

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
7:00pm on September 25th 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper
Trustee Adams
Trustee Barclay
Trustee Morgante

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Bob Fox, Grace Gallivan and John Murray.

Approval of Bills

A motion to approve the bills was made by Trustee Morgante and seconded by Trustee Barclay. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante - aye

Approval of Minutes

A motion to approve the meeting minutes for September 11th 2013 was made by Trustee Adams and seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante – aye

Mayor's Report

- From 9/9 – 9/13 Cortney, Rene' and I attended New York Conference of Mayors (NYCOM) Fall Training School. It was very informative; we attended a variety of classes and brought back lots of information. It was unfortunate that we missed the September 11th rededication ceremony of the WWI memorial at Hickory Park. Unfortunately we could not be in two places at one time. I would like to thank Anna Marie Barclay, Ken Steinmetz and Tom Williamson for working on this project for many weeks. I have heard nothing but positive comments about this great event.
- Friday 9/13, Bonduelle had a press conference introducing them to the US market. CEO Daniel Vielfaure made a great presentation, made a great presentation on the company and the future for their business. He said that they have 85% of the market in Ontario, Canada. This leaves limited room for growth in Canada, which brought them over the border to pursue places to grow in the United States. Bonduelle is very happy that they made the decision to buy the four plants in the

United States. Bonduelle made the decision to hold the press conference at the Bergen, NY facility. We were pleased to have them in town for this event.

- I spoke with my contact at Time Warner Cable about the underground cable that will be installed up at the tract. They are currently reviewing that layout and there have been some concerns about resident's yards. He assured me that the homeowners would be contacted before work was going to be done and that the installation would be done through boring underground which will not disturb any homeowner's yards.
- Last Thursday 9/19 I attended the Genesee Association of Municipalities in the Town of Bethany. After the meeting we always have a roundtable discussion where attendees present different ideas or things happening in their community. Bethany was upset with NYS putting a roundabout on Route 20. Quite a few attendees were opposed to it, but the state plans the projects years in advance with costs involved. It is difficult to stop a project of this magnitude at this point.
- I spoke with a representative from Verizon. I have worked out a solution with them, where I will return my phone and we will be credited the \$299. I will purchase a different phone.
- I had another request for a Dog Park in the Village of Bergen and will pass this request on to the Park Committee.
- While I was at the NYCOM conference I spoke with Will Reynolds from BST accounting firm and he said we were put on the Moody's list, for not having a third party audit. Cortney and I discussed this and Bob Fox will address this when he makes his presentation.
- I received two resignations from Planning Board members, Mike Fleming and Cyndi Utter Payne. Having two vacancies I appointed Kevin Donovan and Rene' Vurraro to fill those positions. Barb Zinter will now replace Rene' as Planning Board secretary. Rene' will continue to be the Zoning Board of Appeals secretary. I would like to thank all three of them for taking their new responsibilities on. I attended the Planning Board meeting on 9/18 to welcome the new members to the Board. I stayed for the meeting and felt that it went very smoothly.

Administrator's Report

Electric

- Bills were sent out on Friday September 20th and are due October 10th.
- 58 Electric shut off notices were mailed, shut off day is October 3rd.
- Per kilowatt charge this month is .092¢ down from .108¢ last month. The average for August usage for the last five years is .100¢ a difference of .008¢. It's the lowest since 2008.
- October 4th starts our winter shut off procedures, which are mandated by the Public Service Commission (PSC). The procedures include giving a list to Social Services of the individuals who are being shut off, calling each customer 72 hours beforehand and lineman must knock on the doors to inform the resident that their power is being turned off.

Accounting

- All the normal accounting has been completed (journal entries, state reporting, bank reconciliations, etc)
- Moody's, a credit rating company, has issued a statement that they will no longer maintain ratings on New York local governments that do not provide annual financial statements audited by a third party. If we want to keep our good credit rating for when we go out for bonds in the future we will need to consider a third party audit.

Meetings/Training

- Rene Vurraro, Mayor Marsocci and I attended the NYCOM Fall Training School from September 9th through the 12th. It was very informative as usual. Some of the courses I took were: Enterprise Fund Accounting, Elections, Fiscal Stress Monitoring, Healthcare Reform,

Credit/Debit card Payments, Fraud Monitoring. I have information packets on all these courses if anyone would like to review them. Handouts for all the courses available at the training are available on the NYCOM website.

Miscellaneous

- Residents continue to take advantage of the Bergen Energy Efficiency Program. Through three months we have given out \$8,274.86 in rebates. The Commercial Lighting, Appliance and Window/Doors Replacement programs are the most highly utilized.
- We received our first installment of Franchise Fees from Time Warner for \$ 6,214.09
- Per Capita Aid from the state came in for \$10,701, which is \$1,200 more than budgeted.
- Barb, Rene and Bob Fox will be attending the MEUA Accounting Workshop on October, 16 & 17.
- I will be out of the office September 26th & 27th.

DPW Supervisor's Report

- Our brush pickup is going well and the mowing is slowing down a bit. We have been trimming sidewalk trees and will be planting new trees on 10/2. We will be removing flowers and flags and getting things ready for the next season. We completed a couple landscaping projects and had a very successful rededication at the park.
- We installed 9 new street lights and have gotten a lot of positive feedback. We are also working on the new electric for the rt.33 gas station. We also assisted Holley setting poles.
- The plant is running well with our numbers remaining consistent. Koester is still waiting on parts to replace a bad drive then we can submit the report and cost to the insurance company. Our semiannual generator P.M. and testing went well with no issues. We will be replacing a sewer line on Richmond Ave on 10/3. We have had a couple of problems and after running a camera down the line discovered a dip in the line that was causing problems. We are replacing a few parts on the sewer jetter and will be up and running shortly.
- Mike and I have been working together on a few projects and sharing equipment and staff. This has been a good example of cooperation and we work well together.

Trustee Barclay

Mural Grant Opportunity

- The grant is an opportunity to apply for a \$1000 grant to support work on the Tulley Mural; the village can apply as an "organization" for refurbish work. We need to act quickly since the application is due Oct 1st.

Saving Our Small Towns and Villages

- The Landmark Society has extended an invitation to Cortney and me to attend the Saving Our Small Towns and Villages Workshop in the Village of Lima on Friday, October 25th; Saturday, October 26th; and Sunday, October, 27th. The Citizens Institute for Rural Design (CIRD) awarded funds to the Rochester Community Design Center (RRCDC) and its partners, the Landmark Society of Western New York and the Village/Town of Lima, for this community design workshop. This Workshop is meant to explore for all communities in the Genesee Region, economic and design techniques for the future sustainability, growth, and revitalization of our small rural towns and villages. I am planning to attend.

Park Committee Meeting

- A meeting was held Sept 24th; a copy of the skateboard proposal was sent to the skateboarders but there has been no response, the committee helped plant flowers for the rededication of the WWI Memorial, plans were discussed for the projects included in the park and trail grants, CAD, and The Tree Lighting. We are reviewing the Parks Master Plan for winter projects. The next meeting is Oct. 22 at 9am.

Tree Board

- The Tree Board met on Sept. 24th; 2 trial apps will be purchased to continue the village tree survey (\$15), trees have been ordered for the tree planting program, a concolor fir is being ordered for Ward Park (Ed Adams and Ken S will choose one from Yule Tree Farms next week). The APPA Tree Power Grant will fund the purchase and the planting of the tree.
- Dec. 6 is the date planned for the Tree Lighting; Mr. and Mrs. Claus are scheduled, we are working with the Step Boosters to extend the event, the Girl Scouts to kick off their food drive. A community ornament activity is also being planned.

Town/Village Committee

- Joe Nenni, Belinda Grant, Paul Cooper and I met on Sept 9th; the discussion centered on the Comprehensive Plan Committee, its composition and function. Three names were proposed as village reps (Kevin Donovan, Cindy Favata, myself), and four town reps (including Kathy McLaughlin and Norm Pawlak). Options were discussed for how the committee might operate and will be included for discussion at the joint meeting Oct 9th

Downtown Lights

- Thank you to the electric department for installing the new light fixtures to the lamps while maintaining the ornamentation on the poles. It restores the original lighting design in the downtown. We briefly discussed resale options for the double light fixtures.

Village Logo

- A Landmark Society intern (former), Chelsea Amrhein, who met with Cortney and me, submitted a logo design for the board to consider. Ray MacConnell has also submitted several designs for the board to consider. They will be available for comment in the office.

WWI Memorial Re-dedication

- Thank you to the DPW staff for the preparation of Hickory Park; everything was set up beautifully.
- The ceremony took place on Sept 11th with the Genesee County Veteran's Honor Guard, Commander of the Genesee County American Legion, Legion Post No. 575, the Genesee County Adjutant, and Assemblyman Steve Hawley in attendance.
- The "Red, White and Blue Award Program", recognizing individuals, organizations, business, and industries, other than The American Legion and its members or its associated organizations, for promoting Americanism through action was presented to Ken Steinmetz.

Privilege of the Floor

Grace Gallivan asked Mr. Gale about electric work orders and if they could be completed without the assistance of Tina Wilcox.

Trustee Concerns

Trustee Adams

- Stated that many residents in the Hart Subdivision are requesting new street lights like the ones on Lake Avenue.
- What is the status on the former Glenn Lawrence property?

Mayor Marsocci replied that while attending the MEUA conference he saw a retrofitted LED light that would work in the lights in the development and he would investigate further. The new owners of the Glenn Lawrence property are not interested at this time in selling the parcel adjacent to Hickory Park.

New Business

Anti-Bullying Proclamation

A motion was made by Trustee Barclay and seconded by Trustee Adams to accept the Anti-Bullying Proclamation. The motion carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

Village of Bergen Proclamation Recognizing October, 2013 As Anti-Bullying Awareness Month

WHEREAS, We must safeguard schools and communities for our children, and, through our recognition of the serious issues that face them each day, offer our children an environment that holds promise and security; and

WHEREAS, Many organizations, school districts, educators and parents have publicly expressed concern about the bullying of children; and

WHEREAS, Each day an estimated 160,000 children refuse to go to school because they dread the physical and verbal aggression of their peers, and the loneliness that comes from being excluded and made the target of rumors and cyber-bullying; many more students attend school in a chronic state of anxiety; and

WHEREAS, It is important that we acknowledge and heighten awareness about the serious issues and the negative effects of bullying, including the long-term damage it can cause in our youth as well as the risks of teenage suicide; and

WHEREAS, Providing a safe physical and emotional environment is a significant goal and a person responsibility of each individual; and

WHEREAS, It is time to “**Stand UP for Character – DOWN to Bullying!**”; now, therefore be it

PROCLAIMED, that I, **Mayor Ralph Marsocci** do hereby designate the month of October 2013 as Anti-Bullying Awareness Month in **The Village of Bergen** as a symbol of our commitment to the year-round struggle against bullying.

Fiscal Year 2012-2013 Review – Bob Fox

Village accountant Bob Fox presented a review of the 2012-2013 fiscal year to the Board.

Old Business

Employee Handbook

A motion was made by Trustee Barclay and seconded by Trustee Adams to except the revised Employee Handbook. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

Mural Grant Options

Trustee Barclay reviewed grant options to redo the mural on the side of the Tulley Building. The Board agreed to proceed with the grant application and necessary fund matching.

Village Logo

Trustee Barclay presented options for the Village logo to board from Historian Ray MacConnell and Landmark Society intern Chelsea Amrhein. The submittals will be available for review in the Village Office.

A motion was made by Trustee Morgante and seconded by Trustee Adams to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye
Trustee Adams – aye
Trustee Barclay - aye
Trustee Morgante - aye

The Meeting was adjourned at 8:30pm

Respectfully submitted,

Cortney W. Gale
Village Administrator