

**Regular Meeting  
Of the Board of Trustees of the Village of Bergen &  
Joint Meeting with the Town of Bergen Council  
at 7:00pm on September 22<sup>nd</sup> 2015**

The joint meeting of the Board of Trustees of the Village of Bergen and the Town of Bergen Council was called to order by Mayor Barclay at 6:30pm with the following present:

Trustee Cooper  
Trustee Donovan  
Trustee Fedele  
Trustee VanEenwyk

Town Council:

Supervisor Don Cunningham  
Councilperson Belinda Grant  
Councilperson Ernest Heywood  
Councilperson Brian Stone  
Councilperson Daniel VanValkenburg

Also present were: Village Administrator Cortney Gale, Town Clerk Michelle Smith, Highway Supervisor Mike Johnson, Grace Gallivan, David Mason, Jim Pascarella, Joe Nenni, Eric Wies, Rhonda Saulsbury, John Murray, Vickie Almquist, and Bob Bausch.

**Town Meeting**

See Town's Minutes

**Joint Meeting**

**Bergen Fire Department Budget**

Bergen Fire Department President Eric Wies presented their proposed 2016 budget. The total budget amount is \$253,814.00 which is an increase of \$12,987.00 or 5.39% increase over last year. Mr. Wies reviewed each line with the Boards and explained any increases. The main increases were for long term maintenance on the building and setting aside money for vehicle replacement/maintenance. He also stated that there was a significant increase in calls this year and they have seen an increase in membership.

**America's Best Community Contest**

Mayor Barclay and Supervisor Cunningham discussed the contest and the Field to Fork fundraiser. There will be a public meeting with Camoine Associates on October 19<sup>th</sup> at 7:00pm in LeRoy to discuss the Revitalization Plan.

**Comprehensive Plan Committee Update**

Co-Chairperson Vickie Almquist updated the Boards on the Comprehensive Plan. She feels that they will have a preliminary draft by the end of the year and then will be able to hold public meetings to discuss it.

### **Town and Village Updates**

Supervisor Cunningham:

- Currently working on the 2016 budget
- Hired new Assessor
- Working on the America's Best Communities Contest
- Plans are coming together to develop parks
- A grant was received to pave the parking lot at the Library

Mayor Barclay:

Roads

- Village road survey was done allowing planning for future roadwork.
- Potholes repaired, village streets without extensive repair have been oiled and stoned.
- Streets in development will be milled, drainage work completed, then road resurfaced next year.

Electric

- Addition to electric building on Church Street property has been completed.
- Led light change over completed in the village.
- New transformers have been installed.
- Property acquisition from Bonduelle will extend from electric building to Hunter Street. Work has been done to fill in the property, driveway and small parking lot, community garden will move there in spring.

Parks

- Parks Master Plan implementation includes 1/3 mile track around the perimeter of Hickory Park.
- 9 Hole Disc Golf course established in Hartland Park
- Undergrowth of tree groves cleared and area has been mulched in Hartland.
- 2 bridges installed in Hartland over Minne Creek, one from the trail portion added from McCabe court, trail landscaped.
- "Goat Trail" between Richmond and McCabe cleared which means the walking trail around the village is complete.
- Free summer recreation program ran for 3 weeks this summer.

### **Town/Village Assessor Rhonda Saulsbury**

New Assessor Rhonda Saulsbury discussed her plans for her new position. Her hours are Wednesday 10:00am – 12:00pm and 1:00pm to 3:00pm. She can be reached anytime by phone and also has hours at the Town of Batavia.

### **Genesee County Legislator Robert Bausch**

- County sold the Nursing Home to Premier Health and is very impressed by their other facilities.
- Water is an issue for the eastside of the county as more water districts are added.

- A new terminal is being built at the airport. The airport is a good money maker for the county, the federal government pays for 90%, and the state 5% of the facility upgrades and renovations.
- The County will be reorganizing as selling the nursing home will drastically decrease the number of employees they have.
- Sales tax revenue has decreased due to the lower price of gas, however bed tax has been strong because of tourism and Darien Lake.
- There is a new County Clerk as Don Read is retiring and Judge Noonan will finish at the end of next year.

## **Joint Meeting Adjournment**

### **Village Meeting**

#### **Approval of Bills**

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

#### **Approval of Minutes**

A motion to approve the meeting minutes of September 9<sup>th</sup> 2015 was made by Trustee Cooper and seconded by Trustee Donovan. The motion was carried by a unanimous vote:

#### **Mavor's Report**

#### **Planning Board**

- A public hearing for the proposed car wash/pet wash for the 8073 Clinton St, site has been scheduled for the next planning board meeting, Oct. 21<sup>st</sup> at 7pm.
- WWTP impact will be reviewed, electric service, and traffic patterns.

#### **America's Best Communities**

- There will be a committee meeting Wed., Sept 23<sup>rd</sup> with Camoin Associates to discuss interview findings and industry analyses, action plan forward and public meetings. A SWOT (strengths, weaknesses, opportunities, threats) list is being compiled for the Leroy/Bergen communities. Any input is appreciated.

