

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on July 8th 2015**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, Joe Chimino, Eric Boyce and Grace Gallivan.

Approval of Bills

A motion to approve the bills with exception of the Pitney Bowes repair bill and an employee's request for reimbursement, pending further information, was made by Trustee Cooper and seconded by Trustee VanEenwyk. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by the following vote:

Trustee Cooper - abstain
Trustee Donovan - aye
Trustee Fedele - aye
Trustee VanEenwyk - aye

Mayor's Report

Comprehensive Plan

- I have sent copies of the information packet to the village and town boards for the final public meeting to be held on July 13th at the Bergen Methodist Church; topics will include town and village comment on business and industrial development, infrastructure, and residential development. DPW Supervisors from the town and village will provide updates, area realtors will be present to discuss housing trend in the town and village, several business owners will be on hand.

Community Garage Sale

- In spite of the rain, many visitors came to the village and stopped in at garage sales, and participated in the business hop. Donations from businesses (ranging from \$20 - \$50) were distributed to those who visited at least 7 businesses. A Salvation Army truck picked up boxes of materials from garage sales in Hickory Park on Monday morning.

Grants

- Ed Flynn (Labella and Assoc), will be writing the Technical Assistance Grant offered through the CFA. This grant provides up to 95% of project costs for communities to build capacity and develop Main Street revitalization strategies (evaluations and plans would include building reuse studies and design guidelines). I sent letters to all building owners requesting their letters of support, which are coming in. A resolution of support is being presented to the board for approval.
- Gary, Eric W, Cortney and I will be meeting to put a plan in place to carry out the Collection Survey funded through the Clean Water State Revolving Fund. The grant award is \$30,000.

Mural Dedication

- The dedication of the Tulley Historic Mural will be at 7pm on Thursday, July 16th. I sent invitations to contributors to the mural fund, Assemblyman Hawley will attend, representatives from Sen. Ranzenhofer and Congressman Collins' office will attend. The community is invited.

America's Best Communities

- Shelly Stein (Genesee County Legislator) met with Cortney and I Tuesday to discuss strategies for securing \$15000 (matching funds) with Leroy through fund-raising. Shelly will attend the July 22nd board meeting to present an overview of the competition and the work that is being done to prepare the documents for submission for the next round.
- Bergen and Leroy together have been chosen as quarterfinalists in the America's Best Communities competition. Across the country, 50 communities have advanced to the quarterfinalist round of the America's Best Communities competition, a \$10 million initiative to stimulate economic revitalization in small towns and cities. Each community will be awarded \$50,000 to develop comprehensive strategies to accelerate the revival of their local economies and improve quality of life.

Summer Recreation Program

- Jessica Roth has been hired as the Recreation program Counselor after an interview with Cortney and myself. Aurora Zinter will be an assistant to the program and will be paid through the Genesee County job development program. Emily will be overseeing the program.

Administrator's

Electric

- The \$29,964.57 we received from National Grid for the Return on Equity (ROE) lawsuit through MEUA has to be returned to the customers through the Purchase Power Adjustment Calculation (PPAC). I think doing so in the winter months when bills are highest would most benefit customers.
- The Annual MEUA meeting is being held September 15-18 in Lake Placid. If anyone would like to attend please let me know.
- We have the final numbers for BEEP (Bergen Energy Efficiency Program). We took in \$29,973 and paid out \$29,225.39, I think that's a pretty good year!

Insurance

- NYMIR is still looking into our claim for the sewer plant. I sent them the report from Walt Medlock regarding the "Toxic Event" that killed off the biomass. I will let you know when I hear more from them.

Property Tax

- Property taxes were due June 30th, anything paid after that date will have a penalty. There are only 26 people who haven't paid yet, in the amount of \$25,566.20. That is lower than usual and many of them I know will pay.

Legal

- Kris Vurraro is still working with two residents on the sidewalk easements. It is taking longer than expected because one property is in an estate and the easement needs to be signed by the executor.
- The purchase of the Bonduelle property is progressing. We are currently mowing the area on the corner of Church Street and Swamp Road. We are waiting on information from our engineer about the survey and site maps.

Accounting

- Still working on closing the 2014-2015 fiscal year. We are done processing bills from last fiscal year and are working journal entries and balancing. Bob Fox is coming next week to finish up. We should be able to start inputting the AUD shortly after that.

