for marriage and baptism info.

Both have been mailed further info that I have uncovered since their visit or call.

Privilege of the Floor

None

Trustee Concerns

Trustee Donovan – Attended the Town of Bergen Board Meeting where they discussed the transfer station briefly and a possible solar farm in Appletree Acres. The Black Creek Water Shed Committee will host a meeting in Stafford on October 30th to discuss the Watershed Plan.

New Business

Fire Department Member Approval

A motion was made by Trustee Fedele and seconded by Trustee Donovan to approve Alexandria Gerhardy, Tina Carson, and Harrison Dodson as members of the Bergen Fire Department. The motion was carried by a unanimous vote.

Sage Pavilion Reservation Document

The board reviewed the Sage Pavilion Reservation document and discussed rental process.

Joint Town/Village Meeting

The Board set the Joint Town/Village meeting for September 27th, 2017 at a time to be determined after discussion with the Town Board.

Resolution 8 of 2017 – MEUA Delegate

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the Municipal Electric Utilities Association of New York State, and

WHEREAS, the Annual Conference of the Municipal Electric Utilities Association of New York State has been called on September 19, 20, 21 and 22, 2017, to be held at Holiday Inn, Saratoga, N.Y, and,

WHEREAS, in accordance with the bylaws of the Municipal Electric Utilities Association of New York State, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

A motion was made by Trustee Almquist and seconded by Trustee Fedele to approve Resolution 8 of 2017. The motion was carried by a unanimous vote.

Old Business

Gilliam Grant Funding

The Board discussed the annual contribution of funds to Gilliam Grant.

Waste Water Treatment Plant

The Board turned down a request from the Town of Bergen to locate their transfer station on the Village's Waste Water Treatment Plant property. The Town has asked for an explanation.

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 9:01pm

Respectfully submitted,

Cortney W. Gale
Village Administrator