

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on January 22<sup>nd</sup> 2014**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper  
Trustee Adams  
Trustee Barclay  
Trustee Morgante

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Kevin Donovan, and Emily VanEenwyk.

**Approval of Bills**

A motion to approve the bills was made by Deputy Mayor Cooper and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

**Approval of Minutes**

A motion to approve the meeting minutes for January 8<sup>th</sup> 2014 was made by Trustee Barclay and seconded by Trustee Morgante. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Barclay - aye  
Trustee Morgante – aye

**Mayor's Report**

- Mercy EMS answered 40 calls last month in the Bergen area. Their average response time has been much better since they agreed to station an ambulance in the area.
- There was a nice article in the paper about the community supporting the schools anti-bulling initiative.
- Governor Cuomo is proposing a freeze on property taxes.
- Genesee County Economic Development is having their annual lunch meeting on March 7<sup>th</sup> at 12:00pm
- Attending NYCOM Winter Legislative meeting in Albany from February 9<sup>th</sup> to the 11<sup>th</sup>.

## Administrator's

### **Electric/Sewer**

- Electric bills were mailed today and are due February 10<sup>th</sup>. Information was included in the bills to promote the use of the online payment portal.
- Sewer bills will be mailed next Friday, January 31<sup>st</sup> along with a newsletter. If anyone has something to include please give the information to Rene by the 27<sup>th</sup>.
- Many customers have inquired why their electric bills are so high. The PPAC charge on the December bill for November usage was .058311, the 5 year average is .053957. A difference of .004 or 4/10 of a penny. The current PPAC is .031318 with the 5 year average being .02838 (.0029). The high bills are due to the cold temperatures.

### **Accounting**

- W-2s have been completed and we are currently working on 1099s. It is much easier this year with the new CYMA software.
- I will be working on the Constitution Tax Limit Form that is due before we pass the budget. Its early but I have most of the information I need to complete it.

### **26 North Lake**

- Ken Kuter was in contact with the engineer working on 26 North Lake Avenue and has received a letter from him verifying that the structure is sound. Mr. Kuter discussed with the property owner the need to obtain a building permit and repair the façade in a timely manner.

### **Miscellaneous**

- Trustee Adams and I attended an election workshop in Fairport on January 16<sup>th</sup> it was a good refresher.
- Mayor Marsocci and I are attending the Winter Legislative Meeting February 9<sup>th</sup> in Albany. If anyone is interested in attending please let me know there is still time to register.
- The first meeting of the BBCA Bergen Park Festival committee will be here at village office on 12:00pm on Wednesday January 29<sup>th</sup>.
- There was a great article in the Daily News about the community wearing the Byron-Bergen Anti-Bullying T-shirts, including a picture of the office staff.

## DPW Supervisor's Report

- We finished building the new transformer for replacement on rt 33. We also pulled old poles and filled holes. We met with Jon Cummings the Superintendent from Akron about shared services. We have the opportunity to utilize some of his manpower for trimming, electrical assistance and road work. This looks to be a beneficial agreement for both of our Villages.
- The plant is running well and we are working on a malfunctioning level sensor. Our numbers are looking good. On another note the requirement for Chris to have his plant hours calculated for all of his time (not just after his class work) means he will be able to sit for his 3,3a exam this summer. We have set a goal of June 1 to achieve this. Eric Volk, the Chief of the Batavia WWTP has offered his assistance with reviews and also would like to have Chris work at their facility for a couple of weeks to add to his experience.
- Our roads and walks are looking great and safe for our residents. And we are continuing with our routine maintenance.
- I signed off on the final drawings for the septic system modifications for the Deli and the installation has been completed. I noticed a couple of minor issues and the contractor is correcting these.

## Trustee Barclay

### **Comprehensive Plan Committee (CPC)**

- I participated in the January 13<sup>th</sup> CPC meeting on Jan 13<sup>th</sup>; the committee was introduced to the Drop Box procedure on document sharing.
- A list of stakeholder groups is being compiled for the Feb. 3 meeting.
- Each component of the plan format (existing local laws and ordinances, existing conditions, development trends and projections, etc.) have been assigned to committee members to take “ownership” of and report back to the group at each meeting. (I am working with Cindy Favata on “existing conditions”).
- I met with the survey sub-committee on 1/18; we will be developing the town/village residential survey that will inform the new document.