#### **Disc golf**

- Registrations for the October 10<sup>th</sup> event will be accepted up through Oct. 5<sup>th</sup>. We have sponsorships coming in, volunteers from the Park Committee, player packs set up, etc..
- Planning by a community group for Family Shenanigans in Hickory Park for the afternoon and evening is being finalized. They have a website for information on the event at [BergenFamilyShenanigans.org](http://BergenFamilyShenanigans.org) There is a banner hung in Hickory Park to advertize the event.

#### **CPC**

- The committee has received the DRAFT Comprehensive Plan. Town and Village Zoning maps were reviewed at the September 14<sup>th</sup> meeting; recommendations as to zoning changes have been proposed as part of the updated document. There are several village properties zoned "neighborhood commercial" which will be proposed to change to residential, and town properties from industrial to ag/residential.
- The October 5<sup>th</sup> meeting will focus on the housing and residential portions of the updated plan.

#### **BBCA**

- Candidates running for office this fall will be invited to the Meet the Candidates meeting of the BBCA. The meeting will be Oct 19<sup>th</sup>, 7pm, Town Court Room.

#### **Barley and Books**

- Congratulations to everyone who participated in the fundraiser; \$15000 will be contributed to the library.

### **Seven to Save**

- I have been in contact with the Preservation League concerning their Seven to Save Program. After discussion of our downtown buildings, it was determined that the district would qualify for the program. I will be working on the application to submit

## **Administrator's**

### **Electric**

- Electric bills will be mailed on Wednesday September 23<sup>rd</sup> and are due October 13<sup>th</sup>.
- The electric rate for the upcoming billing is nearly the same as last months, 10.5¢ per Kwh.
- The Public Service Commission may want us to pay the National Grid return on investment (ROI) lawsuit funds back to customers throughout the entire year, not just the winter months. I will keep you informed.
- There was a power outage in the subdivision yesterday which was due to a transformer burning out (not literally this time). It's the second time this summer that one has went. The linemen have plans to begin replacing them.
- The New York Municipal Power Agency's semi-annual meeting is being held October 28<sup>th</sup> in Syracuse. It is a one day meeting and is a great opportunity to learn more about our power system. If you would like to attend please let me know.

### **Office**

- I negotiated with Pitney Bowes for a new folding machine, which we use for electric and sewer bills as well as the newsletter. They provided us with a newer model that is refurbished for less than we are currently paying. We received the unit yesterday.
- The server work is complete; the old software has been replaced with the most current Windows Server software. The change has increased the speed of all our applications. It was also discovered that the old software wasn't set up correctly for backing up the system in-house. Although it was backing up properly off-site.
- The Genesee County Worker's Compensation Assessment for 2016 will be \$21,499.68, which is an increase of only \$799.28 from 2015. Projections are looking good so far for the 2016-2017 budget, although I'm waiting on the 2017 healthcare costs from the Teamsters Union.

### **Accounting**

- Bob Fox plans on attending the October 14<sup>th</sup> board meeting to present the results of the 2014-2015 fiscal year.
- The Public Service Commission report is coming along well and should be done by the next meeting.
- The monthly New York State Sales Tax report was sent out, last month's bank statements have been reconciled, and all payroll reports were sent.

### **Code Enforcement Issues**

- Ken Kuter has reported sufficient progress has been made to rectify the violation at 19 Buffalo Street. He requested the court extend the completion date to give the owner additional time to clean up the property.
- It appears that the owner of 54 South Lake Avenue received my letter regarding the vegetation in the creek, they have cleaned the area up; hopefully they will continue to do so.

### **Miscellaneous**

- The Mayor, Barb Zinter and I are attending NYCOM Fall Training School from September 28<sup>th</sup> through October 1<sup>st</sup>. It's not too late to register if anyone else would like to attend.
- Gary Zawodzinski is on vacation this week and will return September 28<sup>th</sup>. Gary gave all the DPW workers "To-Do Lists" while he's gone.

## **Privilege of the Floor**

NONE

**Trustee Concerns**

NONE

**New Business****Resolution 11 of 2015**

A motion was made by Trustee Donovan and seconded by Trustee Fedele to approve Resolution 11 of 2015 to make Joseph Chimino the Village's delegate to the New York Municipal Power Agency's Semi Annual Meeting. The motion was carried by a unanimous vote.

**RESOLUTION 11 of 2015**

New York Municipal Power Agency Delegate

WHEREAS, the Board of Trustees of the Village of Bergen, New York, is a municipal member of the New York Municipal Power Agency, and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting,

NOW THEREFORE BE IT RESOLVED, that Joseph Chimino be and is hereby designated as the accredited delegate of the Village of Bergen, New York.

**Old Business**

NONE

**Adjournment**

A motion was made by Trustee VanEenwyk and seconded by Trustee Cooper to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:20pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator