

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on July 22nd 2015**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, DPW Supervisor Gary Zawodzinski, Lynne Belluscio, Shelley Stein, and Grace Gallivan.

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Cooper. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of was made by Trustee Cooper and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote.

Mayor's Report

Comprehensive Plan

- The last public meeting (July 13th) enabled the committee and those in attendance to gather information on the topics of local businesses and industrial development, infrastructure, utilities, and housing needs. Specific concerns were expressed about traffic at the Route 19 and Rt 33 intersection, the 490 interchange, electric and gas availability to the industrial park, the lack of homes available for sale in the town and village (abundance of buyers but not enough houses), and overall land use. The information gleaned from the public meetings, the survey results, and reports will be put together in the form of a draft comprehensive plan for the committee members to review before the September 14th CPC meeting.
- Copies of the draft will be given to the town and village planning and zoning boards to review with current zoning laws to determine updates determined by the final comprehensive plan.

Grants

- Eric W, Cortney, Gary, and I met to discuss plans to implement the Village of Bergen Collection System Study (NYS Clean Water Revolving Fund). The budget and finance plan were submitted by Clark Patterson Lee for the project, further discussion is needed before the project can begin.
- We have received confirmation of support from all the building owners involved in the Technical Assistance Grant offered through the CFA. I have contacted various businesses, organizations, and government supporters requesting letters as well.
- The paperwork for payment to the village for the LGRMIF has been completed and submitted. We did not use the number of hours applied for to complete the tasks proposed for preserving, scanning, storing, and documenting maps, drawings, and the historic collection of record books and materials, so the total reimbursement is for approx. \$7600.

Mural Dedication

- Thank you to everyone that attended the dedication of the Tulley mural; there was great attendance from our government representatives and the community.

America's Best Communities

- Cortney and I joined representatives from Camoin Associates (Economic and Community Development group who are writing the community economic plan for Leroy and Bergen for the America's Best Communities Competition), Legislator Shelly Stein, Leroy Supervisor Steve Barbeau, Bergen Supervisor Don Cunningham, and Lynne Belluscio that toured businesses and other highlights of Leroy and Bergen to gather information about the communities for the next round of the competition. There is a series of monthly meetings through November to prepare the document.

Summer Recreation Program

- Twenty seven participants have registered for the summer rec program at Hickory Park; Jessica Roth, Aurora Zinter (assistant through Genesee County Job Development) and Emily V. are working with the group through July 24th. They are creating crafts, taking walking field trips, getting involved in outdoor activities, and enjoying snacks (donated by Wegmans). Thank you to Emily for getting the program underway and to Jessica and Aurora for the great job they are doing!
- Disc golf is very busy in Bergen; many compliments are coming in, the Rochester Disc Golf Association has surveyed the course and added it to their website.

Administrator's

Electric/Sewer

- Electric bills were sent out today and are due August 10th.
- Power was shut off to two customers for non-payment, one came in to pay the other has not; we believe they are no longer living there.
- Sewer bills will be mailed July 31st and are due September 2nd.
- We have \$22,700 left from the sewer plant funds to use. We discussed Phosphorus treatment and a generator for the Gibson Place lift station.
- The annual MEUA meeting is September 15th -18th in Lake Placid. Joe Chimino usually goes as the Board's delegate, if you would like him to do that again this year please let me know so we can make the arrangements.

New York State

- The Office of the State Comptroller announced that the allowable levy growth factor (tax cap) for those local governments with fiscal years beginning on January 1, 2016, will be 0.73%. This is due to the fact that pursuant to the tax cap law, the allowable levy growth factor is 2% or the CPI (consumer price index), whichever is less. Our fiscal year may begin on June 1st but we can expect it to be similar.
- As you may recall the PSC last year requested an 18-A assessment review of the TSC from 2009-June 30, 2014. They are now asking again for the period of 07/01/14 - 06/30/15. This is due by August 5th, 2015. We pass on the extra charge the PSC charges us to the customers in the PPAC so they are verifying that we are not over charging.

Insurance

- The appraisal of all the Village buildings came back and is an overall decrease of \$106,866. The appraisal was applied to our policy so the premium will be adjusted slightly.
- I haven't heard anything new regarding the sewer plant claim, which at least means they haven't turned it down yet.

Accounting

- Still working on closing the 2014-2015 fiscal year. I know this has been a part of my report for a couple months but it takes quite some time. We usually finish and input the AUD at the end of August or early September then start work on the PSC report.

Miscellaneous

- I booked two rooms for the New York Conference of Mayors (NYCOM) annual Fall Training School, September 28th –October 2nd, Registration is now open.
- Brian Becker has begun working on updating the server software. He expects to have it done within three weeks.
- The Bergen 5k is still looking for volunteers to help on the course, if you are able to help please contact Joe Chimino.
- I will be on vacation from July 27th to July 31st, if you need any assistance contact the Mayor or Barb Zinter.

DPW Supervisor's Report

WWTP

- The waste water treatment plant is operating well. Septic Tank pumping is continuing and as earlier stated, should be completed by the end of July. Samples will be going out next week for testing and analysis to meet next year's new Phosphorous limits.

Electric

- Installation of the final phase of the new LED lights has begun; this should be completed by the end of July. The linemen have been to Castille the last two weeks on Wednesday and Thursday for mutual aid.

DPW and Parks

- We completed four drop inlet repairs and road patching. The new bridge at the south end of Hartland Park has been stained. All lawn mowing is going well. The soccer season has completed. We have laid out another nine holes for disc golf in the wooded area of Hickory Park. This would make an 18 Hole course in the Village. The additional holes will need about \$5500.00 for baskets and tee signs

CEO/ZEO

Number of Inspections	15
Number of Building Permits Issued	4
Number of Building C.0 / C.0 Issued	3
Number of Zoning Complaints Filed	4
Number of Zoning Complaints Resolved	2
Number of Appearance Tickets Issued	0
Number of Fire Inspections	1

- I will be attending a FLBOA meeting on 7/8/2015 in Henrietta gathering more information on the following rule change;
- Carbon Monoxide Alarms Commercial Buildings - The Department of State has adopted a rule that amends the Uniform Code by adding provisions applicable to carbon monoxide alarms in commercial buildings...Effective Date: June 27, 2015

Privilege of the Floor

Grace Gallivan suggested that the Village use an article that was in the Penny Saver about the Byron-Bergen Central Schools Agricultural School for the America's Best Communities Contest.

Trustee Concerns

Trustee VanEenwyk discussed the summer recreation program and suggested doing another week in August.

New Business

Summer Office Hours

Mayor Barclay discussed with the Board summer hours for the Village Office. They will be Monday, Tuesday, Thursday 8:00am-4:30pm, Wednesday 8:00am-6:30pm, and Friday 8:00am-2:30pm.

Old Business

America's Best Community – Shelley Stein & Lynne Belluscio

LeRoy and Bergen entered the America's Best Community Contest together and were selected as quarter finalists. The prize is funds for an economic development plan. The two communities are responsible for raising \$15,000 toward the cost of the consultant. Genesee County Legislator Shelley Stein and Jell-O Museum curator Lynne Belluscio discussed the contest with the community and the ultimate goal of winning the contest's \$3,000,000 prize.

Engineering Grant

See reports

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee VanEenwyk to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:30pm

Respectfully submitted,

Cortney W. Gale
Village Administrator