

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on April 24<sup>th</sup> 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Trustee Barclay  
Trustee Morgante

Deputy Mayor Cooper and Trustee Adams were absent

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Joe Chimino, Nick Booher, John Murray, Jim Reilly and Bill Schifferli.

**Approval of Bills**

A motion to approve the bills was made by Trustee Barclay and seconded by Trustee Morgante. The motion was carried by the following vote:

Mayor Marsocci - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

**Approval of Minutes**

A motion to approve the meeting minutes for April 10<sup>th</sup> 2013 was made by Trustee Morgante and seconded by Trustee Barclay. The motion was carried by the following vote:

Mayor Marsocci - aye  
Trustee Barclay - aye  
Trustee Morgante – aye

**Mayor's Report**

- Individual working community service for the Village is working hard, still has many hours to complete
- Attended MEUA Semi-Annual meeting April 17-18. There is a tree program by NYPA for buy one get one free. Energy from hydroelectric plants are estimated to be down this year due to decreased water levels in the Great Lakes. Governor Cuomo has started a program within the state to decrease energy consumption in state facilities by 20% by 2020
- Attended NYCOM training April 19th
- At the last GAM meeting there was a discussion from the transportation council. A county wide water district was also discussed
- The 2013 contract with Genesee County Sheriff's Department was signed and submitted.
- EMS reports for Mercy Ambulance still show a serious lack of response times to the area.

## Administrator's

### **Electric**

- I attended the MEUA Semi-Annual meeting on April 17<sup>th</sup> and 18<sup>th</sup>.
- Joe, Nick and I met with representatives from National Grid on April 19<sup>th</sup> regarding our franchise area and the 2011 power report they completed.
- Electric bills were mailed on April 22<sup>nd</sup> and are due May 13<sup>th</sup>. There were only forty shut off letters mailed this month, fifty is average. We are off winter shutoff procedures.
- Eight residents (including the Town) have taken advantage of BEEP in the amount of \$4,525. It only takes us an hour a month to administer the program.

### **Sewer**

- EFC finally communicated that the remaining bond funds can be used for public water installation at the Waste Water Treatment Plant. It may be possible to recover the costs of village employees working on the connection as well.
- There is \$50,000 remaining in funds from the sewer bond. I suggest using some of the funds to update the lift stations. Additionally, I will be requesting funds to reimburse sludge hauling costs.
- Mr. Stienmetz and I met regarding the storm water infiltration into the sewer system. We've outlined a course of action which will be initiated in the next few weeks.

### **Policies**

- After attending the NYCOM training on April 19<sup>th</sup> I suggest that policies for email and ethics be instituted as well as a local law authorizing the use of the best value procurement standard.

### **Miscellaneous**

- Bulk pick up day is on May 4<sup>th</sup>, regulations from Waste Management were included with the electric bills.
- Assemblymen Steve Hawley will be holding a town hall meeting in the village board room on May 4<sup>th</sup> at 11:00am.
- Our new employee, Barb Zinter is doing a great job learning and getting familiar with our processes. She decided to waive health care benefits; she will be receiving the buyout instead.

## DPW Supervisor's Report

- We started mowing already and had the parks rolled. We are also working on the parks and have the rest rooms open and mulch is being put down at the playground. Next week we will be disassembling the plow and salters. Brush pick up has been going well with large amounts being taken care of. We will be taking the Toyota to the auction next week and I want to thank Brett Wilcox for taking care of detailing it so well. The flowers have been ordered for CAD and the planter in the Municipal lot.
- Our weekly meetings with Eric have been working out well. Bruce, Chris, Eric and I working on areas to improve and trying to come up with long term solutions. Eric is also in contact with Koester and Kruger to keep them in the loop and get feedback from them. Our micro-organism count is around 10,500 and maintaining. We are still getting foaming in the RAS well and Eric proposed we set up a drip dose of defoamer into the membrane tank scupper. We will try this and see what effect it has.
- Joe and Nick have been working with Bonduelle installing meters at various points for monitoring. We also replaced poles at Church street Gibson street and Appletree lane. We will be scheduling a shutdown of the substation at the electric shop to have the breakers tested. The lights that were out on Rochester street have been repaired and the rest of the Village was inspected last night. I want to thank the Churchville DPW for assisting with an electric problem at the Farm Market. Their quick response and repair was greatly appreciated.

## Privilege of the Floor

None

## Trustee Concerns

### **Trustee Barclay**

#### **Tree Board**

- Final plans were put in place for the May 18<sup>th</sup> Arbor Day/Community Action Day activities. Information has been on the village website, in the newsletter, invitations have been sent to scouts, school community service classes, pre-school groups, Triangle Club, and posters will be up.
- We are investigating the purchase of evergreen and deciduous trees through the Tree Power Program sponsored by NYPA.
- Next meeting - May 21, 2013 4:30pm

#### **Village of Bergen Parks Committee**

- The committee (Ed Adams, Vicki Almquist, Anna Marie Barclay, Ken Steinmetz, and Colleen Schwartmeyer) met on April 15<sup>th</sup>; we reviewed the Parks Master Plan and discussed our path forward. Our focus will be the village parks trail, improvements to Hickory Park, park information board. We met on Monday (April 22) to "tour" Hickory and Hartland Parks. A copy of the minutes will be available on the website.

#### **200<sup>th</sup> Town Anniversary Committee**

- Approximately 150 were in attendance for the celebration; it was a great experience to work on the committee to help prepare for the day.

#### **Dedication**

- I will be working with the staff and the Almquist family to plan the July 6th plaque dedication for Tally. Invitations will be sent to the historical groups she participated with.

#### **Grants**

- I have been discussing grant opportunities with Tom Lajewski (O'Connell Assoc); the Main Street grant (Consolidated Funding Application (CFA) ) cycle is beginning and Cortney and I will be contacting property owners to explain the options for this round, Rochester Area Community Foundation's Historical Preservation and the NYS Urban Council's We Live New York Livable Communities Capacity Grant Program may help replace or preserve the Tulley Building mural, and the KaBoom Let's Play Community Construction Grants may help with playground equipment.
- The Parks Master Plan has been sent to Tom to reference as grants become available.

#### **Historic Features in the Village**

- There are historic features on properties in the village; hitching posts, carriage "steps", property markers, etc. that I would like to see preserved/protected. I've checked with Ray M on the possibility of residents helping to document where these items are. When work is done, these items can be identified and protected.
- Many communities are now documenting these items for preservation purposes. **Meetings**
- Attended the NYCOM Village Officials workshop on April 19<sup>th</sup> Park Day Committee meeting April 17th

### **Trustee Morgante**

- How many hours does Chris Fay have to accumulate before he can take his test to become a sewer operator?

## New Business

### **Earthlink Presentation**

Jim Reilly from Earthlink and Bill Schifferli presented the board with a plan to upgrade office computers.

### **Insurance Policy Selection**

A motion was made by Trustee Barclay and seconded by Trustee Morgante to select Tompkins Insurance's policy. The motion was carried by the following vote:

Mayor Marsocci - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

### **Electric Budget Review**

Mr. Gale along with Lineman Joe Chimino and Nick Booher reviewed the Electric Budget with the board members.

### **NYCOM Training Information**

Mayor Marsocci, Trustee Adams, Trustee Barclay, Trustee Morgante, Deputy Clerk Barb Zinter, and Administrator Cortney Gale attended a New York Conference of Mayors training class on April 19<sup>th</sup>. As a result of the training the Village will be adding a ethics and email policy to its employee handbook.

### **Water District User Agreement**

A motion was made by Trustee Barclay and Seconded by Trustee Morgante to approve the Water District User Agreement. The motion carried by the following vote:

Mayor Marsocci - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

### **Old Business**

#### **Grant Opportunity**

Trustee Barclay discussed grant opportunities available to the Village. It was determine to keep trying for grants while we have a grant writer under contract. Mayor Marsocci suggested someone attends a grant writing course in Buffalo.

A motion was made by Trustee Barclay and seconded by Trustee Morgante to adjourn the meeting. The motion was carried by the following vote:

Mayor Marsocci - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

The Meeting was adjourned at 8:45pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator