

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on May 11<sup>th</sup> 2016**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Almquist  
Trustee Donovan  
Trustee Fedele  
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, DPW Supervisor, Gary Zawodzinski, Debbie List, Nancy Bailey, and Dr. Jon Hunter.

**Approval of Bills**

A motion to approve the bills was made by Trustee Almquist and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

**Approval of Minutes**

A motion to approve the meeting minutes of April 27<sup>th</sup> 2016 was made by Trustee Donovan and seconded by Trustee Fedele. The motion was carried by a unanimous vote:

**Mayor's Report**

**Grants**

- I have been investigating the possible grant opportunities available through the DEC, CFA, EFC for upcoming village projects.
- In Site Architecture, the firm we are working with on the New York Main Street Grant, Technical Assistance Grant is nearing completion with the building drawings and recommendations. A meeting will be set up with them to view the materials.
- No word yet on funding through the Youth Bureau for our summer rec program.
- I completed and submitted the preliminary application work for funding of the rehabilitation of the "Blue Building".

**Comprehensive Plan Committee**

- The committee held their final meeting on May 2 to finalize document changes. The town and village boards will be receiving those documents. We need to schedule a public hearing for the proposed plan. A dinner will be held on Friday May 13<sup>th</sup> in appreciation of the 2 years of dedicated work of the committee members.

**Park Committee/Tree Board**

- At the meeting on May 4<sup>th</sup>, final plans for CAD and the Arbor Day Ceremony were discussed plans for the Disc Golf Tournament (July 16<sup>th</sup>).
- We have 16 garden plots reserved in the community garden; a meeting is being scheduled for all participants to review procedures.
- Naming of the "Blue Building" (water building) in Hartland Park; the Park Committee is recommending the name be the "Sage Pavilion" after Bergen's first mayor (president) W. Monroe Sage.

- Next meeting – June 1, 2016

#### **Other meetings attended, Etc.**

- Eric Wies, Cortney G, Gary Z, Rene' V, and I met to discuss the contingencies for the site plan approval of the car wash at the C-Store location, upgrades to the WWTP, tree plantings at fire hall for Arbor Day Ceremony, grant opportunities for WWTP upgrades, and restoration of the Blue Building. We also discussed concerns presented by Kevin D from fire department facilities committee; village electric department will install LED bulbs (purchased by fire dept) in outdoor lamps at fire hall, further investigation will be done on question of fuel tanks.
- Ray MacConnell and I met to begin work on downtown building design standards.
- Park Festival Committee meeting 5/11, final meeting before the June 11 event.

#### **Administrator's**

##### **Electric/ Sewer**

- Electric bills are due today. There were no shutoffs this month. The next bill will be sent on May 20<sup>th</sup>, if there is anything you would like to add to the newsletter please let Barb or I know by Wednesday the 18<sup>th</sup>.
- Fixed Rate Transmission Congestion Contracts (TCC's) need to be renewed and the voucher is in the bills. Our cost is only \$859.16. TCC's are basically insurance if there is congestion in the transmission of electricity from power plants to users.
- The funds from the National Grid Return on Equity lawsuit were used up decreasing the last two months PPAC. We will be back to normal this month. May's rate is historically the lowest rate of the year.
- Sewer arrears that were not paid by April 29<sup>th</sup> were sent to the county to be added to property tax bills.
- Sewer bills were mailed on May 2<sup>nd</sup> and are due June 2<sup>nd</sup>.

##### **Property Tax**

- Many people in the Village have received increases of their property assessments. Those increases will not be reflected in the Village's 2016 tax bills because the new assessment doesn't take effect until our new fiscal year begins. It will however be reflected in the towns next tax bill.
- The Tax Warrant was sent to the County along with the sewer arrears. The county uses this information to generate our tax bills. We should be receiving the bills at the end of the month then we will mail them May 31<sup>st</sup>. They are due Thursday June 30<sup>th</sup>.

