

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on May 28th 2014**

The regular meeting of the Board of Trustees was called to order by Mayor Barclay at 7:00pm with the following present:

Trustee Cooper
Trustee Donovan
Trustee Morgante
Trustee VanEenwyk

Also present were: Village Administrator Cortney Gale, Justine Langiewicz, Madelyn Wittman, William Wittman, Maria Levchuk, and Chip Miller.

Approval of Bills

A motion to approve the bills was made by Trustee Donovan and seconded by Trustee Cooper. The motion was carried by a unanimous vote.

Approval of Minutes

A motion to approve the meeting minutes for May 14th was made by Trustee Morgante and seconded by Trustee Cooper. The motion was carried by a unanimous vote:

Mayor's Report

CPC

- It has been recommended that the CPC look into working with a consultant to continue the plan development. I met with John Steinmetz, AICP of The Steinmetz Planning Group to discuss the survey development and planning process of the committee; he will be coming to the next committee meeting on June 2 to brainstorm direction with the committee and to develop a financial proposal.
- Vicki Truax has found it necessary to resign from the committee.

Grants

- The two grants I have been working on through the CFA (Parks — Hickory Park Improvements, \$150,000.... Trails— Historic and Recreation Trail \$88000) are completed through the financial information. The application is due June 16th.
- Eric Weis met with Ken S. and me to discuss CFA related to the Engineering Planning Grant, which can provide the Village with a \$30,000 grant to do a study and prepare a planning report related to wastewater. The planning report is then used to pursue funding for the implementation of the study. The applicant must provide a match of 20%. The match does not have to be a cash contribution, but can be force account from Village staff that is involved in the study. The grant will be put together by an intern from Clark Patterson Lee.
- The village has received the Urban Forestry Grant from the DEC for the purpose of a complete village tree survey and tree maintenance program to be developed. The grant was for \$5800 which will completely cover the cost of the project.

Bergen Community Garage Sale

- Heather Piper and I met on 5/22 to update plans for the garage sale June 28, 29 event. We have over 20 applications at this point.
- Deadline for application submission is June 13th.

RGE

- I have been working with Al Daughinai of RGE on requests of Hartland development residents to have natural gas brought to their homes. A letter has been received by homeowners asking for their response showing interest. If enough responses are received by RGE, there will be an informational meeting led by them for residents to discuss the specifics of a possible project.

Electric Committee

- Joe Chimino, Nick Booher, Cortney Gale, and I attended the annual NYMPA meeting in Syracuse on 5/21. Presentations involved the annual budget, bylaws, effects of the winter weather on electric usage and rates, etc.

Park Festival

- The final committee meeting was held today to wrap up plans for the fish fry (Fri 6/13), parade and activities for Sat 6/14.
- The Tree Board and the Park Committee will have a booth along with the Triangle Club who will be selling Community Flowers.

CAD

- Community Action Day took place on May 17th; Boy Scout troop 31 led the pledge and Arbor Day Ceremony in Hartland Park. Everyone spread wild flower seeds throughout Hartland Park, and then moved back to Hickory Park for a composting, and bird feeder workshop, planting of the boxes and hanging planters, then village gardens. Participants received a Community Flower and planting badge. Thank you all who participated, office staff, Park Committee, and to Ken S and the DPW for preparations and work making the day a success.

Munger Street Project

- There have already been numerous positive comments about the organization of and the process of the removal of street material for the new drain system and road rebuild of Munger Street. Thank you to Spencerport, Churchville, Town of Bergen, Akron, Genesee County (drawings), our DPW, and Ken S. Special note: the project that Ken has put together and the mutual aid he has organized from other communities will give us a completed road rebuild and drainage upgrade at an almost 80% savings from the originally quoted project. Great job!

Art Work

- Justine Langiewicz, HS Art teacher, will attend the May 28th board meeting with three students who are donating work to the village; senior Maria Levchuk, junior Madelyn Wittman, and senior Rachel Sands.
- Their artwork will be on display at the village office.

Administrator's

Electric

- Electric bills were mailed May 21st and are due June 10th.
- Mayor Barclay, Nick Booher, Joe Chimino and I attended the Annual New York Municipal Power Authority meeting in Syracuse on May 21st. NYMPA is in good financial health but had to borrow money during the "polar vortex" to cover the additional cost and usage of electricity.

- The New York Power Authority Trustees approved an additional 450KW of hydro-electric power for the Liberty Pumps expansion. The additional allotment brings our hydro allocation to 2.8 Megawatts.
- Electric rates for the current bill are the lowest it's been in over a year.

Property Tax

- Tax bills have been received from Genesee County and will be sent out Friday May 30th, they are due by July 1st. Our iTax billing software has been updated and is ready for payments.

Accounting

- We continue to prepare for the end of the fiscal year. Bob Fox was in the office on Thursday May 15th for an initial review of our books. We are in good shape going into the next fiscal year, and the current budget looks great, there will be very few budget transfers.

Tulley Building

- With Level 1 PC leaving the rental space in the Tulley Building some minor renovations will be necessary. Mr. Steinmetz and I will put together a list of the renovations and a budget to present to the board for approval.
- When the renovations are complete, per our rental policy, I will advertise the space for rent around the village then on Craigslist.

Miscellaneous

- The New York Conference of Mayors (NYCOM) Fall Training School is September 15th-18th. Please let me know if you are interested in attending.
- We're in need of volunteers for Park Festival. You can work a shift as short as an hour. If you are able to help please contact Barb Zinter at the office.

Privilege of the Floor

None

Trustee Concerns

Trustee VanEenwyk stated that residents have approached her about the possibility of extending the sidewalk on South Lake Avenue to extend to the Bergen C-Store.

New Business

Mural Presentation – Chip Miller

Artist Chip Miller gave a presentation showing his previous work and a sketch of a proposed mural for the side of the Tulley Building.

The Board discussed funding which would include donations from the Historical Society and local businesses.

A motion was made by Trustee Morgante and seconded by Trustee Donovan to proceed with the commissioning of the Mural. The motion was carried by a unanimous vote.

Planning Board Appointment

Mayor Barclay appointed Heather Piper as a member of the Planning Board

High School Art Presentation

Byron Bergen High School art teacher Justine Langiewicz along with students Madelyn Wittman and Maria Levchuk presented the Village with artwork created by the students to display in the village hall. Unable to attend was student Rachel Sands.

Old Business

2014-2015 Electric Budget

A motion was made by Trustee Cooper and seconded by Trustee Morgante to approve the 2014-2015 Electric Budget. The motion was carried by a unanimous vote.

2014-2015 BEEP Budget

A motion was made by Trustee VanEenwyk and seconded by Trustee Morgante to approve the 2014-2015 Bergen Energy Efficiency Budget. The motion was carried by a unanimous vote.

Insurance Provider Selection

A motion was made by Trustee Cooper and seconded by Trustee Donovan to select insurance provider NYMIR and agent Lawley Genesee. The motion was carried by a unanimous vote.

A motion was made by Trustee Cooper and seconded by Trustee Morgante to adjourn the meeting. The motion was carried by a unanimous vote.

The meeting was adjourned at 8:25pm

Respectfully submitted,

Cortney W. Gale
Village Administrator