

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on November 30<sup>th</sup> 2016**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist  
Trustee Fedele  
Trustee VanEenwyk

Also present was Village Administrator Cortney Gale

**Approval of Bills**

A motion to approve the bills was made by Trustee VanEenwyk and seconded by Trustee Fedele. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of November 9<sup>th</sup> 2016 was made by Trustee Almquist and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote:

**Mayor's Report**

**Annual Tree Lighting**

- The 26 potted trees are set up in Ward Park, they are being decorated by organizations who reserved them. Caroling will start at Hickory Park at 6:30pm, the Tree Lighting, music, cookie decorating, ornament making, visits with the Clauses, and hot chocolate and cookie sharing will start at 7pm. Road closures have been posted in the newsletter.
- Thank you to DPW for picking up and setting the trees, getting the park prepared.
- Thank you to the electric department for lighting the village with holiday lights!

**Grants**

- The reimbursement paperwork has been completed and submitted to the Genesee County Youth Bureau for the additional funds (\$447) for the Summer Recreation Program. We were able to purchase pickleball, ping pong, and disc golf supplies, and materials for crafts for the children to use during the program.

**Park Committee/Tree Board**

- I am working on the applications for the 2016 Tree City Recognition, and the application for the 2016 Growth Award. The planting of the 25 trees donated by Bonduelle for the tree lighting, and the clean-up and organizing of trees, leaves, brush picked up throughout the village, now being composted, will give us the points needed for the Growth Award.

**Other meetings attended, Etc.**

- BBKA meeting on November 28 (postponed due to weather); the group worked on preparing the postcard mailings to town and village residents for information to be included in the 2017-18 Bergen Directory.
- I received a congratulatory letter from Leadership Genesee on my acceptance into the program.
- Fire contracts and the MCWA Lease Agreement have been signed.

- Bergen Proud certificates were given to the Boy scouts who cleaned up the Buffalo Road area of Minnie Creek.
- In responding to the question from the last meeting concerning the expenses on the Sage Pavilion, I sent this email to the board: Wanted to get back to you on expenses for Sage Pavilion as of yesterday is \$23,861.04 for supplies. This does not include salaries, but the plan is to use that for "in-kind" match. There are a couple of invoices that will come in this week that will add to total. We are in good shape at this point.  
Let me know if you have questions.
- I have been in contact with Mark Boling concerning contract negotiations. Kevin and I will be meeting with him on January 11, 2017 (Tuesday).

### Administrator's

#### **Electric/Sewer**

- Electric bills were mailed on November 22<sup>nd</sup> and are due December 12<sup>th</sup>. The PPAC is .041917, which is the lowest it's been for this month in over eight years.
- I have yet to receive any information from NYMPA or the Public Service Commission regarding the roll out of Renewable Energy Credits and (RECs and ZECs) and how that will affect our electric rates.
- Unpaid taxes and sewer arrears were sent to the county for collection last month in the amount of \$9,698.08. We will be paid in full by the county.
- Sewer bills were due today

#### **Office/Accounting**

- The Public Service Commission Annual Report is complete!
- Bob and Brent are working on a Gross Profit Report for electric that will be very helpful to give us a view of where we stand.
- With the end of the calendar year approaching Barb has started gathering information for W-2s and 1099s, and State and Federal reports.
- Barb submitted the monthly NYS retirement report this morning, and has completed the usual bank reconciliations and journal entries.
- Rene has been working on electric shutoffs. Winter procedures have begun, which means we must send Social Services the list of names that are on the shutoff list and we must contact each person before terminating their power.
- We are the only member of the MEUA that calculates and submits our own Purchase Power Adjustment Calculation (PPAC). The process has changed and Rene is working with the PSC to navigate the website to submit it properly.
- It is nearly time to begin budget meetings. As you know, I have been working on the budget periodically throughout the year. In early January, Gary and I will meet to discuss projects and distribution of man-hours in the three funds. Union contract negotiations will determine their pay increase and health insurance costs.
- The first round of HEAP payments were received last week. The payments really help decrease the number of customers on our shutoff list.
- We're sending out Christmas Cards, if there is someone you'd like us to send one to please let me know.

#### **Miscellaneous**

- The Utility Payment portal has been down for a few days. Brian Becker is working on getting it up and running but is having problems with Arvix (domain host).
- I am cancelling my family health insurance plan through the village as my wife now has coverage through her job. Rene is starting a single plan effective December 1<sup>st</sup>.
- We're all set for the Tree Lighting Ceremony, hope to see you all there caroling with us!

### Historian

I have tried to change some of the display boards in the front windows. I want people to read tidbits of Bergen history so they can appreciate the village in which they live. I have mentioned in the newsletters that one on the street might stop and read the boards. I have observed many doing so.

A new resident at 68 S. Lake Ave. called and asked about the history of their home. I immediately went to the house just North of the Craft Shop and took photos of the original siding before it was, again, covered by new siding. The map I have states that a Harmon Wilcox lived in it around 1837. The barn was a wagon shop run by R. Cowell. It was a part of High Bergen, which was settled before the area around the tracks was developed. I also took photos of Mary Ann Cooper's barn before it was demolished on Nov. 19. The front of the barn was very decorative in its detail. The roof finally gave way and it became dangerous to have it continue to stand.

### Privilege of the Floor

None

### Trustee Concerns

- Trustee VanEenwyk updated the Board on the Comprehensive Plan Implementation Committee
- Trustee Almquist asked if the Mayor received the Fire Department roster yet

### New Business

#### **Financial Review**

Brent Jensen from EFPR Group reviewed the financial statement for the 2015-2016 fiscal year with the board.

#### **Resolution 16 of 2016 Monroe County Water Authority Lease Agreement**

##### **RESOLUTION 16-2016**

##### **Authorization for 40Year Retail Lease Agreement with Monroe County Water Authority**

**WHEREAS**, the Authority is operating the Village of Bergen's water system in accordance with the existing Retail Lease Agreement dated December 13, 1990; and

**WHEREAS**, the Village of Bergen Water Storage Tank became obsolete, was demolished and the Authority has no present or future need for the tank property; and

**WHEREAS**, the Village of Bergen has requested the former Village of Bergen Water Storage Tank property be returned to the Village of Bergen for Village use; and

**WHEREAS**, the Village of Bergen has requested a renewal of the Retail Lease Agreement with the Authority for a new forty (40) year term in exchange for the water storage tank property.

**NOW, THEREFORE, BE IT RESOLVED**, the Trustees of the Village of Bergen authorize the execution of a 40-year Retail Lease Agreement with the Monroe County Water Authority.

A motion was made by Trustee Fedele and seconded by Trustee Almquist to approve Resolution 016-2016 40Year Retail Lease Agreement with Monroe County Water Authority. The motion was carried by the following vote:

Trustee Almquist - Aye

Trustee Fedele – Aye

Trustee VanEenwyk - Aye

**Old Business****None****Adjournment**

A motion was made by Trustee Almquist and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:20pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator