

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on February 27<sup>th</sup> 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper  
Trustee Adams  
Trustee Barclay  
Trustee Morgante

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, and Kevin Donovan

**Approval of Bills**

A motion to approve the bills was made by Trustee Barclay and seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Barclay - aye  
Trustee Morgante - aye

**Approval of Minutes**

A motion to approve the meeting minutes for February 13<sup>th</sup> 2013 was made by Deputy Mayor Cooper and seconded by Trustee Morgante. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams – aye  
Trustee Barclay – aye  
Trustee Morgante – aye

**Mayor's Report**

- Attended GAM meeting on February 21<sup>st</sup> Sheila Hess presented information on green initiatives and sustainability.
- Bergen Energy Efficiency Program is ready to begin operations.
- The first Park Festival meeting was held here on February 20<sup>th</sup>.
- Employee reviews are nearly completed.
- Would like trustees input for agenda items for the joint meeting with the Town of Bergen on March 26<sup>th</sup>.
- The Planning Board members need more training, and to be more committed. A letter is being drafted to encourage them be more proactive.

## Administrator's

### **Electric**

- Electric bills were sent out on February 21<sup>st</sup> along with the refuse survey. We have 72 responses to the survey out of 658 so far.
- 47 Shut off notices were sent out February 14<sup>th</sup> which is normal for this time of year.
- The Electric Budget is nearly complete. The budget will look the same as the new General and Sewer budgets and will be much easier to understand. To coincide with the PSC report more than 40 lines have been eliminated or consolidated.

### **Planning Board Activity**

- At the Planning Board's last meeting the proposal for Bergen Country Deli was sent to Genesee County for their review. On March 20<sup>th</sup> there will be a public hearing and formal approval of the project.
- Kris Vurraro will be facilitating a two hour training session on March 13<sup>th</sup>. The members of the boards are required to take four hours of training per fiscal year; to date only one individual has the required hours. The county may hold a training session in March or April.

### **BEEP**

- The Bergen Energy Efficiency Program is in place and ready to begin on March 1<sup>st</sup>. The first monthly funds transfer will be made at the end of the week. Joe Chimino has resigned as treasurer of IEEP, also effective March 1<sup>st</sup>. IEEP will return the Village's funds in late March, after they close out their February books.

### **NYSERDA**

- Ken Steinmetz and I are searching for LED light bulbs to purchase through the NYSERDA program for municipalities which pays for 75% of the purchase, the remainder of the cost will be paid from BEEP funds.

### **Albany Trip**

- Don't forget to let me know if anyone is interested in going on the Hawley Trip to Albany. The trip cost \$450 per person is all inclusive, and is from June 2<sup>nd</sup> to June 4<sup>th</sup>.

### **Miscellaneous**

- Reviews for the office staff are complete.
- I would like to schedule the public hearing for the General and Sewer Budgets on April 10<sup>th</sup>.
- The Black Creek Watershed Committee will be holding a meeting here on March 27<sup>th</sup> at 5:30pm.

## DPW Supervisor's Report

- Our roads walks and lots are looking good. All of the crew has been very diligent throughout the winter season. They deserve a big thank you.
- Chris has also been covering the plant in addition to plowing. The plant has been improving and continues to show better numbers. As always we will continue to monitor and improve when we can.
- The house infrared scans are complete and we are working on scanning lines and equipment. The crew also took care of a couple branches on lines due to the high winds last week. No outage issues.
- We finished the upgrade of the office and bathroom at the DPW building and are currently drywalling the side stairwell to the basement to bring it up to current code.

## Privilege of the Floor

None

## Trustee Concerns

### **Deputy Mayor Cooper**

- How is Waste Management doing picking up the Village's refuse?

Mr. Gale stated that he has no complaints and that they have been very responsive to his input and requests.

### **Trustee Barclay**

#### **Tree Board**

- The Tree Board (Ed Adams, Rene' Vurraro, Ken Steinmetz, and Anna Marie Barclay) met on Feb. 20<sup>th</sup> to continue plans for Community Action Day (May 18<sup>th</sup>), and the Arbor Day celebration on the same day. Information will continue to be put in the newsletter to encourage participation.
- The Village of Bergen has been recertified as a Tree City.
- Would the board members want minutes of Tree Board emailed to them?
- Applications for the Tree Planting Program are available to residents for the fall 2013 plantings.
- Next meeting – March 19, 2013

#### **200<sup>th</sup> Town Anniversary Committee**

- At the meeting on Feb 18<sup>th</sup>, and sub-committee mtg Feb 25<sup>th</sup> plans were finalized for the April 13<sup>th</sup> celebration. (1pm at Mt Rest Cemetery)
- There will be 14 banners hung in the village in the next month.
- T-shirts with the 200<sup>th</sup> anniversary logo will be sold at the Town and Village offices.
- Route 262 will be closed from Buffalo St extension to Rt 19 during the ceremony.
- Materials are being collected for the time capsule which will be "buried" after Park Days.

#### **Dedication**

- I spoke with Vicki Almquist as to dates the family would be able to attend the plaque dedication for Tally. Suggestions were: July 6<sup>th</sup>, July 20<sup>th</sup>, Aug 24<sup>th</sup>.

### **Trustee Adams**

- Eric Wies emailed regarding his Munger St report. Does anyone have changes that need to be made before the final report is issued?
- Is the Town replacing lights in the offices as they did in the Library and hallways?

Mayor Marsocci stated that they are replacing the lights.

## New Business

### **Bergen Energy Efficiency Program**

Mr. Gale stated that BEEP is ready to begin on March 1<sup>st</sup>. All current programs will remain until June 1<sup>st</sup> when a budget will be in place outlining each program offered. Trustee Barclay asked that he put in writing policies and procedures to outline how the programs and funds will be handled.

## Old Business

### **Village Parking Laws**

The Board asked Mr. Steinmetz and Mr. Gale to review the parking laws and present them with simple, village wide ordinance. They were asked to include language that would allow the Village to close roads for events such as the Jenny Kuzma 10K without passing a resolution each year. Trustee Morgante asked that permits be considered for overnight parking in the Municipal lot located on Buffalo St.

A motion was made by Deputy Mayor Cooper and seconded by Trustee Adams to adjourn the meeting.  
The motion was carried by the following vote:

Deputy Mayor Cooper - aye  
Trustee Adams – aye  
Trustee Barclay - aye  
Trustee Morgante - aye

The Meeting was adjourned at 9:00pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator