

**Regular Meeting
Of the Board of Trustees
Of the Village of Bergen at
6:30pm on August 14th 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 6:30pm with the following present:

Deputy Mayor Cooper
Trustee Adams
Trustee Barclay
Trustee Morgante

Also present were: Village Administrator Cortney Gale, Ken Kuter, Kevin Donovan, Nick Booher, Joe Chimino, Grady Wall, Levi Mattice, and Jake Bliss.

Approval of Bills

A motion to approve the bills with exception of \$298 to Verizon Wireless for a phone replacement and \$180 in labor for the Level 1 PC bill was made by Trustee Barclay and seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante - aye

Approval of Minutes

A motion to approve the meeting minutes for July 24th 2013 was made by Deputy Mayor Cooper and seconded by Trustee Adams. The motion was carried by the following vote:

Deputy Mayor Cooper- aye
Trustee Adams - aye
Trustee Barclay - aye
Trustee Morgante – aye

Mayor's Report

- Jenny Kuzma Memorial Bergen 5K went well with 450 participants. I presented a plaque of recognition to organizer Eric Boyce on behalf of the Village Board. He thanked the Village for helping with the event.
- Open door mission asked if they could put a clothing drop off bin in the Village Parking lot on Buffalo Street.
- The Comprehensive Plan training went very well and was well attended. At the next Town/Village joint meeting we will discuss working on the new plan together.
- The community service worker has nearly completed his time. He has done a great job and worked hard.

- There have been a few problems with the sheriff patrols. I spoke with the sergeant in charge of our contract and he has agreed to schedule the same deputy every time and provide me with a schedule of the patrols in advance. I would like to thank the Genesee County Sheriff for providing an officer for the Bergen 5k.

Administrator's

Comprehensive Plan

- Rene and I are preparing the comprehensive plan information for the joint meeting with the Town Board. We will have information available for review prior to the meeting.
- We met with Byron-Bergen CSD Superintendent Casey Kosiorek on Monday to find out if the school would be interested in participating. He was very interested and said that they will be happy to participate.

Union Contract

- The Union Contract expires in 9 months I have started looking through the Union Contract in preparation for negotiations. My main focus will be on healthcare options. I would like to start meeting with the union in the next month or two in hope of having a contract in place prior to the current contract's expiration.
- I would also suggest that the board meet in executive session to discuss the contract before appointing a committee to begin negotiations.

Meetings/Training

- I met with Michael DeClerck from Waste Management on two occasions. Mr. DeClerck oversees municipal accounts and wanted to introduce himself. On the first occasion I was joined by Mayor Marsocci and Trustee Morgante. The second meeting was to follow up on a few questions we had.
- During my conversation with Casey Kosiorek regarding the comprehensive plan, I talked to him about the school passing residential and commercial tax abatements as part of our plan to revitalize Bergen. He was very receptive and is adding it to the agenda of the next School Board meeting.
- Members of the Landmark Society came on August 8th to work on a village logo. They are very excited and supportive of the plans we have for downtown.

Miscellaneous

- Taxes were due on July 1st we have received 92% of taxes to date; the remaining uncollected is \$22,428.44.
- I have decided to go on vacation instead of attend the MEUA Annual meeting. Mayor Marsocci and Joe Chimino will be attending.
- I will not be able to attend the September 11th meeting as I will be in Saratoga Springs for the NYCOM Fall Training School. I will have everything prepared for the meeting before I leave.
- The Village received \$69,357.57 from the county for 2nd quarter sales tax. An article in the Batavia Daily news on August 12th stated that Genesee County was among counties that has seen strong sales tax growth in the first half of 2013. Last year's payment was \$65,445.75.

DPW Supervisor's Report

- We encountered a problem at the plant on Friday 8/2. We had a power surge that caused the two blower motors to fail. Koester came in and replaced 1 on Saturday 8/3 and the other one on Tuesday. It was also necessary to pull new wires for the motors. Luckily we had lower volumes and room in the ditch so there was no overflow issue or the need to haul sewage out. On

Wednesday we found that the first motor was running hot and Koester pulled it out for replacement. We are checking the drive system and any other potential issues caused by the surge. We also are fortunate that the insurance will cover the repairs. I am working with Eric Wies to make sure that all needed work is completed. I will report further details as they become available. The micro org. numbers are good and the rest of the plant is running well. I renewed the generator maintenance contract with Cummings for another year.