Miscellaneous

- New York State has extended the Property Tax Cap to 2020! I'm not sure about the tax credit rebate program at this point.
- New York Conference of Mayors (NYCOM) annual Fall Training School is September 28th –October 2nd information will be posted soon and I will need to book the hotel room quickly, please let me know if you are attending.
- Our server is running Microsoft Server 2003 and has been having issues of late. The hardware is fine. After talking with the Mayor we decided it's a good idea to update the software before something goes wrong. I talked to Brian Becker, he's looking into costs.
- A lot of people are talking about the summer Recreation Program. We have 13 signed up already!

DPW Supervisor's Report

WWTP

- The waste water treatment plant is processing over 100,000 gallons a day.
- Septic Tank pumping is ongoing and over 50% have been completed. This should be completed by the end of July.
- I continue to work with the sewer consultant to develop and implement a procedure manual, overflow response plan and other information requested by NYS DEC.

Electric

- Installation of the final phase of the new LED lights has begun; this should be completed by the end of July. The installation of transformers will begin after the LED lights are installed. Once that is completed linemen will begin tree trimming.
- The frame and siding of the electric building are complete, next week the floor will be poured then the roof completed.

DPW and Parks

- We started repair of drop inlets and this will continue. Patching of potholes will start next week.
- There are ongoing improvements at the disc golf course and Hartland Park. A new bridge has been built at the south end of Hartland Park to go with the Disc golf and this will also enable better crossing for the sled hill.
- Oil and chip sealing of streets is tentatively scheduled for mid August not to conflict with 5K run. All lawn mowing is going well. The soccer field is mowed the day of every game.

Privilege of the Floor

None

Trustee Concerns

Trustee Fedele discussed the Munger Street daycare and neighbor issues.

Trustee VanEenwyk updated the Board on the Summer Recreation program.

Trustee Donovan asked if the foreclosed house on Munger Street had its lawn mowed, which Trustee Fedele responded that it had.

New Business

Jenny Kuzma Memorial Bergen 5K

Race coordinators Eric Boyce and Joe Chimino discussed the changes to the course for the August 8th event. They need volunteers to help on the course and asked if the Village would consider paving the Park View Avenue entrance to Hickory Park to make it a better finishing area. Mr. Boyce also requested that cars not park on the streets the day of the race. A signup sheet for volunteers will be available at the Village Office and the Bergen 5k website.

Resolution 8 of 2015- Submission of NYS Technical Assistance Grant

RESOLUTION TO SUBMIT A 2015 NEW YORK MAIN STREET GRANT APPLICATION

WHEREAS, the New York State Office of Community Renewal (NYSOCR) is offering New York Main Street Technical Assistance Grants of up to \$20,000; and

WHEREAS, the Village of Bergen is eligible to apply for New York Main Street grants; and

WHEREAS, the Village would like to hire a design professional to prepare renderings and cost estimates for downtown building upgrades to prepare for a future New York Main Street building renovation grant;

NOW THEREFORE, BE IT RESOLVED, that the Village of Bergen does hereby enthusiastically support submission of a 2015 New York Main Street Technical Assistance grant application by an amount of up to \$20,000 in grant funding.

Bergen Emergency Response Plan Coordinator

Mayor Barclay asked the Board for a volunteer to be the Emergency Response Plan Coordinator. The person would be responsible for updating the plan yearly and getting the information to the necessary individuals. She asked them to think about it and let her know by the next meeting.

Parks Update & Privacy Concerns

Mayor Barclay updated the board on the improvements in the parks as well as future plans. A Disc Golf Tournament is being planned as a fund raiser for the America's Best Community competition. Mayor Barclay also informed the Board of complaints received from a resident whose property is next to the disc golf course, regarding privacy, alcohol consumption and unleashed dogs.

Bergen Energy Efficiency Plan Budget

Mr. Gale presented the BEEP budget to the Board and discussed success of the programs last year. The plan took in \$29,973 and gave out \$29,225 in rebates. He suggested that no funds be collected from electric bills this year because the sale of equipment and the current reserve will be sufficient to fund the program.

Old Business

None

Adjournment

A motion was made by Trustee VanEenwyk and seconded by Trustee Donovan to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:30pm

Respectfully submitted,

Cortney W. Gale
Village Administrator