

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on November 12th 2014**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Donovan
Trustee Morgante
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, and DPW Supervisor Ken Steinmetz.

Approval of Bills

A motion to approve the bills was made by Trustee Cooper and seconded by Trustee Donovan. The motion was carried by a unanimous following vote.

Approval of Minutes

A motion to approve the meeting minutes of was made by Trustee Donovan and seconded by Trustee VanEenwyk. The motion was carried by the following vote:

Trustee Cooper - abstain
Trustee Donovan - aye
Trustee Morgante - aye
Trustee VanEenwyk - aye

Mayor's Report

Grants

- Lisa Campbell is continuing on the Archive Preservation project, we received preliminary scanning data from historic collection.
- I am working with the Historical Society on a funding application through CSX.

Walkability Audit

- The Windshield Audit (first part of the "Walkability Audit" directed by the GTC Regional Walkability Improvement Program) was completed this morning; Cortney and I participated. Thursday, Nov 13, 30 participants will take part in the Walkability Audit through a informational workshop, walking the village, then group discussion and plan development.

Church St Property

- Jim Newcomb (Bonduelle), Kris Vurraro, Cortney and I met to discuss and develop a term sheet for the purchase of property. The information has been compiled and emailed to Bonduelle for their approval.

Electric Service

- Cortney and I are continuing to work with the village attorney on this issue. We will discuss updates in executive session.

Planning and Zoning Boards

- Don Donnelly has been appointed as a member to the zoning board. I will be joining members of the planning and zoning boards Friday for the Fall Local Government workshop in Batavia.

- Rob VanEenwyk has expressed a desire to retire from the zoning board; we will need a new member, then a new chairperson.

Trash Pick-up

- Cortney and I are investigating options for trash pick-up services in the village; we met with a representative of Trash Away, and will be discussing options with Gardner Disposal and Waste Management.

Electric Purchasing

- Cortney and I met with GCEDC and Lynx energy management to discuss non-hydro electric purchasing.

WWTP

- Report from DEC very complimentary of the WWTP staff and the reports filed.

Upcoming

- Cortney and I will be attending the NYCOM Legislative Priorities meeting in Albany on Monday, Nov 17
- Tree Lighting – Dec 5th – plans are coming together

Administrator's

Electric/Sewer

- Electric bills are due November 12th and sewer bills are due December 2nd.
- TW Telecom's pole agreements have not been signed yet. They requested some changes to the contract. There were two changes we didn't agree with, so I sent an updated contract to them without those changes for their review.
- The Mayor & I met with GCEDC and Lynx energy management about non-hydro electric purchasing.
- Kris Vurraro, the Mayor and I met with Jim Newcomb from Bonduelle about the land purchase; a term sheet was created and emailed for their approval.
- Tony Modeferi from MEUA said the meeting with NYPA went well and that they will get back to him in about two weeks. GCEDC continues to use their lobbyist to put a little pressure on NYPA as well.
- October was the biggest month yet for BEEP in both usage and variety of rebate types. Six of the nine programs were used, rebates totaled \$5,320.73.

Accounting/Office

- I held an office meeting on November 12th to go over a list of task for the electric department and the many upcoming events.
- After a little nitpicking, we sent the Public Service Commission report on November 6th. The report is usually sent when its due in May, so we're happy to get it out six months early and feel that we can have it completed in October next year.
- Rene & Barb attended the MEUA Accounting Workshop on October 29th and 30th in Syracuse. There are a few things that they learned we could change or fine tune.
- I would like to look into software for electric inventory and work orders that could also be used to keep track of pole information.

Miscellaneous

- Crown Castle sent a revised contract which was reviewed by the village attorney. He found a few things that he felt should be changed. It was sent back to them for changes.
- Barb attended the NYS Government Finance Officers Association on November 6th and 7th. She found it very helpful and met many local municipal employees.
- The last day to pay property taxes before they are sent to the County was October 31st. Payments can no longer be made in the office.
- Received 3rd Quarter sales tax from Genesee County in the amount of \$75,677.88, which is about \$3,000 more than last year.
- The annual safety meeting is scheduled for December 23rd at 12:00pm in the village board room.

- Will we be cancelling the next meeting?

DPW Supervisor's Report

- Repaired pothole on Leroy Street, and installed Dead End sign.
- Continuing to pick up leaves and brush.
- Linemen are trimming trees with assistance from other Municipalities.
- Equipment and employees are ready for snowfall. Reviewed call in procedures.
- Exterior of Tulley Building nearly complete, Kirk is working on the business in the back.
- Would like to replace driveway at the sewer plant in the next budget year.
- Received a very good review for sewer plant operation.

Privilege of the Floor

None

Trustee Concerns

None

New Business

38 North Lake Ave

A motion was made by Trustee Morgante and seconded by Trustee Donovan to approve the expenditure of no more than \$1700 to make 38 North Lake Avenue safe from trespassers. The motion was carried by a unanimous vote.

Itron Electric Handheld Meter Reader

A motion was made by Trustee Cooper and seconded by Trustee VanEenwyk to trade the Village of Castile old transformers for their Itron Electric handheld meter reader. The motion was carried by a unanimous vote.

Copier Upgrade

A motion was made by Trustee Cooper and seconded by Trustee Donovan to upgrade the office copier to print color. The motion was carried by a unanimous vote.

Old Business

Street Sweeper

A motion was made by Trustee Cooper and seconded by Trustee VanEenwyk to purchase a street sweeper in the amount of \$43,000. The motion was defeated by the following vote:

Trustee Cooper - nay
 Trustee Donovan - nay
 Trustee Morgante - nay
 Trustee VanEenwyk - nay

EMS Contract Update

The board asked that representatives from Mercy EMS attend the next board meeting to address the response time changes in the contract. Mr. Gale will make the request.

Executive Session

A motion was made by Trustee Cooper and seconded by Trustee Morgante to enter into executive session at 8:30pm to discuss possible legislation pertaining to the electric infrastructure. The motion was carried by a unanimous vote.

A motion was made by Trustee Cooper and seconded by Trustee Donovan to exit executive session at 8:44pm. The motion was carried by a unanimous vote.

Catch Basins

The board discussed processes to clean catch basins without purchasing a Street Sweeper.

Adjournment

A motion was made by Trustee and seconded by Trustee to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:47pm

Respectfully submitted,

Cortney W. Gale
Village Administrator