##### **Office**

- The Tax Freeze, Tax Cap, Efficiency Plan, and Constitutional Tax Limit forms have been sent to the Office of the State Comptroller.
- As part of our audit EFP Rotenberg requires that they are present when the linemen do inventory. We hope to do it as close to May 31<sup>st</sup> as possible. I will arrange this with Gary and Joe.
- We're getting ready for the end of the fiscal year. After June 1<sup>st</sup> we'll be working diligently to close the year and prepare the Annual Update Document (AUD) and Public Service Commission report.
- Bob Fox plans on coming out to get things started the first week in June and have everything wrapped up by the end of July.

##### **Income Survey**

- We have been receiving many income surveys at the office even though they are suppose to be sent to G&G Municipal Consulting and Grant Writing.

##### **Miscellaneous**

- Joe and I will be attending the NYMPA Annual Meeting on May 25<sup>th</sup>. If anyone would like to attend the meeting please let me know so I can sign you up.

- NYCOM Fall Training School is September 12-16 in Saratoga Springs. Please start thinking about attending, when hotel rooms become available they go fast so I would like to be ready.
- We are in need for volunteers for Bergen Park Festival; if you could spare an hour or two it would be greatly appreciated.

### **DPW Supervisor's Report**

#### **Waste Water Treatment Plant**

- Bruce, Chris and I met last week with Mark Koester and Ken Krupa from Koester and Kruger/Veolia respectively .We spoke about the ongoing upgrades and about additional issues such as Ph buffers and sludge shipping and alternatives.
- I have also been in contact with Jager Inc. regarding the Fournier Rotary press and screw press alternatives for dewatering the Treatment sludge.
- Anna Marie, Cortney and I also met with Eric Weis from Clark Patterson Lee regarding the WWTP, we discussed these issues and our ongoing quest to meet the 1 PPM phosphorous limit.

#### **Electric**

- The linemen have been doing a tremendous amount of work on Church Street, setting new poles and running new wire. They have received help from Churchville in pulling the wire and the assistance is always appreciated. They also installed wire and an outlet for the pump for the fountain in Carpenter Park.

#### **DPW and Parks**

- Wood debris pickup has begun; the initial pickup was very heavy and took a few days to accomplish.
- We have reworked the baseball diamonds and set them both up for the girl's softball. Play will begin soon. The sod that was removed from the diamond had been reused and replanted at Hartland Park by the area of Disc Golf tee #1. Work on the fountain continues.
- We have had the water on a few times and we are determined to make this a working water fountain.
- Community action day is this coming Saturday and we have been preparing for all the planting.
- We have patched most potholes, there are a few that we missed on our first pass, if you are aware of any, please let us know.
- The sidewalk that is damaged on Clinton near Munger is slated to be repaired very soon.
- A new street sign depicting North and South Lake ,Rochester and Buffalo Streets has been installed at the north west corner of North Lake and Buffalo Streets, this should clarify streets.

### **Privilege of the Floor**

None

### **Trustee Concerns**

**Trustee Donovan** – Would like to have a tour of the Waste Water Treatment Plant

### **New Business**

#### **Byron-Bergen Central School District Budget Presentation**

School Board President Debbie List and Interim Superintendent Dr. Jon Hunter presented the 2016-2017 school budget. New York State has reinstated funding that will allow the school to add teachers and educational opportunities. Property Taxes will increase by .12% generating just \$13,404 in additional revenue.

#### **Engineering Planning Grant Projected Budget**

The Board reviewed the budget for the Engineering Planning Grant.

A motion was made by Trustee Donovan and seconded by Trustee Almquist to approve the budget. The motion was carried by a unanimous vote.

**Water Building (Blue Building) Name**

Mayor Barclay informed the Board of the Park Committee's recommendation to name the blue water building after the first mayor of the Village W. Monroe Sage. The Board would like more information on Mr. Sage before they make a decision.

**Arbor Day Proclamation**

A motion was made by Trustee Fedele and seconded by Trustee Almquist to approve the Arbor Day Proclamation. The motion was carried by a unanimous vote.

**Old Business**

None

**Adjournment**

A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:20pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator