

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on January 25th 2017**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes of December 14th 2016 was made by Trustee Fedele and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

Mayor's Report

- Gave Presentation to the Triangle Club on Saturday January 21st about the Sage Pavilion. After showing pictures of the progress we took a field trip to see the renovation in person.
- A BBKA meeting was held here on January 23rd for the Bergen Park Festival. BBKA is still working on the Bergen Directory. There was an issue with the post cards sent to residents to gather information; approximately 75 had to be resent.
- Gary and I met with a representative from Ferguson Electric about lighting in the Sage Pavilion. Gathered information and are waiting for a quote.
- Received an email from Mark Masse from GCEDC regarding remaining funds from the America's Best Communities award. The funds will be used to create a program for high school students to learn the necessary skills to present themselves in the workplace.
- I received a request from the Office of Children Services to provide information about our Summer Recreation program for their yearly report for programs they fund.
- Today was the first day of Leadership Genesee; there are several people from Bergen who are attending.
- Kevin and I met with Mark Boling and Lenny Blumoski from the Teamsters Union. Lenny is taking over for Mark and will be our official representative. We discussed their proposal.

Administrator's

Electric

- Electric bills were mailed on January 20th and are due February 9th. Shut offs have been down the last few months. Hopefully with the warm winter so far people will not get too far behind.

- Joe Chimino, Rene Vurraro and I attended the special meeting of the MEUA today in Syracuse. The vote was not to approve the extension but to approve a term sheet to allow for long term negotiations to commence.
- The meeting also discussed RECs and ZECs, how they will be implemented and how they will be billed.
- I wrote an email to John Koelmel, the Chairman of the Board of the New York Power Authority, about our Hydro-electric allotment to get his perspective. He forwarded the email to Brandon Cole who called me and discussed the matter. He stated that NYPA understands our unique situation with Bonduelle and are willing to discuss re-allocation but stressed to me that it needs to be done through negotiations with them and MEUA. So we need to make sure MEUA adds it as a term in negotiations.
- I completed the Industrial Economic Development Program (IEDP) compliance report for Liberty Pumps. This report tracks number of employees and power consumption to allocate additional hydro-electric power. At this time Liberty has not used enough power to trigger the additional allocation of .450 MW.

Website

- The website was down for a couple days early this week due to a glitch caused by the company hosting the site. As you know there have been many issues with the company over the last year. It is time for us to move the site to a more reliable host.
- I would like the Board to consider updating the site at the same time to be more mobile device friendly. We would in essence be building a whole new site. I think this is a reasonable request as more people are using mobile devices and the traffic on our website and payment portal continues to increase.

Office/Accounting

- Barb distributed W2s and 1099s this week. All regular monthly journal entries have been made for December and quarterly federal and state payroll tax reports have been filed.

Miscellaneous

- We received sales tax payment from the County for \$62,984.96. Last year we received \$65,007.21.
- I added the new sewer building to the insurance policy and gave them an update as to the progress of the Sage Pavilion
- The funds from the Bond Anticipation Note (BAN), \$325,000, were received on January 19th.
- I talked to Jim Newcomb about the Bonduelle property sale; he hasn't seen any progress so he talked to his regional manager who assured him that it would be moved up the priority list. Because of the delay we billed them the hours the linemen worked last year instead of recording them as payment for the property. When the sale gets near closing we will resume recording their hours for that purpose.
- There have been a large amount of houses being sold in Bergen recently. We provide tax, utility, and code/zoning compliance information to the attorney's for closings.
- Would the Board like to schedule a budget meeting or wait until union negotiations progress?

DPW Supervisor's Report

WWTP

- The facility and treatment are going well. The building is complete and we are awaiting the screw press delivery in February.

Electric

- The Linemen have helped out Spencerport in setting poles, have had a few small issues to maintain and have been helping out with snow removal and the Sage pavilion renovation.

DPW and Parks

- Snow has been minimal; except for this week's snow. Work on the sage pavilion is ongoing and is where the main efforts of all employees are centered.
- I have been working on the budget with Cortney; the main area of concern is replacement of equipment.
- I have also been working on financial data in order for Eric Weiss and Clark Patterson Lee to submit a grant for the composting portion of the WWTP upgrades.

Privilege of the Floor

None

Trustee Concerns

Trustee Donovan – Inquired what State AIM funding is, noted that the paint on crosswalks is coming off, asked if there would be a crosswalk put in on the intersection of Route 262 and 19 if we receive the grant to extend sidewalks. Mr. Donovan also stated that Medina passed a similar Solar Power law.

Mayor Barclay- informed the Board of the conversation she had with the property owner of 34 Kaymar Dr regarding snowplowing in the Cul-de-sac.

Trustee VanEenwyk – Trustee Donovan and she had a meeting with members of the Comprehensive Plan Implementation Committee and have a working document that lays out the path to full implementation.

New Business

Resolution 1 of 2017

A Resolution Adopting a Standardized Residential / Small Business

Solar Permit Process for the Village of Bergen

WHEREAS, the New York State Energy Research and Development Authority (NYSERDA) is offering a grant of \$2,500 to municipalities that adopt a uniform New York State solar permit process, and

WHEREAS, the Village of Bergen Code Enforcement Officer has advised that the New York State uniform process is consistent and compatible with the Village of Bergen Zoning Code and permitting practices; and

WHEREAS, the Village of Bergen desires to apply for New York State Energy Research and Development Authority's Clean Energy Community Grant; now therefore, be it

RESOLVED by the Board of Trustees of the Village of Bergen as follows:

1. The Village of Bergen hereby fully and formally adopts the New York State Unified Solar Permit process for NY — Sun Solar Powering New York, and establishes the permit fee at \$50.00, and
2. The Village of Bergen authorizes the Village Administrator or Mayor to sign the Certification Statement upon notification of award.
3. The Village of Bergen agrees to apply for New York State Energy Research and Development Authority's Clean Energy Community Grant.

A motion was made by Trustee Almquist and seconded by Trustee Fedele to approve Resolution #1 of 2017 – Adopting a Standardized Residential/Small Business Solar Permit Process for the Village of Bergen. The motion was carried by a unanimous vote.

Clean Energy Communities

Mayor Barclay discussed with the Board the Clean Energy Communities initiative and its requirements. The Village is eligible for \$50,000-\$100,000 in funding if it completes four of the ten options.

MEUA Emergency Meeting

Mr. Gale discussed the information he learned at the Municipal Electric Utility Association's (MEUA) emergency meeting on January 25th. The meeting discussed the Clean Energy Standards, specifically Renewable Energy Credits (RECs) and Zero Emission Credits (ZECs). There was also discussion and a vote for an extension of the agreement with the New York Power Authority and the MEUA.

Old Business

None

Executive Session

Mayor Barclay requested executive session to discuss the union contract and other employee matters. A motion was made by Trustee VanEnwyk and seconded by Trustee Fedele. The motion was carried by a unanimous vote. The Board entered executive session at 8:35pm.

A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to exit executive session. The motion was carried by a unanimous vote. The Board exited executive session at 10:04pm.

Adjournment

A motion was made by Trustee Almquist and seconded by Trustee Donovan to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 10:05pm

Respectfully submitted,

Cortney W. Gale
Village Administrator