

Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on August 12th 2015

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Fedele
Trustee VanEenwyk

Trustee Donovan was absent.

Also present were: Village Administrator Cortney Gale and Grace Gallivan.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the minutes of July 22nd 2015 was made by Trustee Fedele and seconded by Trustee Cooper. The motion was carried by a unanimous vote.

Mayor's Report

Grants

- Eric W, Cortney, Gary, and I met to discuss plans to implement the Village of Bergen Collection System Study (NYS Clean Water Revolving Fund). The budget and finance plan were submitted by Clark Patterson Lee for the project, further discussion is needed before the project can begin.
- Labella and Associates have submitted the Technical Assistance Grant application on our behalf. Support letters that I requested from businesses, organizations, and government officials were received and are included with the application.
- I have completed and submitted the paperwork to the DEC for payment to the village for the Urban Forestry Grant (tree survey and tree maintenance program) in the amount of \$5195.

America's Best Communities

- The Field to Fork Feast being held on September 3rd is being planned by a committee of which Cortney and I are members. We met on July 28th and August 4th to plan for the event and promoting the event. There will be 100 tickets sold (Bergen is responsible for selling 30 tickets, Leroy 70). I have emailed invitations to businesses and organizations, folks in Leroy are doing the same.

Summer Recreation Program

- Jessica Roth has agreed to take on another week of the recreation program in Hickory Park. Phone calls are being made to participants to invite them to come the week of August 17th to August 21st.

Disc golf

- The Bergen Disc Golf Course has been included on the Rochester and Buffalo Disc Golf Assoc websites, and there are players on the course almost daily.
- October 10 will be the Grand Opening Disc Golf Tournament in Bergen; Doug McIver, Cortney, and I have met to develop and plan the tournament and will keep you updated on the plans.
- A community group is planning for family activities in Hickory Park for the afternoon, and possibly a family camp-out. I am working with them and NYMIR to be sure we are insured for these activities.

NYS Site Manager of the Year

- Beverly Donovan, site manager of Bergen Meadows (a.k.a. Mrs. Claus) was selected 2015 New York State Rural Development (RD) Site Manager of the Year! It was a pleasure to be invited to send a letter of recommendation on her behalf, and to be invited to speak at her ceremony on August 4th. Bev is a true advocate of seniors, and a community supporter of programs and facilities that improve their quality of life.

Park Committee/Tree Board

- Our committee met August 10th; discussion included updates on summer rec program, park projects, community garden, disc golf tournament, spring milkweed garden planting.

5K Race

- Congratulations to the almost 400 participants, and thank you to Eric Boyce, Joe Chimino, and everyone who participated in making it such a great event in the village.

Park Improvements

- The track on the perimeter of Hickory Park has been installed; millings from Chili were used to fill the track, and they were then rolled. Clean-up will be done tomorrow and next week. Some of the millings were used to make a path from McCabe Court to the bridge over Minnie Creek in Hartland Park. We have verbal permission to clear a path from Richmond to Hartland from one property owner; will need easement from both property owners to proceed. The addition to the electric building is near completion, and the area around the old water building has been cleaned up and the fencing removed.

WWTP

- Flow meters were installed Monday (8/10) as part of the drainage study (grant). This will indicate where the infiltration of water to the system is taking place. Flows increased by 30,000 gallons after rains (above the usual 65,000 gallon average). The plant handled the increase well.

Administrator's Report

Electric/Sewer

- Electric bills were due August 10th. New electric bills will be mailed on August 22nd if you have anything you would like to see in the newsletter please let Barb know.
- Sewer bills are due September 2nd.
- The residence that we shut power off did have someone living there. After three weeks they were able to make enough of a payment to have the power turned back on.

Accounting

- Bob Fox plans on attending the August 26th Board Meeting to present the results of the 2014-2015 fiscal year. We should have the Annual Update Document (AUD) completed and sent in by then. It would be the first time we didn't need an extension in a very long time. I downloaded the Public Service Commission (PSC) report file and Rene has begun to input information.

- I completed and submitted the three reports for the Bergen Energy Efficiency Program to the PSC. The reports 2014-2015 Financial Report, Energy Savings Results, and Programs & Budget for 2015-2016. The program resulted in an energy savings of over 60,000 kWh.
- The annual Worker's Compensation Audit Report was submitted to the County by Barb Zinter.

Code Enforcement Issues

- Ken Kuter and Kris Vurraro are in court tonight following through on a violation at 19 Buffalo Street. The violation is for multiple unregistered vehicles and dismantled vehicles and general disrepair of the property.
- We received a complaint from the owners of 56 and 58 South Lake Avenue regarding Minnie Creek as it flows through the property located at 54 South Lake. The complaint states that the vegetation is overgrown causing flooding, stagnation and severe mosquito infestation. Mr. Kuter viewed the area and stated that because the vegetation is in the creek no property maintenance issues are being violated and being wetlands it may be covered by DEC. We can't go onto private property without proper easements and agreements. How would the board like to proceed?

Miscellaneous

- We are still trying to dispute the bill from Unemployment even though an individual came out and looked over our files. It's a minimal amount but I don't want to pay for something that we shouldn't have to.
- Brian Becker is finishing work on the server software update, to do so he needs to take the server off-line for the weekend. He should have everything switched over and on-line again on Sunday. He will be in the office over the weekend.
- The Jenny Kuzma Memorial 5K went very well. I think it's amazing how many people participate in the event many drive from hours away. It is also great to see the local support and volunteers.
- I am taking August 20th and 21st off. The 15th Annual Van Hulburt Memorial Golf Tournament is the 20th if anyone wants to play there are still spots available. Proceeds go to the Crossroads House in Batavia.

CEO/ZEO Report

Number of Inspections	12
Number of Permits Issues	2
Number of Building C.O/ CC Issued	2
Number of Zoning Complaints Filed	1
Number of Zoning Complaints Resolved	1
Number of Appearance Tickets Issued	1
Number of Fire Inspections	0

- Unfortunately an appearance ticket was issued to Mr. Stephen Tyson at 19 Buffalo Street to answer to charges of a violation of sections 302.1 and 302.8 of the Property Maintenance Code of New York State. Court date is set for August 12th 2015 at 5:00pm.

Privilege of the Floor

Grace Gallivan stated that the Jenny Kuzma Memorial 5K race was well attended but local businesses aren't capitalizing on the event. With so many people attending the event there should be a way for the businesses to benefit. She suggested getting more children involved by having a kids race and promoting the event more in the Village.

Mrs. Gallivan also stated that she feels donating \$1,000 to the America's Best Communities Contest Community Revitalization Plan would be out of line. She feels that all Mayor Barclay and Mr. Gale are doing to help should be considered part of the donation.

Trustee Concerns

None

New Business

Resolution 9 of 2015MEUA Delegate

A motion was made by Trustee Fedele and seconded by Trustee Cooper to select Joseph Chimino as the village's delegate. The motion was carried by a unanimous vote.

Fire Department Member Approval

A motion was made by Trustee Cooper and seconded by Trustee Fedele to approve Madelyn Wittman, Aurora Zinter, Courtney Onderdonk, Katelyn Simmons, and Isabelle Bliss as restricted members and Jeremy Boeff as an active member of the Bergen Fire Department. The motion was carried by a unanimous vote.

Genesee County Visitor's Guide

The Board discussed advertising in the Visitor's Guide. The topic was tabled to determine cost and if the business group would be interested in participating.

Disc Golf Tournament

A Disc Golf Tournament will be held on October 10th in Hartland Park. Mayor Barclay discussed the logistics of the tournament and stated that there would be room for approximately 36 players

Old Business

America's Best Communities Contest Donation

Mayor Barclay asked the Board to consider a donation to the Community Revitalization Plan that is part of the reward for being a quarter finalists in the Contest. \$15,000 needs to be raised. The Board tabled discussion until the next meeting.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Cooper to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:05pm

Respectfully submitted

Cortney W Gale
Village Administrator