

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on June 22<sup>nd</sup> 2016**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist  
Trustee Donovan  
Trustee Fedele  
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale and DPW Supervisor Gary Zawodzinski.

**Approval of Bills**

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of June 8th was made by Trustee Almquist and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote:

**Mayor's Report**

**Grants**

- I have completed the narratives and paperwork for the State and Municipal (SAM) Facilities Program project information packet; this includes specific information about the village, property “credentials”, SEQR, a project description, complete budget including the village “in kind” expenses as well as expenses covered by the grant, a project schedule, and a resolution (on tonight’s agenda) showing board support.
- Paperwork for our Summer Recreation Program through the Youth Bureau was completed and submitted.

**Comprehensive Plan Committee**

- Final corrections are being made to the document in preparation for the July 13<sup>th</sup> public hearing. Copies should be received by the week of June 27<sup>th</sup>..

**Other meetings attended, Etc.**

- BBKA – final meeting until September held at Liberty Pumps June 20<sup>th</sup>. The group voted to donate \$1000 to our parks program toward the new picnic tables.
- Received a call from Deputy Delong on 6/18 after foot patrol; notification of “graffiti” in new cement and tempered glass broken in Library in Woods door. He was also notified of motorcycles and an ATV in Hickory Park.
- We are requesting applications for an assistant counselor of the summer rec program, and putting together workshops for the participants.
- Attended the morning session of the MEUA Western NY Regional in Churchville with Joe C. Nick B., Matt S., Cortney G., and Vickie A. June 22; we heard a talk on the new Churchville substation followed by a visit to the site, then went to Mill Seat for a presentation on the Landfill Gas to Energy process and tour of the generating plant.

- Cortney and I met with Town Supervisor Don Cunningham and Eric Wies to discuss the Genesee County Workers Compensation Plan and how the cost increase to the fire department will be paid.
- The Bergen Park Festival honoring our student athletes, held June 11, was a huge success!! Thank you to all who volunteered to help with the event, and to the BBKA for a great job!

### Administrator's

#### **Electric**

- Electric bills were due June 13th. Another bill will be mailed on Friday June 24<sup>th</sup> and will be due July 14<sup>th</sup>. We sent out 75 shut off notices which resulted in only 14 "door knockers". Anyone who does not make payment arrangements will have their power turned off on Monday.
- Mayor Barclay, Vickie Almquist and I attended the Western Regional MEUA meeting this morning which included a tour of their substation and the power plant at Mill Seat Landfill. The Linemen also attended and will be staying throughout the day.
- The LED light bulbs are in and we will pick them up Monday. We'll schedule a day to deliver them along with information on the BEEP program. If anyone is interested in helping please let me know.
- We received the .008¢ per kWh reduction in our bill from NYMPA. The PPAC is .019645.
- I completed the three reports that are due to the Public Service Commission. I'm having Rene double check them before I send them out.
- Rene will be reviewing customer's budget billing to determine if they should change. Most should go down due to the light winter last year.

#### **Accounting**

- We are doing well preparing to close the 2015-2016 fiscal year! May's cash has been reconciled, I'm glad to report that we're dead on for the year. Barb and Rene have reconciled receivables for the Sewer Fund and are working on electric now, so we're doing great getting ready to close the books for the year.
- Our goal is still to complete the Public Service Commission report and Annual Update Document (AUD) without the need for an extension.
- This should be the last round of bills for the previous fiscal year.
- Sales tax was completed and submitted to the State.

#### **Miscellaneous**

- We've received about 35% of property tax payments. The escrow payments from banks should be coming soon which make up about 50%. Bills are due June 30<sup>th</sup>. Any bills paid after the due date will incur penalties until they are sent to the county in November,
- An invoice has been sent to Municipal Solutions to submit to EFC that if approved will zero out our remaining funds with them allowing the project funding to be finalized. As a point of reference the plant has been completed and running for nearly seven years.
- The Mayor & I met with Eric Wies & Don Cunningham about the Fire Departments Worker's Compensation increase and how to distribute the costs fairly
- The subdivision for the Bonduelle property was signed off on by all required government agencies and filed with the County Clerk. I sent a copy to Kris so he can get ready for the closing

### DPW Supervisor's Report

- Septic Tank pumping is well underway and almost half of the 170 tanks that are scheduled for pumping have been completed.
- New pipe spool pieces have been purchase and will be installed to accommodate a new auto sampler and moving of the Aluminum Chlorohydrate addition for Phosphorous treatment.
- An agenda item to allow the use of the Existing Village Funds for the upgrades at the WWTP needs to be approved.

#### **Electric**

- The linemen have been working on Emily Court running new wire.

#### **DPW and Parks**

- The new basketball backboards have arrived and the foundations were poured last Thursday. The concrete needs to cure and next week we will be erecting the poles and backboard assembly. New picnic tables are in, stained, put together and placed in the parks.
- The pickle ball equipment should arrive this week and we hope to have those installed next week at the same time as the basketball. We have painted out the old lines on the courts and will put new markings down as well.
- New swings have also been placed in Hickory Park as well.

#### **Privilege of the Floor**

None

#### **Trustee Concerns**

**Trustee Fedele** inquired about the new sign for businesses in Zuber Park.

**Trustee Donovan** asked if there was any information on the Worker's Compensation changes due to the incorrect coding of the DPW employees. He also asked about the proposed zombie home legislation.

**Mayor Barclay** thanked Gary Zawodzinski, Chris Fay and Bruce Partridge for giving a tour to the Board and the Black Creek Watershed Committee that evening.

#### **New Business**

#### **Resolution 7 of 2016 – Grant Funding for Water Building Renovation Project**

#### **Resolution No. 7 of 2016**

#### **Village of Bergen, NY**

#### **Resolution of Support for the Village of Bergen Parks Improvement Project**

**WHEREAS**, the Village of Bergen endeavors to provide diverse recreational opportunities and facilities for its residents; and

**WHEREAS**, the Village of Bergen owns Hartland Park, a ten acre plot located off South Lake Avenue and the Hart Subdivision; and

**WHEREAS**, the Village of Bergen has developed a Parks Master Plan for the Village that contains recommendations for the most effective use of resources that will maximize recreational and environmental values; and

**WHEREAS**, the *Bergen Water Building Renovation Project* represents a unique opportunity for the Village of Bergen that will emphasize recreation and environmental values in a way that will benefit the community; and

**WHEREAS**, the *Bergen Water Building Renovation Project* involves the renovation of the Village's historic water building, which once was the center point of the water distribution system;

**WHEREAS**, the Village of Bergen has received a grant from the State and Municipal Facilities Program (SAM) to fund the *Bergen Water Building Renovation Project*;

**WHEREAS**, the Grant Project administered by the Dormitory Authority of the State of New York (DASNY) is a reimbursement program;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Bergen Board of Trustees, hereby authorized use of such funds that may be necessary to finance the *Bergen Water Building Renovation Project* until such time that reimbursement funds are received in accordance with the Grant Distribution Agreement.

**BE IT FURTHER RESOLVED**, that the Board of the Village of Bergen hereby authorizes and directs Anna Marie Barclay, Mayor of the Village of Bergen, to approve the purchase of equipment and material for the *Bergen Water Building Renovation Project* as needed and to file the documentation necessary for reimbursement.

A motion to approve the resolution was made by Trustee Donovan and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

#### **Schedule Public Hearing for Time Warner Cable Franchise Agreement**

A public hearing for the Time Warner Cable Franchise Agreement was set for July 13<sup>th</sup> at 6:30pm

#### **Appropriation of Sewer Funds for Waste Water Treatment Plant Upgrades**

DPW Supervisor requested that \$107,000 be appropriated to commence upgrades on the WWTP.

A motion to appropriate \$107,000 to upgrade the Waste Water Treatment Plant was made by Trustee Almquist and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

### **Old Business**

#### **Naming of the Water Building**

A motion was made by Trustee Fedele and seconded by Trustee Almquist to name the old water building W. Monroe Sage Pavilion after the Village of Bergen's first Mayor. Trustee VanEenwyk stated that she preferred naming the building "the Palms" which is what Mr. Sage called his home. The motion was carried by the following vote:

Trustee Almquist - aye  
Trustee Donovan - aye  
Trustee Fedele - aye  
Trustee VanEenwyk - nay

#### **Adjournment**

A motion was made by Trustee Fedele and seconded by Trustee Almquist to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:02pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator