

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on June 12<sup>th</sup> 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper  
Trustee Adams  
Trustee Barclay

Trustee Morgante was absent due to work related duties.

Also present were: Village Administrator Cortney Gale, Grace Gallivan, John Murray, and Duane Janas.

DPW Supervisor Ken Steinmetz was absent to attend a funeral.

**Approval of Bills**

A motion to approve the bills was made by Trustee Adams and seconded by Trustee Barclay. The motion was carried by the following vote:

Mayor Marsocci - aye  
Deputy Mayor Cooper- nay  
Trustee Adams - aye  
Trustee Barclay - aye

**Approval of Minutes**

A motion to approve the meeting minutes for May 8<sup>th</sup> 2013 was made by Deputy Mayor Cooper and seconded by Trustee Barclay. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Barclay - aye

**Mayor's Report**

- Bergen Park Festival went very well. Would like to thank all the Village employees who helped.
- The issue at 38 N. Lake Ave has been resolved, the owner mowed the yard after I called him many.
- A letter was sent to Lacy Katzen LLP asking them to renovate their building at 16 N. Lake Ave.
- I attended a ceremony on May 25<sup>th</sup> inducting Tom Sardou into the bowling hall of fame.
- NYCOM is sending me upon my request local laws from other municipalities for property maintenance and parking.
- DPW Employee is has worked enough hours at the sewer treatment plant to take his first Sewer Operator exam, he should have enough time at the end of the year to take the second exam and get his license.

- Working a proposal to submit to the New York Power Authority to receive more hydroelectric power in the summer months. Our new NYPA representative will be in Bergen on June 27<sup>th</sup> for a meeting to go over the proposal.

### **Deputy Mayor Report**

#### **Town/Village Committee Meeting**

- Town is having problems with ATV users in Linear Park.
- Robertson's Golf Course & Driving Range is for sale. They are marketing to developers, the property is fully in the Town but the Village may have to run utilities to the area.
- The Peachey Road water project is 75% complete.
- Next meeting is September 9<sup>th</sup> at 6:30 in the Village Hall.

#### **DPW Issue**

- Still receiving complaints that lawn damaged caused by snow plowing sidewalks have not been completed yet. When is it scheduled to be completed?
- Are CHIP funds allocated by population or miles of roads?

### **Administrator's**

#### **Electric**

- There was one electric shut off this month. New electric bills will be mailed out June 20<sup>th</sup>.
- The electric study is nearly complete; HMT is just waiting for information from National Grid.

#### **Sewer**

- Ken and I have been discussing what to do with the remaining funds from the sewer bond. We would like to purchase a generator for the Gibson St lift station and replace the controls at the Rochester St. station. If the board approves we will begin the process.

#### **Software**

- The new accounting software is working very well. The process for doing payroll and processing vouchers are much quicker. The software allows for flexibility in the system to create reports. We are all very excited.
- As part of the software package we will be able to email utility bills to customers, and have the credit card machine interface directly to the software. In addition customers will be able to pay their bills online and view their last 24 months of history in the new website interface.
- All portions of the process funnels directly to the utility software then to the accounting software eliminating hours of manual data processing.
- Would the board consider no longer accepting credit cards for refuse tags?

#### **BEEP**

- The BEEP programs are working very well. We've had 17 applications for rebates for a total \$7,825 since March.
- We have many people interested in the Furnace Rebate. I spoke to NYPA about the program and they are considering using it. I also had inquires about rebates for residents who have installed furnaces in the last year.

#### **Meetings/Training**

- I attended the Western Regional MEUA a meeting Tuesday June 11<sup>th</sup>.
- Rene, Vicky Truax, Vickie Almquist and I attended the Local Government Training May 16<sup>th</sup>. It was great, I made a few really good contacts that may help us restore downtown.

- I attended the NYMPA semi-annual meeting on May 15<sup>th</sup>. It really showed how important being members of NYMPA and MEUA is for small municipalities.

### **Miscellaneous**

- End of Year work has begun; Bob Fox will be here the week of June 24<sup>th</sup>.
- We have been very busy processing property tax bills. They are due July 1<sup>st</sup>.
- I investigated Village wide Wi-Fi with Frontier. They are unable to bill users the Village would have to pay for the whole thing which would be at least \$400 a month.
- Moody's reevaluation of the Village went well; we were downgraded because of the size of the sewer debt to A3 which is still really good for a municipality of our size.

### **DPW Supervisor's Report**

- A thank you to our entire crew for all of the hard work they did for the park festival. Their dedication made the event a success.
- I would also like to thank the Village of Churchville for their help with keeping our Village streets clean.
- The sewer plant is running well with a healthy micro-organism count and good TMP. Even with all of the rain in the last few weeks the ditch is also way down and under control. We are working with Eric to improve in areas such as closer monitoring of smaller details and looking for ways to get the most out of the system. Our Tuesday meetings have been very helpful in identifying areas to improve as well as brainstorming sessions to figure out new solutions.
- Septic tank pumping is going well despite weather issues and should be complete in the next few weeks.
- The brush pickup and mowing is going well especially with the tricky weather. The crew is working well to help each other out. I want to thank Mike and the Town for helping out this week.
- Within the next couple of weeks the brush pile at the plant will be disposed of and we can start from scratch.
- I met with Dan Stahley from the NYSDOT to discuss special use permits and they have simplified the process and we no longer need to pass a resolution to close the road for events. This will make it quicker and easier for us to handle this.
- I attended the highway school last week and learned a lot. I also made contact with other officials whom I met last year.

### **Trustee Barclay's Report**

#### **Plaque Dedication**

- I met with Vicki Almquist and Grace Gallivan to finalize plans for the dedication; it will place at the Tulley Building on July 20<sup>th</sup>, 11am. Invitations are being mailed to the organizations Tally was involved with, Assemblyman Steve Hawley, Legislator Bob Bausch.

#### **Town/Village Committee**

- Meeting took place on June 3<sup>rd</sup> (Joe Nenni, Belinda Grant, Paul Cooper, and myself); discussion on possible tax deferment for disabled property owners in the town and village, the water district project to be completed by the end of July, problems with Linear Park, lowering speed limit on Rt 19 north of the village, park grant opportunities, sale of Robinson golf range. The next meeting is scheduled for Sept. 9<sup>th</sup>, 6:30 pm.

#### **Munger Street**

- I met with Dawn Kuras USDA, Tom Lajewski, Graham Bowman in Batavia to discuss funding options for the Munger Street project. We reviewed the Rural Utilities Services Program (grant/loan

combo). A second meeting with Eric Wies, Cortney, Dawn, and me will take place Monday 6/17.

#### **Consolidated Funding Application (CFA)**

- The applications will be available June 17<sup>th</sup> with a deadline of Aug 12, 2012; our preparation for the CFA has given us a head start to completing the process. The park grant is the Bergen Parks and Trails project (based on the Parks Master Plan).
- The Parks Committee will be meeting on June 25 to work on the trail development.
- I am meeting with Charlie Cook tomorrow to discuss grants, economic development for Bergen, etc.

#### **Park Festival**

- Thank you to our DPW for their efforts in preparing the park for the festival.
- The Village Tree Board and The Village Park Committee distributed information tokens, and posters.
- The time capsule will be buried on Friday, June 14 at the cemetery. **CAD**
- Thank you to everyone who participated in CAD. The group was small this year, but all the flower boxes and hanging planters were planted, plants were put in around village signs and monuments, and the municipal parking lot planter is complete. The composting workshop and bird feeder making were a success.

#### **Landmark Society**

- I have arranged for Caitlin Meives and Larry Francer from the Landmark Society to visit the village on June 27<sup>th</sup>. They will be familiarizing themselves with the village so that we can consider programs that might support our restoration efforts.

#### **Privilege of the Floor**

Grace Gallivan stated that she attended part of the Town Board meeting and it is her understanding that plans were put in place to curb the ATV problems in Linear Park with police officials who were in attendance.

John Murray confirmed that plans are in place. They include giving keys to police officers so they can patrol the area, new gates and signs.

#### **Trustee Concerns**

Trustee Adams

- When does Bonduelle start work? Please keep the board informed.
- Passed along compliments from residents that she received on the helpfulness of the office staff.
- Suggested that the DJ at Park Festival announce raffles and other events throughout the day. Also that Fern Wilcox be contacted for next year's parade to include her horse and buggy.

#### **New Business**

#### **Jenny Kuzma Bergen 5k Road Closure Resolution**

A motion was made by Trustee Barclay and seconded by Trustee Adams to pass the road closure resolution for the Jenny Kuzma Memorial Bergen 5k. The motion was carried by the following vote:

Deputy Mayor Cooper - aye  
Trustee Adams – aye  
Trustee Barclay - aye

**Brush, Grass and Weeds Local Law**

Local Law No. 4 of 2013, entitled Brush, Grass, and Weeds will be brought to a vote on June 26<sup>th</sup> 2013 after a public hearing at 6:45pm.

**Village Parking Ordinance**

John Murray and Duane Janas addressed the Board about parking issues on Clinton Street. Mayor Marsocci is gathering parking ordinances from other municipalities as examples to craft the new parking regulations. Trustee Adams suggested contacting the Genesee County Sheriff's Department for their input.

A motion was made by Deputy Mayor Cooper and seconded by Trustee Adams to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams - aye

Trustee Barclay - aye

The Meeting was adjourned at 8:08pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator