

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on October 28th 2015**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Trustee Cooper was absent

Also present were: Village Administrator Cortney Gale and Bob Fox.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Donovan. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of October 14th was made by Trustee VanEenwyk and seconded by Trustee Fedele. The motion was carried by a unanimous vote:

Mayor's Report

Planning Board

- Kevin D., Paul C. and I attended the public hearing held during the planning board meeting on October 21st; Land Tech provided an overview of the project, Eric Wies presented WWTP concerns for the village. Questions remain unanswered as to electric usage, traffic flow, possible pre-treatment of wastewater, toxicity of wastewater. The public hearing remains open for the November 18th meeting.

America's Best Communities

- Work sessions to meet the November 6th deadline for the next round of the America's Best Communities competition were held 10/20 and 10/23 to prepare the document.
- Don Cunningham, Brian Stone, Cortney and I met Tuesday to complete the Bergen prospective of the concluding question list. The summary meeting is Friday, 10/30.

BBCA

- There was a large turnout for the Meet the Candidates night on October 19th; Bob Bausch, Joe Nenni, Connie VanHoute, Michelle Smith, Belinda Grant, Mike Johnson, and Ernie Haywood (written submission) presented their platforms and answered questions. Voting will take place Nov 3rd

Seven to Save

- Erin M. Tobin, Director of Preservation (NYS Preservation League) came from Albany to meet with Cortney and me to tour the area nominated for the Seven to Save Program, and to discuss aspects of the village. Results of the nominations will be announced in January 2016.
- We are investigating carrying out a "cultural resource survey" which identifies, assesses and recognizes historic buildings, structures and areas. Support is available through the preservation league.

Kindergarten Tour

- Seven kindergarteners from Cornerstone Christian Academy in Brockport were treated to a tour of the electric building and equipment, the DPW buildings and equipment, village parks, the village office, and lunch as a field trip experience. Thank you to everyone who helped to make it a great day!

GAM

- The village hosted the Genesee Association of Municipalities Thursday, Oct 15th; Bob Fedele and I attended. Presentations from Matt Landers and Joe Coniglio on the Workman's Comp Safety Plan, and Nathan Rudgers,(Farm Credit) on the County Ag Plan Survey to Municipalities took place.

Time Warner Franchise Proposal

- Cortney and I reviewed and discussed the legal assessment of our expired franchise agreement, and recommendations from Daniel S. Cohen (Cohen Law Group).

Gillam Grant

- I met with Peggy Swapceinski, Executive Director, to discuss working together on recreation programs for kids and adults, scheduling and facilities use.

Village of Perry

- I have been working with Perry Village Trustee Eleanor Jacobs as they develop their Tree Board and Tree Planting Program.

Administrator's

Electric/Sewer

- Electric bills were sent out on October 23rd they are due November 12th. There were 40 shut off notices sent out for nonpayment of August and September's bill.
- Joe Chimino, Gary Zawodzinski and I attended The New York Municipal Power Agency's semi-annual meeting today in Syracuse. Based on the projected cost of power, the increase in reserves and purchasing of hedges, the base rate we are charged for power will remain the same.
- Rene Vurraro and Barb Zinter attended the MEUA Accounting & Finance Workshop and came back with a lot of good information.
- Sewer bills will be mailed out on November 2nd and are due December 2nd. We received the new water report from Monroe County Water Authority, which is used to determine resident's sewer usage. Any changes in resident's usage will be reflected in this bill.
- I received an email regarding the Waste Water Treatment Plant insurance claim. They had a question about whether testing was done to identify a possible toxin. So, they are still reviewing the claim, hopefully we'll get something.

Office

- The utility payment portal is still not available. Brian Becker and I are still trying to get CUSI to help with the final pieces of the transfer to the new server. I'm not sure at this point what we can do, possibly call the Better Business Bureau.
- Winter shut off procedures are now in effect, which means in addition to our regular process we also have to send information to Social Services on every customer who received a shut off notice. Social Services then contacts each customer. We also have to call the customer 72 hours in advance of the shut off.

Budget

- I have been working on the budget and have all the information I need from outside parties (Retirement, Health Insurance, Workers Comp, .etc). Gary Zawodzinski and I will be discussing DPW hours and contractual accounts soon.

- Genesee County sent the 3rd Quarter Sales Tax distribution in the amount of \$73,399.84, which is \$2,278.04 less than 3rd quarter last year. Sales tax revenue has been down all year mostly due to the decrease in gas prices. I project that we'll receive approximately \$10,000 less than we budgeted for.
- Good News! NYS Retirement cost is lower than expected. New York State's projection is \$66,536 for 2016, this year is was \$82,559, the year before was 108,943. The decrease is thanks to a strong stock market and good planning by plan administrators.

Miscellaneous

- After the Board approved the Fire Department budget I prepared the contracts and sent them to FD President Eric Wies to review and get signed by his department, Town of Riga and Town of Bergen.
- The new crosswalk from Hickory to Hartland Park was installed on Tuesday by Pro Construction.
- The Greater Finger Lakes Regional Planning Council's Fall Local Workshop is in Batavia on November 13th if anyone is interested in attending. There are six members of the Planning and Zoning Boards signed up.

DPW Supervisor's Report

WWTP

All is well at the waste water treatment plant. We are still working on getting the Phosphorous treatment system in place. Veolia was in town on Tuesday of this week and another issue was identified. We need to either modify the pump we received from CPL for free or purchase a new pump. We will have the new treatment system up and running soon for a trial to verify we can meet compliance next May.

Electric

Installation of the final transformers for the year continues. Churchville came to the Village and helped out taking a pole down and running new underground lines on Bissell Road. All transformers and rear lot transformers on Hunter are complete.

DPW and Parks

The crosswalk in front of Hickory Park was started and should be poured on Friday, weather permitting. All the wood debris that has been accumulated has been ground with a tub grinder. The Area at the WWTP for this purpose is being landscaped for better appearance. We have put up posted signs and keep out signs as well as narrowing the path for dumping debris. Debris will be dumped further back on the property. We have noticed a number of outside contractors that have been dumping at the site and believe that this is a burden to the village. We will be putting up a locked chain at the entrance for dumping. We will be notifying residents of this. If they have debris that needs to be dumped immediately, they can call the Village office and give us a two hour window of when they would like to dump and we will have the gate opened. If this is during off hours, they can leave the debris in front of their home call the village office to notify us and we will pick it up. The last day for wood debris will be Monday, November 23, 2015 and will resume in the spring.

CEO/ZEO

Number of Inspections	13
Number of Building Permits Issued	2
Number of Building C.0 / C.0 Issued	1
Number of Zoning Complaints Filed	2
Number of Zoning Complaints Resolved	2
Number of Appearance Tickets Issued	0
Number of Fire Inspections	1

Working with Planning Board on Minor Subdivision and Site Plan Application for Car Wash for

C Store/ Dunkin Donuts**Privilege of the Floor**

None

Trustee Concerns

Trustee VanEenwyk asked Mayor Barclay if there have been any communications from the Genesee County Youth Bureau. Mayor Barclay said she has left messages but received no reply. Trustee VanEenwyk also asked if there was any word from the Fire Department regarding their monetary needs. Mayor Barclay said there hadn't.

New Business**2014-15 Fiscal Year Review – Bob Fox**

Village Accountant Bob Fox reviewed the 2014-2015 fiscal year with the Board. The major issue was the significant reduction in the Sewer Fund Balance due to the issues at the Waste Water Treatment Plant. He suggested that the Board consider a sewer fee increase to help increase the fund balance. The General and Electric fund balances also decreased due to planned projects and equipment purchases, however those funds are still strong.

Fire Department Member Approval

A motion was made to approve eight new members for the Bergen Fire Department by Trustee Fedele and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote. The new members are, Kyle Gannon, Nick Mesiti, Brian Stone, John Cuba, Melodie Kolmetz, Paul Joseph Cummings, Madelyn Wittman, and Bill Wittman.

Time Warner Cable Agreement Negotiations

The board discussed the expired franchise agreement with Time Warner Cable and joining other municipalities in Genesee County in negotiating a new contract. The topic was tabled to gather more information and to discuss it with the full board.

Old Business**America's Best Community Update**

See Mayor's Report.

The November 11th meeting has been changed to November 12th due to Veterans day.

There will be no meeting on November 25th.

Adjournment

A motion was made by Trustee VanEenwyk and seconded by Trustee Fedele to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:30pm

Respectfully submitted,

Cortney W. Gale

Village Administrator