

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on March 25th 2015**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper

Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale

Approval of Bills

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee VanEenwyk. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of March 11th 2015 was made by Trustee VanEenwyk and seconded by Trustee Cooper. The motion was carried by a unanimous vote:

Mayor's Report

Grants

- The final training for archival storage and map/drawing storage was held with Gail Fisher, Lisa Campbell, Ray MacConnell, Barb Zinter, Rene' Vurraro, and myself on March 12th. Work for the grant is due to be completed, and paperwork filed, by the end of June.
- Andy Pleninger will complete his tree survey work in Hickory Park after snow melts; this information will conclude the Tree Survey Grant data submission. Paperwork for reimbursement will be filed upon his completion.

Comprehensive Plan

- The survey responses have been coming in regularly; the due date was March 23rd, but others are being accepted as they arrive. Three hundred seventeen surveys were in by March 19th.
- The first public meeting was held March 19, about 60 were in attendance. LaBella Assoc. reviewed the comprehensive plan process, suggestions and comments were written on post-its, then shared with the group.
- The following public meetings have been scheduled; April 6th (Bergen Town Offices) Environmental Resources/Agriculture, May 4th (TBD) Residential Development/Parks & Recreation, June 1st (Village Meeting Room) Village Downtown (walking tour), and July 13th (Bergen Methodist Church) Industrial & Economic Development/Infrastructure & Utilities.

Historian

- Thank you to Ray MacConnell for his presentations of Bergen History to groups in the village and surrounding communities.

Trash Pick-up

- The RFP has been advertised, we are awaiting bids for trash pick-up services in the village.

DPW Supervisor Position

- Numerous applications/resumes have been received; an interview schedule is being set up.

Walkability Audit

- Grace Gallivan, Vickie Almquist, Carrie Weis, Ray MacConnell, Cortney, and I participated in a webinar for the communities in the GTC Regional Walkability Improvement Program. I will set up a meeting with the walkability audit participants to review the village action plan for input to the council.

Meetings

- *BBCA* – Meeting held March 16th; Bergen Directory has been sent to printer (sales will begin last week in March), Easter Egg Hunt March 28, plans for Park Festival (June 13) are coming together
- *Park Festival Committee Meeting* – March 18th
- *Disc Golf* – Met with Doug McLiver who will be designing the disc golf course in Hartland Park, and will be organizing the disc golf clinic for the Park Festival
- *Business Ads* – met with Cortney and Cindy Favata to discuss ad campaign for Bergen businesses
- *Community Garden Group* – met March 23rd to review “contract”, logistics of garden

Administrator’s

Electric

- Electric bills were sent out today and are due April 14th. There were only 35 on the shut off list this month.
- The electric rate is .0823¢ per kWh, which is average for February. Customer usage is high due to the extended cold period.
- The purchase and sale agreement for the Bonduelle land purchase was received and signed by the Mayor. It was hand delivered to Jim Newcomb, Bonduelle Plant Manager.

Refuse

- Bid Specifications for refuse are complete. The advertisement ran in the March 20th edition of the Batavia Daily News. Bid information has been emailed to four companies; the information is also available in the Village Office.
- The cut off for bid proposals is April 2nd at 11:00am, immediately thereafter bids will be opened publicly. The bids will then be presented to the board to award the contract.
- I misunderstood an email from NYCOM. We will not be over the 2% tax cap by adding a bi line to the village tax bills. It will however count against us when completing the Constitutional Tax Limit form, which is no big deal.

DPW

- I contacted John Hilchey from Midland Paving; he’s agreed to meet with us next week to inspect our roads and help put together a maintenance/repair plan.
- I put the DPW Supr. job on Indeed.com and have gotten a lot of resumes, very very few are qualified.
- The sewer plant continues to have problems. Bruce was on vacation last week so Chris was taking care of it. The retention ditch overflowed multiple times leading to notifying DEC. The snow melting made the situation worse. AD Call has been hauling liquid from the ditch to keep it down. The “bugs” came in and were added to the system, they are doing their job but aren’t reproducing as quickly as hoped. Bruce is looking into bringing in sludge from Oakfield to speed up the process and get the “Mix Liquor” count higher.
- Kirk finished work on the stairway and is working on the front door and transom window.
- The linemen completed work rebuilding Hunter Street and will begin work on Church Street.
- Clothing, tools and safety equipment have been purchased for the new lineman. Nick and Joe have started training Matt in the basics (climbing poles, operating the bucket while in the air, inventory, etc.) and practicing driving the bucket truck with a trailer attached so he can get his Class A Restricted license.
- I approved the installation of energy efficient lights at the Electric Shop, the money will come from BEEP

Miscellaneous

- Kris came to an agreement with Crown Castle on the contract for the Cell Tower extension. They have signed the documents and are sending them to us for the Mayor’s signature.

- Low-Key Construction has completed work on the new door in the rear of the Tulley Building, because the brick was so damaged and brittle around the opening it was not possible to secure the door properly so a steel frame was created to attach the door to.
- The NYCOM Officials Workshop in Geneseo on 4/17 should be a great training
- I participated in a webinar on Tuesday for the Government Efficiency Plan, it was cut short due to technical difficulty, but I have enough information to get started. We need to show a savings of 1% of our tax levy which will be about \$2,600. Another webinar will be scheduled in the future.
- A letter was sent by Village Attorney Kris Vurraro to a property owner who didn't want a fire inspection stating the legal requirements for all public assemblies to submit to a fire inspection.

Privilege of the Floor

None

Trustee Concerns

Trustee Cooper asked if there was anything new to report on 38 N Lake Ave, since the property was boarded up for safety. There is not.

New Business

Global Signal Suing Town Over Assessment

The Town is being sued over the assessment of the cell phone tower. They are asking that other municipalities who benefit from the property tax revenue that is based on the assessment pay part of the lawyer fees. The Village Board agrees that it is a reasonable request and is going to discuss it further with Town Supervisor Don Cunningham.

Public Hearing Dates for Local Law Creating Refuse Fee

The Board scheduled the hearing for May 13th at 6:45pm

Old Business

Workers Compensation Insurance

The issue was tabled to gather more information from Lawley Genesee.

Next Meeting

The meeting scheduled for April 8th may need to be cancelled.

Village Appointments

Mayor Barclay is looking for people interested in being appointed to open positions on the Planning, and Zoning Boards, as well as Board of Trustees. Anyone interested should contact her.

Adjournment

A motion was made by Trustee Cooper and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 7:50pm

Respectfully submitted,
Cortney W. Gale
Village Administrator