### **Grants**

- Gail Fisher (Regional Advisory Officer NYSED) met with Cortney and me on 1/16 to review the assessments of the LGRMIF Archives Grant application and strategies to re-apply. The application is due March 1, 2014.
- It was strongly suggested that we have a consultant come in (as per application guidelines) to outline the project. I have contacted Jeremy Linden (Senior Preservation Environment Specialist, Image Permanence Institute at RIT). He will be sending an estimate for his service.
- Cortney and I met on 1/20 to begin the process of writing the grant application.

### **Tree Board**

- At our Jan 14<sup>th</sup> meeting, the group discussed what type and where our Arbor Day Tree will be planted on CAD (May 17<sup>th</sup>). Any input?
- Information on tree health, types of tree infestation, tree pruning and planting are being put together for the spring newsletter.
- I received a call from the Sally Kellogg (NYDEC) to congratulate us on the work we are doing in the village through the Tree Board and that we are eligible for the Growth Award. .
- Next meeting – Feb 11 at 11am

### **Park Committee**

- Discussion at our Jan 14<sup>th</sup> meeting centered on moving forward with portions of the Parks Master Plan; signs at park entrances, volunteer opportunities, contacting HS teachers (participation in Gov't) with list of volunteer opportunities for students to complete requirements and help with work in parks, creation of a bike trail, and plans for a table at the Park Festival in June.
- Next meeting – Feb. 11 at 7:30pm
- Both committees expressed appreciation for the support we receive from the DPW staff.

### **BBCA**

- A video of the Town's 200<sup>th</sup> Anniversary Ceremony was previewed at the meeting on Jan 20<sup>th</sup> I attended (they can be purchased through the BBCA who will receive a portion of the sales). Plans will begin for the 2014 Park Festival at a meeting of the committee on Jan 29<sup>th</sup>.
- The BBCA is being honored by the Genesee County Chamber of Commerce at its 42<sup>nd</sup> Annual Awards Ceremony which will be held on Saturday, February 22, 2014 at the Clarion Hotel, Park Road, Batavia. Tickets are available.

### **Town/Village Committee**

- We met on Monday, Jan 13<sup>th</sup> and discussed ambulance service since the combined board meeting, progress update of CPC, making salt distribution more efficient by sharing loader, lawn mowing, etc. Next meeting – April 14, 6:30pm

**Privilege of the Floor**

None

**Trustee Concerns**

None

**New Business**

**Historian**

Historian Ray MacConnell gave a very interesting presentation to the Village Board about Bergen resident Joseph Santens who was a renowned taxidermist and the famous horse “Mirage” that he stuffed.

**Archive Consultant**

A motion was made by Trustee Morgante and seconded by Trustee Adams to hire a Archive Consultant to provide information that will aid in the attainment of the Archive Grant. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

**Appointment of Election Inspectors**

A motion was made by Trustee Barclay and Deputy Mayor Cooper to pass a resolution to appoint Grace Gallivan, Jean Stewart, Connie Fielder, and Vickie Almquist as election inspectors and Edward Adams as an alternate election inspector. The resolution was passed by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – abstain

Trustee Barclay - aye

Trustee Morgante - aye

**RESOLUTION 01 of 2014  
Setting of Election Inspector Commissions  
for March 2014 General Village Elections**

**WHEREAS** the Village will hold regular elections in the year 2014 on March 18<sup>th</sup> thereof for the positions of Mayor and two Trustees for a four year term each ending on April 4<sup>th</sup>, 2018, and

**WHEREAS** the Village has a single election district and requires four election inspectors, and

**WHEREAS** the Village Board of Trustees has selected, Grace Gallivan, Vicki Almquist, Connie Fiedler, and Jean Stewart as election inspectors, with Edward Adams as an alternate, and

**IT IS HEREBY RESOLVED** that the election inspectors will be paid a fee of \$100.00.

## Old Business

### **2014-2015 Equipment Purchase**

Mr. Gale proved information requested by the board to review equipment purchases for the 2014-2015 fiscal year.

### **Executive Session**

A motion was made by Trustee Barclay and seconded Deputy Mayor Cooper to enter Executive Session at 8:00pm to discuss union negotiations. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

A motion was made by Trustee Adams and seconded by Trustee Barclay to Executive Session at 8:40pm. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

A motion was made by Trustee Adams and seconded by Trustee Morgante to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

The Meeting was adjourned at 8:41pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator