

**Regular Meeting  
Of the Board of Trustees  
Of the Village of Bergen at  
7:00pm on January 23<sup>rd</sup> 2013**

The regular meeting of the Board of Trustees was called to order by Mayor Marsocci at 7:00pm with the following present:

Deputy Mayor Cooper  
Trustee Adams  
Trustee Morgante

Trustee Barclay was absent

Also present were: Village Administrator Cortney Gale, DPW Supervisor Ken Steinmetz, Grace Gallivan, Kevin Donovan, and John Murray.

**Approval of Bills**

A motion to approve the bills was made by Trustee Morgante and seconded by Deputy Mayor Cooper. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Morgante - aye

**Approval of Minutes**

A motion to approve the meeting minutes for January 9<sup>th</sup> 2013 was made by Deputy Mayor Cooper and seconded by Trustee Morgante. The motion was carried by the following vote:

Deputy Mayor Cooper- aye  
Trustee Adams - aye  
Trustee Morgante – aye

**Mayor's Report**

- Installation of the new lights at the library is complete. The lights are much brighter and more energy efficient.
- Attended the GAM meeting last week. Richard Perrin from the Genesee Transportation Council discussed the condition of bridges in the state. There are five bridges closed in Genesee County.
- Met with Joe MacConnell to discuss Mercy Ambulance response time. They promised to respond to emergencies quicker but they have not, which is cause for concern.
- The planning for the Town's 200<sup>th</sup> Anniversary is going well. On April 13<sup>th</sup> 2013 at 1:45pm there will be a celebration to the day that the town of created.
- The BBKA needs new members especially to help with Park Days

- Met with Scott Kester from GotToGo Electric regarding street light replacement. The cost will \$1,200 each, they have a 20 year life span and use 50% less energy.
- Received a thank you letter from the library for the Village's support.
- GDEDC is producing a brochure to promote the Apple Tree Acres industrial park.
- Kevin Donovan has agreed to be the board's representative to the Black Creek Watershed Committee.

### Administrator's

#### **Budget**

- I have been working primarily on the Budget the last two weeks and have a tentative budget for your review. Expenditures are down from last year, unfortunately so are Revenues.

#### **Electric/Sewer**

- Electric Bills were mailed today and are due February 11<sup>th</sup>. Sewer Bills will be mailed on February 1<sup>st</sup> and will include a newsletter. If you have any information to include please have it to Rene by Monday January 28<sup>th</sup>. We have a lot of information so far and may need to have a newsletter in the February electric bill.

#### **Apartment**

- 14 Buffalo St Apartment #2 has been rented, the tenant is a Fire Chief in the City of Batavia. He will take possession of the apartment on February 1<sup>st</sup>.

#### **Planning Board Activity**

- There was a Planning Board meeting last Wednesday. There was discussion on the upcoming gas station project which will now include a drive through. Attached is an update Rene prepared.

#### **Accounting Software**

- As you know we have been struggling with the current accounting software for quite some time. Tina, Rene and I have been researching new software programs and have had presentations by three companies, Edmunds, CYMA, and KVRS. The prices vary but average about \$17,000, I would ask that the board consider budgeting for the software. The breakdown between funds would be 70% electric (\$11,900) and 15% (\$2,550) each for general and sewer.

#### **Miscellaneous**

- I attended a meeting for MEUA last week in Syracuse which gave me the opportunity to make many contacts including our representative to the New York Power Authority. Now that the sewer and general fund accounts are in good shape, my next goal is to dig deeper into electric operationally.
- I purchased a receiver for the sound system for \$30, we can reuse the ceiling speakers currently in Level 1 PC. I'll look into microphone costs.

### DPW Supervisor's Report

- The sewer plant is running better with less foaming than we have had. We have only used a small amount of defoamer since Christmas. Our micro-organism count is rising and with the influx of new one we are hopeful our process will keep improving. Koester will

be here on the 29<sup>th</sup> to do the blower refit and calibration. When this is complete Bruce and Chinh will reset the program to run one at a time at the desired flow. We discovered that the Rose Garden did not have a grease trap installed and now they are in the process of getting this done. Hopefully this is another variable removed from our issue.

- DPW work-The roads are looking great and the entire crew is being very proactive with snow removal and keeping our Village safe.

We picked up a few last remaining trees and this should be it,(but there's always one more). We had new tires put on the ford pickup and brakes and replaced the broken coil spring in the front. I decided that the new hybrid would work better for the electric shop so I switched trucks with them. Phase II of the exterior work on the Tulley building is complete and looking good. This spring we will rebuild the corner wall and finish the exterior work.

- The electric dept is working well we only had a minor incident of a tree on some wires but no outage and the crew took care of it right away. The lighting project in the library is done and everyone is very happy. The infrared scans are complete on all requested houses.
- Emergency Plan is finished, I worked on the project with Trustee Barclay, and Tom Williamson.

### **Privilege of the Floor**

Kevin Donovan reported that there was a pole down on route 33 towards Batavia, and asked if it could affect the village's power. Mr. Steinmetz said he would investigate right away.

Grace Gallivan asked if residents could put brush out to the curb from the recent wind storm. Mr. Steinmetz said that would be fine and to let him know so he could have it picked up.

### **Trustee Concerns**

#### **Trustee Adams**

- Heberle Disposal lost a bag of garbage off the back of their truck in the middle of the road. We need to talk with them about being more careful, they need to do a better job. I would like to see the Board revisit the entire garbage collection situation.

### **New Business**

#### **Fire Department Member Approval**

A motion was made by Deputy Mayor Cooper and seconded by Trustee Adams to approve Christopher Scopano as a member of the Bergen Fire Department. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Morgante - aye

### **Computer Upgrades**

Mr. Gale presented to the board an inexpensive way to upgrade the computer systems in the office that would save on software license fees and equipment costs. The board will review his proposal.

### **Tentative Sewer & General Budgets**

Mr. Gale provided the board with the tentative general and sewer budgets along with analysis, descriptions and charts. The board will review the budgets and discuss during a work session on February 6<sup>th</sup> at 6:00pm.

### **Old Business**

A motion was made by Trustee Adams and seconded by Deputy Mayor Cooper to adjourn the meeting. The motion was carried by the following vote:

Deputy Mayor Cooper - aye

Trustee Adams – aye

Trustee Morgante - aye

The Meeting was adjourned at 8:10pm

Respectfully submitted,

Cortney W. Gale  
Village Administrator