- The 5k race went well and a big thank you to Joe, Chris, Kirk, and Steele for their hard work in the pouring rain for the set-up. We also did some milling and paving to Apple Tree ave, Leroy and Gates street. We are working on dressing up the memorial in Hickory Park for the rededication on 9/11. Brush went a little longer this week due to larger than usual piles and staff and equipment issues. We are moving forward with the plans for the first phase of the Munger street project. It will involve installing 4 catch basins, two manholes and tying into the existing drainage on Rochester Street. We will be working with the State D.O.T. for permits and design assistance from Genesee county highway as well. Work on the front of the Tulley building has begun and is progressing well.
- We received a report from National Grid about a power interruption on 8/3 which happened about two hours after the plant issue. I will forward this to Eric as well. Joe and Nick will address the LED lighting.

CEO/ZEO

Number of Inspections	10
Number of Building Permits Issued	1
Number of Building C.0 / C.0 Issued	3
Number of Zoning Complaints Filed	1
Number of Zoning Complaints Resolved	0
Number of Appearance Tickets Issued	0
Number of Fire Inspections	2

- Had an inquiry regarding fire pits within the village which are allowed if contained. If a resident feels that a fire is not contained they should contact the Fire Department.
- There were a number of pool related violations that we addressed
- Bergen Country Deli is moving towards breaking ground in the next few weeks
- Fire inspections will continue in the fall when building permits application submissions cease.

Trustee Barclay

Grants

- After many hours spent on meetings, emails, phone calls, research, writing and organizing of information, three applications have been submitted on behalf of the Village of Bergen through the CFA; Main Street, Parks, and Trails. Copies of the applications will be available at the village office.
- Thank you for the efforts of the Master Plan Committee (Vicki Almquist, Anna Marie Barclay, Ken Steinmetz, Ken Steinmetz Jr, and Cody Steinmetz) and the response of the community to the surveys, the efforts of the Parks Committee (Ed Adams, Vicki Almquist, Anna Marie Barclay, Colleen Schwartzmeyer, Ken Steinmetz), efforts of Cortney Gale, Ken Steinmetz, Eric Wies, Ray MacConnell contributing to the Main Street, Parks, and the Trails applications.
- Work on the applications was completed by Tom Lajewski and Graham Bowman of O'Connell Associates.

Tulley Façade

- Work on the Tulley façade is progressing; the project will reflect the design of the original building.

Comprehensive Plan Training

- I attended the training at the village office on Wed. 7/31 in preparation of updating the town/village comprehensive plan.

Logo

- Courtney and I met with the Landmark Society representatives and intern to discuss development of a Village logo and tag line.

WWI Memorial Re-dedication

- I have been working with the American Legion to plan the ceremony which will take place on Wed., Sept 11, 2013, 6:30pm, Hickory Park. There is information stating that the Bergen Triangle Club purchased the plaque for \$127.00 in 1927.

Privilege of the Floor

Grace Gallivan asked when the bills are made available for the Village Board to review. Mr. Gale responded that they are ready around 12:00pm on the day of the board meeting.

Trustee Concerns

Trustee Adams

- When is the Electric Study going to be ready?
- How is the Bonduelle plant running?

Nick Booher responded that the study will be ready for the next board meeting and the plant is running at capacity now that corn is being processed.

New Business

Grant Overview

Trustee Barclay gave the Board an overview of the three grants that were submitted and the work that went into preparing them. The Main Street, Trail and Park grants were due on August 12th. See Trustee Barclay's report above.

Street Lights

There have been concerns from numerous residents regarding the LED street lights that were installed on Lake Avenue. They feel the light is harsh and too bright. The Board discussed ways to resolve the situation including tinted filters and shields. Mayor Marsocci will talk to vendors to seek options.

The replacement of the decorative street lights in the downtown area was also discussed. The Board decided to go forward with the single light option but look into options to ensure that they maintain the atmosphere that is trying to be created in the Village.

Old Business

Employee Paid Time Off

Mr. Gale presented the Board with his recommendations for employee paid time off. Which is as follows:

- Part-Time Employee Paid Time Off - To qualify for paid time off a part-time employee must work an average of 25 hours a week and be employed by the Village for one year. After one year a part-time employee will receive 3 vacation days and 2 sick days. After five years of

employment a part-time employee will receive 5 days vacation and 5 sick days. A work day for a part-time employee is defined as the number of hours he/she normally works. Part-time employees will not receive personal time.

The policy will be added to the Employee Handbook and approved when the handbook is accepted.

A motion was made by Deputy Mayor Cooper and seconded by Trustee Morgante to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Barclay - aye

Trustee Morgante - aye

The Meeting was adjourned at 8:13pm

Respectfully submitted,

Cortney W. Gale
Village Administrator