

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on June 10th 2015**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Donovan
Trustee Fedele
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, Ken Kuter, Eric Newcomb, and Grace Gallivan

Approval of Bills

A motion to approve the bills was made by Trustee Fedele and seconded by Trustee Cooper. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of May 13th 2015 was made by Trustee VanEenwyk and seconded by Trustee Donovan. The motion was carried by the following vote:

Trustee Cooper - abstain
Trustee Donovan - aye
Trustee Fedele - aye
Trustee VanEenwyk - aye

A motion to approve the meeting minutes of May 27th 2015 was made by Trustee Cooper and seconded by Trustee VanEenwyk. The motion was carried by a unanimous vote:

Mayor's Report

Comprehensive Plan

- The village hosted the June 1st meeting; the group attending participated in a walking tour of parts of the village and discussed observations on building conditions and appearance, participated in a visual preference survey of pictures from various similar downtown business districts. The preliminary results indicated a strong preference to Canton, Hammondsport, and Saratoga Springs, NY. This information will inform the direction of building codes and zoning laws.
- The final public meeting will be held on July 13th at the Bergen Methodist Church; topic will include town and village comment on business and industrial development, infrastructure, and possibly residential development.
- There will probably be a need for extra meetings of the CPC; a request for payment for committee members is being requested from both the town and village boards.
- Tiana Zinter will be replacing Lisa Campbell (resigned) as secretary to the CPC.

Planning Board

- The planning board reviewed the initial proposal for the carwash near the Bergen C-Store at the May 20th meeting; there were many questions posed by the planning board, the village CEO, and village engineers to the architect. These will need to be addressed before any further action can be taken on the planned construction.

Refuse Pick-up

- Boon and Sons has done a great job with trash pick-up service the last two weeks; many folks have shared positive comments.

Community Garage Sale

- Heather Piper, Cortney and I will meet June 11 to finalize plans for the 2nd Community Garage Sale and Business Hop June 27th. We have close to 30 applicants! The sale will be followed by Family Shenanigans in Hickory Park which will include sky diver demonstration, family sock hop, gun safety by Firing Pin, water gun "war", family trivia, wine tasting, and food.
- This coincides with Freedom Week-end at the Firing Pin which ends with Saturday evening fireworks.

Bergen Small Business Alliance

- A group facebook page has been set-up for the Bergen Small Business Alliance; an introduction to the use of the page was shared at the June 16th meeting. The group is working on a full page ad which will appear in the June 25 edition of the Batavia Daily. Their goal is to support and promote each other's business through the facebook page, the Business Hop on June 27th and to continue to work together encouraging business traffic into the village.

BBCA

- The Park Festival takes place this week-end, June 13, in Hickory Park starting with the parade at noon. The board members are invited to be in the parade.
- There are new events included this year; the Disc Golf clinic is one (starts at 1pm).sponsored by the Village Park Committee.
- Thank you to our DPW for the preparation work in Hickory Park!

Park Committee/Tree Board

- The Committee held a webinar with Andy Plenninger (Urban Forestry) at our meeting on Monday, June 8th; Andy went through the tree survey program with the group. This will be a valuable tool in tree maintenance, tree removal, tree planting in the village parks and village right of way.
- Our recognition as a Tree City, the completed survey put us in a good position to apply for a grant through the DEC for tree planting. The application should be available in the fall.
- Our 10th annual Community Action Day and Arbor Day ceremony took place at Hickory Park on May 16th; there were about 20 on hand that day to plant flower boxes, gardens, and hanging planters which were placed throughout the village.
- Many thanks to the DPW who were on hand to support the efforts of the volunteers.
- Eight raised garden beds in the Community Garden (behind WWTP) been planted

Parks

- An Open House for the Life Trail Activity Station was held this morning (June 10th) in Hickory Park; Jay Grasso represented Sen Ranzenhofer, Eileen Banker represented Assemblyman Hawley as Gina Williamson from R.E.Woodson Inc demonstrated use of the stations. There were about 12 in attendance representing Silver Sneakers, Triangle Club, Bergen Meadows, village residents, and Leroy Seniors.

Grants

- We received a letter from DASNY (Life Trail Grant) that they are processing our reimbursement check for \$45,141.18.
- Cortney and I are working with Ed Flynn from Labella to investigate a park grant for an all season pavilion and continued trail project (75% grant), and a technical grant which will allow us to have architectural facade drawing of the historic district and other village buildings (95% grant). There will

be a meeting of the building owners, Ed Flynn, Rick Houser (mayor of Perry) June 23rd to discuss participation requirements.

- The work on the Archive Grant is due to be completed on June 30th.

Administrator's

Electric

- Electric bills were due today. We had another month without turning anyone's power off.
- Joe Chimino, Nick Booher and I attended the NYMPA Annual meeting on May 20th in Syracuse. Electric rates will be held at their current levels to bolster funds in reserve for emergencies like last winter of 2013-2014.
- The Village of Solvay joined NYMPA which increases the group's consumption by 80 Mega Watts and will decrease the cost of purchasing hedges due to their load being steady because they have mostly industrial customers.
- Fixed rate Tcc's, which is basically insurance for line congestion, remains the same as last year at \$859.41.

Refuse

- The roll out of the new refuse system went well, we're getting mixed reactions but it's mostly on the positive side. A lot of people are bringing back refuse tags and bags; we've gotten over 100 yellow bags back. We received a dozen blue bags, two of which were at least 10 years old, it said on the bag that pickup day was Friday.
- We've given out \$741.45 so far. There are two days left to return tags or bags.

Insurance

- On May 21st I escorted Rakesh Abad of CBIZ Valuation Group around the village to inspect and value our buildings, property and infrastructure this may help decrease our insurance premium.
- Mayor Barclay and I met with Rosalie Maguire yesterday to renew the insurance policy; the premium went up \$1,500 this year.
- NYMIR hasn't turned down our claim for the sewer plant yet, which is a good sign that they are still considering it. Anything they would give us would help.

Accounting

- Happy New Fiscal Year! As you know June 1st began our new fiscal year so we are working diligently to close the year and prepare the Annual Update Document (AUD) and Public Service Commission report.
- Bob Fox sent us a list of information he needs, so we are putting that together as well. The inventory went well; there have been many changes from last year due to the changing of transformers.

Rental Space

- Apartment four has been rented to Kyle Smith. All apartments and business spaces are currently rented and all are current on their rent.
- Pivot Acupuncture is nearly ready to open their new physical therapy area.

Miscellaneous

- Paul Marchese from Marchese Computers was here this morning to fix the phone system. I asked that our IT consultant be here as well to assist Mr. Marchese but he was unable to do so.
- The seasonal lawn mower, JR Fabretti, started May 26th.
- I put an ad on Craigslist to sell the old decorative street lights on May 19th. Only two people contacted me and neither wanted them. At this point we will sell them for scrap.
- New York Conference of Mayors (NYCOM) annual Fall Training School is September 28th –October 2nd I know it's early but it's a good time to start planning to attend.

CEO/ZEO

- Investigating complaint regarding in home daycare located on Munger Street, it was granted a license by New York State.
- Working with Planning Board on review of proposed carwash and subdivision at the Bergen C-Store.
- Working with Miller's Millworks on initial plans for expansion.
- Daycare located at 42 Rochester Street was granted a license by New York State.
- Completed 4 permits, and fielded 3 complaints.

Historian

I have applied to the Pomeroy Foundation Legacy and Lore Foundation for 2 signs honoring Dr. Townsend and the village's first mayor, W. Monroe Sage. These signs, if awarded, would stand in front of each home of the honored person. The current resident has given their permission for the signs to be placed on their land. The signs are similar to the NY State markers in size and look. Those persons are Nancy Bailey and Anna Marie Barclay. Historical documentation accompanied each, with photos of the home. A third house was requested, but the current home owner did not reply.

The Librarian, Nancy Bailey, requested my review of the library's history, which was done. A letter was sent to the relative of Wm. McDonald to further her research on the owners of McDonald's land on Griswald Rd. in the early 1800's.

Privilege of the Floor

Grace Gallivan inquired if there would be a summer recreation program as previously discussed. Trustee VanEenwyk said she is looking for a director and if there is one it would be the last two weeks in July from 1-4pm.

Trustee Concerns

Trustee VanEenwyk stated that she has heard concerns from a resident about where to put refuse totes in the winter months. A resident was told by a Boon & Sons employee that they could get bags from the company to put out in the winter. Mr. Gale was asked to contact Boon & Sons.

Trustee Donovan reported on the Black Creek Watershed Coalition meetings. They discussed the Mill Seat Landfill expansion and the DEC report that contains old data showing Bergen Waste Water Treatment Plant as a contributor to high levels of phosphorus in the Black Creek.

Mayor Barclay informed board members about an email she received regarding the activities of teens in village parks. Information will be put in the next newsletter so that residents help keep an eye on the areas and the Sheriff's department will be asked to patrol those areas.

New Business

Comprehensive Plan Committee Compensation

See Mayor Barclay's report.

Old Business

Bergen Fire Department Sign Request

Vote tabled to gather additional information

Bonduelle Update

Eric Newcomb, Quality System Control Manager, updated the board on Bonduelle's progress. He stated that \$3.5 million dollars of improvements were made to the Bergen plant including a new

freezer tunnel. They plan on processing 117 million pounds of produce this year. The plant will be in full operation next week with the processing of Peas.

Adjournment

A motion was made by Trustee Fedele and seconded by Trustee Cooper to adjourn the meeting. The motion was carried by a unanimous vote:

The meeting was adjourned at 8:18pm

Respectfully submitted,

Cortney W. Gale
Village Administrator