

**Public Hearing & Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
6:45pm on February 11<sup>th</sup> 2015**

Mayor Barclay opened the public hearing at 6:45pm to discuss the proposed local law that would change parking regulations in the Village to not allow parking on streets from 2:00am to 7:00am. Resident John Murray was in attendance and stated the he is in favor of the new law. He further stated that there is an issue with people parking in front of mailboxes and both sides of the street.

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper  
Trustee Donovan  
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, and John Murray.

**Approval of Bills**

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee Donovan. The motion was carried by a unanimous following vote.

**Approval of Minutes**

A motion to approve the meeting minutes of January 28<sup>th</sup> 2014 was made by Trustee Cooper and seconded by Trustee Donovan. The motion was carried by a unanimous vote:

**Mayor's Report**

**Grants**

- Gail Fisher will be here on February 19<sup>th</sup> for training on historic document preservation.
- I am continuing to work on the Friskars grant application for community garden support, and researching park, trail, and building grant opportunities.

**Planning and Zoning Boards**

- The next session will be February 18<sup>th</sup>, the topic is sub-division approval. Both town and village planning board members are invited to attend.
- Comprehensive Plan Committee
- At the February 2 meeting, we completed the Town/village survey which will be mailed to residents the first week in March, and will be due back by March 23<sup>rd</sup>. Various types of promotions will be in place, one being a banner over Main St.
- Plans were made for the format of the six public meetings to be held. The first public meeting is scheduled for March 19, 7pm, at the fire hall to discuss the comprehensive plan process, and for questions and answers concerning the project.

**Trash Pick-up**

- Cortney and I met a second time with Dave Pero (Trash Away LLC) to discuss refuse pick-up options.

- We have been preparing for the public meeting Thursday, February 12, 7pm.
- Business Meeting
- The agenda for February 24<sup>th</sup> includes a presentation from Tom Turnbull (President) and Kelly J. Bermingham (Director of Membership) of the Chamber of Commerce, and an advertising representative from the Batavia Daily News.

### Meetings

- Park Committee/Tree Board meeting was held February 9th; Chris Fay presented information on the proposed Bergen Community Garden; an information letter will be sent out with the electric bills.
- GAM – The February GAM meeting (February 19th) is being hosted by the Town of Batavia. The meeting will be held at the Batavia Town Hall, 3833 West Main Street Road, Batavia at 7:00 p.m
- Interviews for the lineman position will be held after Feb. 17<sup>th</sup>.

### Resignation

- Trustee Scott Morgante has tendered his resignation for his position on the village board. I would like to thank him for his service to the community.

Thank you to the DPW for a great job on snow removal!! You are the best!

### Administrator's

#### Electric

- Electric bills are due today. There were 43 people on the shutoff list this month but no shutoffs were necessary.
- The Executive Director of the MEUA, Tony Modafari, is coming out to meet with Mayor Barclay & myself on 2/12 at 10am. We will be discussing our hydro allotment and the changes in personnel at the Public Service Commission.
- I spoke with Rachael Tabela from the GCEDC about our hydro allotment; their lobbyist feels that going through the PSC isn't going to work so they suggest we try getting legislation passed through the state
- We've received 10 applications for the Apprentice Lineman position. The cutoff date to receive applications is Friday February 13<sup>th</sup>. On Tuesday February 17<sup>th</sup> we will review the application and begin the interview process with the expectation of making a final decision the first week of March.

#### Legal Matters

- Kris Vurraro has crafted a local law for parking on village streets, but would like us to review other village's parking laws to ensure we have everything in it we want. He also stated that we need to complete a SEQRA for the local law. I suggest putting off the passing of the local law until a future date.

#### Refuse

- There have been a lot of responses to the Refuse Survey and we have been fielding a lot of question in the office. The meeting is tomorrow at 7:00pm.
- The Mayor and I met with Trash Away and Waste Management on Tuesday. We are getting a better idea of what the cost of our next contract would be.

#### DPW

- Sidewalks have been an issue because of the amount of snow we have, the banks are too high. Joe has been using the Bobcat. We have a snow blower attachment in the new budget but I feel it's something we could use now, and would like the board to authorize Ken to make the purchase which would come out of the Electric budget because it would be mainly used to clean snow inside the fenced area around the substations.

- I took the opportunity to ride with Chris Fay while he plowed the streets, I would urge all board members to do the same. It gave me a new prospective on how difficult the job is.

### **Miscellaneous**

- Met with Adam Tabelski from Wendal Engineers about their services & possibly using them to verify that BEEP programs are efficient enough to make them financially worthwhile. His company can also complete energy audits for village buildings.
- The updates for the new handheld meter reader have been completed. It will be used for the first time on February 28<sup>th</sup>. I asked Brian Becker to be here to help; we couldn't have done it without him.
- Ken Kuter set a court date of February 18<sup>th</sup> for 21 S. Lake who have 3 unregistered vehicles on the property. It will be necessary for Kris Vurraro to be there.
- I received a complaint from a resident on LeRoy Street regarding the side walk. It was been an ongoing issue that doesn't have a good solution. I asked Joe to clear it off today and Bruce to use the angle plow on the tractor to keep it clean going forward.

### **DPW Supervisor's Report**

- The crew has been very busy with snow removal and we have had compliments for the job we are doing. We have been clearing hydrants and intersections and will be keeping ahead of the weather. We are replacing the rubber plow edge due to extreme use.
- The electric crew set a large transformer at Liberty and is continuing to do their routine P.M. The annual watt hour meter calibrations will be done in March and April
- The plant is running well and Bruce has been busy with snow removal as well. We have our annual backflow preventer inspection due by the end of the month and our inspector will get it done shortly.
- We had our fire ext. inspections done and we had a couple that needed lab checks. These will be returned to service shortly.

DPW Supervisor Ken Steinmetz read his letter of resignation to the board. Mr. Steinmetz's last day will be February 25<sup>th</sup> 2015.

### **CEO/ZEO**

Number of Inspections	7
Number of Building Permits Issued	0
Number of Building C.O / C.O Issued	1
Number of Zoning Complaints Filed	0
Number of Zoning Complaints Resolved	0
Number of Stop Work Orders Issued	0
Number of Fire Inspections	2

Working on required annual fire inspections for areas of public assembly.

### **Privilege of the Floor**

None

### **Trustee Concerns**

Trustee Cooper asked if information with numbers has been prepared for the refuse information meeting on Thursday February 12<sup>th</sup> at 7:00pm. Mayor Barclay stated that she has a lot information prepared for the meeting.

### **New Business**

### **Parking on Village Streets**

The Local Law was tabled until it could be reviewed further.

### **Old Business**

#### **Refuse Information Meeting Discussion**

See officer reports

#### **Executive Session**

A motion was made by Trustee Donovan enter executive session to discuss employee matters, the motion was seconded by Trustee Cooper. The motion was carried by a unanimous vote. The board entered executive session at 7:47pm with Mr. Gale included.

A motion was made by Trustee Cooper and seconded by Trustee VanEenwyk to exit executive session. The motion was carried by a unanimous vote. The board exited executive session at 8:05pm.

#### **Adjournment**

A motion was made by Trustee Donovan and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:06pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator